



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788
Email: Clerk@Wootton-PC.gov.uk
Website: Wootton-pc.gov.uk

[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 14th February 2024 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC24/024	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC24/025	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC24/026	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC24/027	Report from outside organisations – for information only. To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. To receive crime figures for January 2024.	N/A.
FC24/028	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC24/029	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10th January 2024. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th November 2023.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure and Amenities Committee meeting held on 29 th November 2023.	
	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads and Pavements Safety Steering Group meeting held on 15 th November 2023.	
FC24/030	Matters arising from the minutes – for information only. - FC24/018 + FC24/041 – Community Centre at Berryfields. - FC24/018 + FC24/041 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. - FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan.	N/A.
FC24/031	Chairman’s report – for information only.	N/A.
FC24/032	To receive, review and adopt a report from the (Advisory) Leisure and Amenities Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/033	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/034	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC24/035	To receive, review and adopt the Roads and Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/036	To receive, review and adopt the (Full Council) Project Action Plan for 2023-24, to determine which projects will be taken forward during 2023-24, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC24/037	To receive, review and adopt all Risk Assessments for 2023-24, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC24/038	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC24/039	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC24/040	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2023-24, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC24/041	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/042	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action. <u>Berryfields (FRN)</u>	Town & Country Planning Act 1990 & subsequent.
FC24/043	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC24/044	To consider a request to provide funding for Anaphylaxis Kitts at both Lower School sites (and if favourable, to agree the appropriate budget heading to use) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/045	To receive, review and approve a Community Use Agreement for the synthetic pitch (currently under construction on land at the Upper School) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/046	To consider a response to Bedford Borough Council in relation to its proposal to introduce parking restrictions in Folkes Road – the introduction of ‘No Waiting At Any Time’ restrictions (double yellow lines) – in areas between the entrance/exit to Fields Road and pedestrian crossing and to resolve a suitable course of action.	Stakeholder Consultation.
FC24/047	To receive an update from the Clerk in relation to the (National Association of Local Councils accredited) Local Council Award Scheme (Quality Gold) application and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/048	To receive a recommendation from the (advisory) Leisure and Amenities Committee in relation to a planted conifer on a plot at Lorraine Road cemetery and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/049	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC24/050	To consider the appointment of a contractor to install an automatic bollards entry/exit system at the entrance to the recreation ground car park (Church Road) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC24/051	To receive a recommendation from the (advisory) Finance and General Purposes Committee in relation to the resignation of the recreation ground caretaker, consideration of next steps regarding their replacement (including changes to the Contract of Employment and Job Description Form) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

7th February 2024.