



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 9th August 2023 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC23/169	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC23/170	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC23/171	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC23/172	Report from outside organisations – for information only. To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. To receive crime figures for July (1 st – 16 th to date) 2023.	N/A.
FC23/173	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. (Appendix 2). All significant issues are emailed at the time of receipt.	N/A.
FC23/174	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/ . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 th July 2023.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28 th June 2023.	
	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) meeting held on 24 th May 2023.	
FC23/175	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 8th August 2023 if you wish to update any item below – for information only. • FC23/161 + FC23/185 – Community Centre at Berryfields. • FC23/161 + FC23/185 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC23/167 – Remodelling of Changing Rooms and demolition of Toilet Block – Recreation Ground, Church Road. • FC23/065 – Bedford Borough Council’s Overview and Scrutiny Committees’ Work Programme Consultation 2023. • FC23/087 – Recent installation of a zebra-style pedestrian crossing on Fields Road. • FC23/114 + FC23/165 – Ownership/Management of the Memorial Hall, Bedford Road.	N/A.
FC23/176	Chairman’s report – for information only.	N/A.
FC23/177	To receive, review and adopt a report and Project Action Plan from the (Advisory) Leisure & Amenities Committee (including the Roads & Pavements Safety Steering Group) and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/178	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/179	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC23/180	To receive, review and adopt the (Full Council) Project Action Plan for 2023-24, to determine which projects will be taken forward during 2023-24, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC23/181	To receive, review and adopt all Risk Assessments for 2023-24, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/182	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/183	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/184	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2023-24, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/185	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC23/186	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC23/187	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/188	To consider a CIL (Community Infrastructure Levy) funding application to replace the kitchen at the Memorial Hall, Bedford Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/189	To consider an Invitation for D-Day 80 – 6 th June 2024 (80 th anniversary celebrations to commemorate D-Day) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/190	To receive a report relating to the Millbrook Power Community Liaison Panel and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/191	To receive a report relating to the latest draft notes from the Rookery South Ltd Community Liaison Panel and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/192	To receive, review and approve the amended Community Engagement Policy and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/193	To consider changes to the structure of the Leisure & Amenities Committee (including Roads & Pavements Safety Steering Group) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/194	To review the paddock lease agreement (due to expire on 30 th September 2023) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/195	To receive all RoSPA report findings for 2023 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/196	To receive a recommendation from the (advisory with the exception of payments and staff appraisals) Finance & General Purposes Committee that the contents of Bedfordshire Pension Fund's consultation on its Funding Strategy Statement (impacting Tier 3 Employers) be noted, but to make no formal response.	Localism Act 2011, Ch 1, s1-8.
FC23/197	To receive a recommendation from the (advisory with the exception of payments and staff appraisals) Finance & General Purposes Committee that the employment of an assistant to cover councillor tasks be reviewed in six months time (January 2024) and if no need can be demonstrated, the motion be shelved.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

2nd August 2023.