



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 11th December 2024 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC24/290	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC24/291	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC24/292	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC24/293	Report from outside organisations – for information only. - To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. - To receive crime figures for November 2024.	N/A.
FC24/294	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC24/295	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 13th November 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 30th October 2024.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure and Amenities Committee meeting held on 30 th October 2024.	
	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads and Pavements Safety Steering Group meeting held on 18 th September 2024.	
FC24/296	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 10th December 2024 if you wish to update any item below – for information only. • FC24/285 + FC24/308 – Community Centre at Berryfields. • FC24/285 + FC24/308 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC24/197 – National Association of Local Councils application for the Local Council Award Scheme (Quality Gold) accreditation. • FC24/199 – Erection of additional memorial wall at Lorraine Road cemetery. • FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School. • FC24/232 – Electric Vehicle Charging Points. • FC24/234 + FC24/260 – Request from Bizzy Bees that an area of grass land at the Memorial Hall Play Area be placed under the control of the pre-school for exclusive use by their children.	N/A.
FC24/297	Chairman’s report – for information only.	N/A.
FC24/298	To receive, review and adopt a report from the (Advisory with the exception of the authorisation of payments) Finance and General Purposes Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/299	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/300	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/301	To receive a report from the (Executive) Planning Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC24/302	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/303	To receive, review and adopt the (Full Council) Project Action Plan for 2024-25, to determine which projects will be taken forward during 2024-25, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC24/304	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/305	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/306	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.

FC24/307	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2024-25, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/308	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/309	To prepare and agree the budget (financial requirements including annual expenditure, capital and revenue projects) for 2025-26, ahead of agreeing/finalising the precept demand in January 2025 and to resolve a suitable course of action.	Local Government Finance Act 1992, s41. Financial Regulations.
FC24/310	To consider a grant request from Wootton Methodist Church (£1,000) to assist with the purchase and installation of a defibrillator to the external wall of its premises and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/311	To approve payments as per the attached schedule(s) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/312	To receive a recommendation from the (advisory) Leisure and Amenities Committee that any modification to Cllr Wallace's report (potential management plans for land identified as W10a within Wootton's Neighbourhood Development Plan) be ratified by Full Council before wider circulation and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/313	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a meeting be arranged with Bedford Borough Council to discuss a land transfer business model (as part of potential management plans for land identified as W10a+b within Wootton's Neighbourhood Development Plan) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/314	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC24/315	To receive an update from Coloini & Lane Architects Ltd in relation to the Changing Rooms remodelling project (including the demolition of the adjacent toilet block) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

29th November 2024.