



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

Email: Clerk@Wootton-PC.gov.uk

Website: Wootton-pc.gov.uk

[www.facebook.com/](https://www.facebook.com/WoottonParishCouncilBedfordshire)

WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 17th May 2023 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC23/092	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FC23/093	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC23/094	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC23/095	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC23/096	Report from outside organisations – for information only. To receive a report from Borough Councillors Wheeler and Abood, to include all outstanding issues. To receive crime figures for May 2023. Forest of Marston Vale. Updates on the Woodland Creation Scheme at Berry Wood.	N/A.
FC23/097	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.

FC23/098	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12th April 2023. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th March 2023.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC23/099	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 16th May 2023 if you wish to update any item below – for information only. • FC23/084 + FC23/109– Community Centre at Berryfields. • FC23/084 + FC23/109 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC22/233 – Placement of a Remembrance Bench (in the style of that at Lorraine Road cemetery) in the vicinity of the war memorial on Church Road. • FC23/019 – Correspondence from Bruno Peek (Pageant Master) relating to King Charles III’s Coronation and the 80th Anniversary of the D-Day landings. • FC23/043 – Remodelling of Changing Rooms and demolition of Toilet Block – Recreation Ground, Church Road. • FC23/065 – Bedford Borough Council’s Overview and Scrutiny Committees’ Work Programme Consultation 2023. • FC23/087 – Recent installation of a zebra-style pedestrian crossing on Fields Road.	N/A.
FC23/100	Chairman’s report – for information only.	N/A.
FC23/101	To receive, review and adopt a report and Project Action Plan from the (Advisory) Leisure & Amenities Committee (including the Roads & Pavements Safety Steering Group) and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/102	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/103	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC23/104	To receive, review and adopt the (Full Council) Project Action Plan for 2023-24, to determine which projects will be taken forward during 2022-23, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC23/105	To receive, review and adopt all Risk Assessments for 2023-24, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC23/106	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/107	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.

FC23/108	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2022-23, to consider any budget heading virements and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FC23/109	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/110	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC23/111	To receive the latest draft notes from the Covanta (now Encyclis) Liaison Panel and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/112	To receive, review and adopt the final Review of the Effectiveness of the System of Internal Control and Risk Assessment Schedule for the financial year 2022/23 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/113	To consider sites to install Electric Vehicle Charging Points within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/114	To consider a proposal from the Local Council Consultancy (LCC), consultancy arm of the Society of Local Council Clerks (SLCC) Enterprises Ltd in relation to the ownership/management responsibilities of the Memorial Hall, Bedford Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC23/115	To request Mayor Tom Wootton investigate the conduct of Bedford Borough Council's election count on 5 th May 2023 in order to establish why it was one of the last Local Authorities to declare local election results and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

.....
Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

10th May 2023.