



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 12th July 2023 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC23/145	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC23/146	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC23/147	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC23/148	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC23/149	Report from outside organisations – for information only. To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. To receive crime figures for June (1 st – 13 th) 2023.	N/A.
FC23/150	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC23/151	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 14 th June 2023.	
	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31 st May 2023.	
FC23/152	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 11th July 2023 if you wish to update any item below – for information only. - FC23/132 + FC23/161 – Community Centre at Berryfields. - FC23/132 + FC23/161 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. - FC21/139 – Parking Restrictions/Yellow Lining at various sites. - FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. - FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. - FC22/233 – Placement of a Remembrance Bench (in the style of that at Lorraine Road cemetery) in the vicinity of the war memorial on Church Road. - FC23/043 + FC23/167 – Remodelling of Changing Rooms and demolition of Toilet Block – Recreation Ground, Church Road. - FC23/065 – Bedford Borough Council’s Overview and Scrutiny Committees’ Work Programme Consultation 2023. - FC23/087 – Recent installation of a zebra-style pedestrian crossing on Fields Road. - FC23/114 – Ownership/Management of the Memorial Hall, Bedford Road.	N/A.
FC23/153	Chairman’s report – for information only.	N/A.
FC23/154	To receive, review and adopt a report and Project Action Plan from the (Advisory) Leisure & Amenities Committee (including the Roads & Pavements Safety Steering Group) and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/155	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/156	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC23/157	To receive, review and adopt the (Full Council) Project Action Plan for 2023-24, to determine which projects will be taken forward during 2023-24, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC23/158	To receive, review and adopt all Risk Assessments for 2023-24, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/159	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/160	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for Information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/161	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2023-24, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.

FC23/162	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action, <u>including information relation to an upcoming Food Festival event at the Community Centre, to be held on Saturday 19th August between 12noon and 6pm.</u>	Localism Act 2011, Ch 1, s1-8.
FC23/163	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC23/164	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/165	To receive a report from Phillip Woodward, Consultant, LCC (Local Council Consultancy) regarding ownership/ownership responsibilities and management arrangements in relation to the Memorial Hall, Bedford Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/166	To consider a CIL (Community Infrastructure Levy) funding application to replace the kitchen at the Memorial Hall, Bedford Road and to resolve a suitable course of action.	Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC23/167	To receive a report from Coloini + Lane Architects Ltd in relation to the changing rooms/toilet block refurbishment project and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/168	To receive a recommendation from the (advisory) Finance & General Purposes Committee to approve a business plan for the parish council and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICMM,

Clerk to the Council and Responsible Financial Officer,

5th July 2023.