



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 11th September 2024 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC24/213	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC24/214	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC24/215	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC24/216	Report from outside organisations – for information only. - To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. - To receive crime figures for August 2024.	N/A.
FC24/217	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC24/218	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/ . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 14 th August 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 31 st July 2024.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure and Amenities Committee meeting held on 31 st July 2024.	
FC24/219	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 10th September 2024 if you wish to update any item below – for information only. • FC24/194 + FC24/230 – Community Centre at Berryfields. • FC24/194 + FC24/230 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC24/197 – National Association of Local Councils application for the Local Council Award Scheme (Quality Gold) accreditation. • FC24/199 – Erection of additional memorial wall at Lorraine Road cemetery. • FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School.	N/A.
FC24/220	Chairman’s report – for information only.	N/A.
FC24/221	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/222	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/223	To receive a report from the (Executive) Planning Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC24/224	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/225	To receive, review and adopt the (Full Council) Project Action Plan for 2024-25, to determine which projects will be taken forward during 2024-25, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC24/226	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/227	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/228	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/229	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2024-25, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/230	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/231	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC24/232	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC24/233	To receive and approve Mazars LLP external audit findings for the financial year ended 31 st March 2024 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/234	To revisit a request from Bizzy Bees Pre-School that an area of grass land at the Memorial Hall Play Area be placed under the control of the pre-school for exclusive use by their children and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/235	To receive, review and adopt updated Standing Orders and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/236	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the following course of action be taken in relation to Playsafety Ltd T/A RoSPA Play Safety's annual RoSPA-accredited play equipment and Keeley End Pond inspections and to resolve a suitable course of action: • Installation of further signage at Keeley End Pond denoting 'Conservation Area Keep Out'. • Monitor safety issues raised in relation to the proximity of a footpath to the skate park. • Note all other issues but take no further action (save for forwarding a copy of the Harris Way MUGA (Multi Use Games Area) report to Cllr Bygraves).	Localism Act 2011, Ch 1, s1-8.
FC24/237	To receive a recommendation from the (advisory) Leisure and Amenities Committee that a letter be sent to a resident of Tithe Barn Road requesting paving slabs added to the rear of their garden on Parish Council-owned land (Recreation Ground) be replaced with smaller slabs to remove any trip hazard (adding they will be liable in the event any recreation ground user were to injure themselves on the slabs) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/238	To receive a recommendation from the (advisory) Leisure and Amenities Committee that the following course of action be taken in relation to Topple Testing undertaken at both closed churchyards and Lorraine Road cemetery and to resolve a suitable course of action: • Refrain from adding signage regarding unauthorised vehicles at any site. • Findings to be publicised via the Wootton Newsletter and Parish Council Facebook page. • Notices to be placed at all entrances and affected headstones/memorials for 13 months (requesting affected parties contact the Clerk to the Council for fuller information).	Localism Act 2011, Ch 1, s1-8.
FC24/239	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC24/240	To appoint a contractor to widen the footpath adjacent to and in front of the village hall and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

4th September 2024.