



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 14th August 2024 at 7.15pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC24/176	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC24/177	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC24/178	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC24/179	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC24/180	Report from outside organisations – for information only. - To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. - To receive crime figures for June and July 2024.	N/A.
FC24/181	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. (Appendix Two). All significant issues are emailed at the time of receipt.	N/A.
FC24/182	Minutes of the previous meeting.	Local Government Act 1972,

	<i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 June 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 29th May 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance and General Purposes Committee meeting held on 26th June 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure and Amenities Committee meeting held on 29th May 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure and Amenities Committee meeting held on 26th June 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads and Pavements Safety Steering Group meeting held on 15th May 2024.	Sch 12, Part VI, p41 (1).
FC24/183	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 13th August 2024 if you wish to update any item below – for information only. • FC24/148 + FC24/194 – Community Centre at Berryfields. • FC24/148 + FC24/194 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC24/153 + FC24/201 – Community Use Agreement for the synthetic pitch at Wootton Upper School.	N/A.
FC24/184	Chairman’s report – for information only.	N/A.
FC24/185	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/186	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/187	To receive a report from the (Executive) Planning Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC24/188	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/189	To receive, review and adopt the (Full Council) Project Action Plan for 2024-25, to determine which projects will be taken forward during 2024-25, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC24/190	To receive, review and adopt all Risk Assessments for 2024-25, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/191	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller

		Authorities in England 2024.
FC24/192	To receive a schedule of receipts and payments as previously approved by the Finance and General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/193	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2024-25, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FC24/194	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/195	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC24/196	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/197	To consider a submission to the National Association of Local Councils in relation to an application for the accredited Local Council Award Scheme (Quality Gold) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/198	To consider a proposal from Bedford Borough Council that an additional clothes recycling bank (emptied by Bedford Borough Council's in-house collection team on a weekly basis) be sited within the Recreation Ground Car Park, Church Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/199	To receive a report from Cllr Lloyd detailing plans for an additional Memorial Wall (ashes interments only) at Lorraine Road cemetery and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/200	To receive, review and adopt a revised Asset Register for 2024-25 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/201	To revisit, review and approve a Community Use Agreement for the synthetic pitch (constructed on land at the Upper School) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/202	To consider a Discharge of Conditions Application (24/00499/AOC – 22/00522/MAF – Community Use Agreement – Synthetic Pitch, Wootton Upper School, Hall End Road), initially discussed by Wootton Parish Council's Planning Committee on 12 th June 2024 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8
FC24/203	To receive a recommendation from the (advisory) Leisure and Amenities Committee NOT to take forward further investigations into events or activities aimed at teenagers within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/204	To receive a recommendation from the (advisory) Leisure and Amenities Committee to erect four signs within the vicinity of the Recreation Ground Car Park entrance, Church Road, to signpost pedestrians towards the footway and away from the driveway and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/205	To receive a recommendation from the (advisory) Leisure and Amenities Committee to forward a report received from the Forest of Marston Vale in relation to land to be transferred to the Parish Council as detailed within Wootton's Neighbourhood Development Plan (Policy W10) to The Crown Estate and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/206	To receive a recommendation from the (advisory) Leisure and Amenities Committee to take forward the build of one new memorial wall (for ashes interments only) at Lorraine Road cemetery and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/207	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that Bedford Borough Council be supported in its proposal to pipe and in-fill the remaining ditch along the Fields Road pavement (north) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC24/208	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that yellow lining be added at the junction of Fields Road and Summerfield Drive (both sides of Fields Road and the top of Summerfield Drive) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/209	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that Fields Road (length from the junction with Bedford Road to the Berryfields roundabout (and all side roads) have ‘no parking on verges’ signage added and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/210	To receive a recommendation from the (advisory) Roads and Pavements Safety Steering Group that Wootton Parish Council raise concerns with Bedford Borough Council over the illegal use of e-scooters on roads and pavements within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/211	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC24/212	To review the Final Cost Plan in relation to the Changing Rooms/Toilet Block remodelling/demolition project and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

7th August 2024.