



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 9th November 2022 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC22/239	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC22/240	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC22/241	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC22/242	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for October 2022.	N/A.
FC22/243	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC22/244	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 th October 2022. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28 th September 2022.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC22/245	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 8 th November 2022 if you wish to update any item below – for information only.	N/A.

	• FC22/225 + FC22/255 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC22/225 + FC22/255 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC22/071 – Bedford Borough Council Overview and Scrutiny Committees. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC22/175 – Bedford Borough Council/Central Bedfordshire Council’s Developing in the Forest of Marston Vale SPD consultation. • FC22/233 – Placement of a Remembrance Bench (in the style of that at Lorraine Road cemetery) in the vicinity of the war memorial on Church Road.	
FC22/246	Chairman’s report – for information only.	N/A.
FC22/247	To receive, review and adopt a report and Project Action Plan from the (Advisory) Leisure & Amenities Committee (including the Roads & Pavements Safety Steering Group) and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/248	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/249	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC22/250	To receive, review and adopt the (Full Council) Project Action Plan for 2022-23, to determine which projects will be taken forward during 2022-23, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC22/251	To receive, review and adopt all Risk Assessments for 2022-23, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/252	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/253	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/254	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2022-23, to consider any budget heading virements of updates and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/255	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/256	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC22/257	To consider a request from a resident of Cranfield Road that they be permitted to park one vehicle (car) overnight at the village hall car park and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/258	To prepare and agree the budget (financial requirements including annual expenditure, capital and revenue projects) for 2023-24, ahead of agreeing/finalising the precept demand in January 2023 and to resolve a suitable course of action.	Local Government Finance Act 1992, s41. Financial Regulations.

FC22/259	To receive a report from Wootton Parish Council's Covanta Liaison Group representative regarding concerns raised on the level of information/detail recorded in public minutes and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/260	To consider a request for the memorial bench in memory of Bill Brady (opposite the Cock Inn PH on Bedford Road) be treated/varnished (a family member has offered to meet the cost) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/261	To receive a recommendation from the Finance & General Purposes Committee that members of that committee work to provide a list of tasks and skills expected of an amenities assistant to councillors, to the next meeting of that committee and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/262	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC22/263	To appoint a Project Management Entity to oversee the refurbishment/demolishment of the Changing Rooms/Toilet Block at the Recreation Ground, Church Road, to consider next steps following that appointment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

2nd November 2022.