



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 12th March 2025 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC25/051	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC25/052	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC25/053	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC25/054	Report from outside organisations – for information only. - To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. - To receive crime figures for February 2025.	N/A.
FC25/055	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC25/056	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/ . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 th February 2025. Members of Full Council are asked to receive the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 29 th January 2025.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive the minutes of the (advisory) Leisure and Amenities Committee meeting held on 29 th January 2025.	
FC25/057	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 11th March 2025 if you wish to update any item below – for information only. - FC25/042 + FC25/069 – Community Centre at Berryfields. - FC25/042 + FC25/069 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. - FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. - FC24/197 – National Association of Local Councils application for the Local Council Award Scheme (Gold) accreditation. - FC24/199 – Erection of additional memorial wall at Lorraine Road cemetery. - FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School. - FC24/232 – Electric Vehicle Charging Points. - FC24/234 + FC24/260 – Request from Bizzy Bees that an area of grass land at the Memorial Hall Play Area be placed under the control of the pre-school for exclusive use by their children.	N/A.
FC25/058	Chairman’s report – for information only.	N/A.
FC25/059	To receive, review and adopt a report from the (Advisory with the exception of the authorisation of payments) Finance and General Purposes Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/060	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/061	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/062	To receive a report from the (Executive) Planning Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC25/063	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/064	To receive, review and adopt the (Full Council) Project Action Plan for 2024-25, to determine which projects will be taken forward during 2024-25, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC25/065	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC25/066	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC25/067	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC25/068	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2024-25, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.

FC25/069	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/070	To receive the latest draft notes from the Covanta (now Encyclis) Liaison Panel (and accompanying resident notes) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/071	To resolve that, following Cllr Tyerman's resignation from the Parish Council, Cllr Tyerman be removed as an authorised signatory from all relevant banking accounts/providers.	Localism Act 2011, Ch 1, s1-8.
FC25/072	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the Clerk undertake the following actions and to resolve a suitable course of action: • Arrange a meeting with GS8 (Developers of Policy W3 as detailed within the Neighbourhood Development Plan) and The Crown Estate (current land owners) to discuss a land management commuted sum payment; • Chase the Forest of Marston Vale in relation to feedback requested from Bedford Borough Council's Heritage Department in relation to tree planting on land referenced as Policy W10a within the Neighbourhood Development Plan); • Chase The Crown Estate in relation to an Ecological Survey for both parcels of land referenced as Policies W10a and b within the Neighbourhood Development Plan; and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/073	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the rental value for the paddock remain unchanged and be advertised as available to let and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/074	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the latest maintenance report relating to the MUGA (Multi Use Games Area) surfacing at Church Road be received, reviewed and accepted within further comment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/075	To receive a recommendation from the (advisory) Leisure and Amenities Committee that amended regulations for Lorraine Road cemetery be received, reviewed and adopted without further comment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/076	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC25/077	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the Parish Council request a commuted sum of £180k to cover 20 years management of a number of grassed areas and trees within the Summerfield Drive estate (not including the drainage ditch and associated hedgerow/trees nor grassed pavements under the management of Bedford Borough Council) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC25/078	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a wooden picket-style three-foot fence be erected adjacent to the village hall driveway (front of the village hall) along with associated signage and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,
Clerk to the Council and Responsible Financial Officer, 5th March 2025.