



WOOTTON PARISH COUNCIL



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You are invited to attend a Full Council meeting on Wednesday 12th October 2022 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC22/209	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC22/210	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC22/211	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC22/212	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for August and September 2022.	N/A.
FC22/213	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC22/214	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10 th August 2022. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 27 th July 2022.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31 st August 2022.	
FC22/215	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 11th October 2022 if you wish to update any item below – for information only. • FC22/199 + FC22/225 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC22/199 + FC22/225 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC22/071 – Bedford Borough Council Overview and Scrutiny Committees. • FC22/174 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC22/175 – Bedford Borough Council/Central Bedfordshire Council’s Developing in the Forest of Marston Vale SPD consultation.	N/A.
FC22/216	Chairman’s report – for information only.	N/A.
FC22/217	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/218	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC22/219	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/220	To receive, review and adopt the (Full Council) Project Action Plan for 2022-23, to determine which projects will be taken forward during 2022-23, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC22/221	To receive, review and adopt all Risk Assessments for 2022-23, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/222	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/223	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/224	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2022-23, to consider any budget heading virements of updates and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/225	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/226	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC22/227	To consider a response to Bedford Borough Council in relation to its ‘Bedford Borough Draft Design Guide’ consultation and to resolve a suitable course of action.	Stakeholder Consultation.

FC22/228	To receive and approve Mazars LLP external audit findings for the financial year ended 31 st March 2022 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/229	To receive, review and adopt an amalgamated/revised Review of Effectiveness of the System of Internal Control (now combined with the Risk Assessment Schedule) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/230	To consider the 'Civility & Respect Pledge' and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/231	To prepare and agree the budget (financial requirements including annual expenditure, capital and revenue projects) for 2023-24, ahead of agreeing/finalising the precept demand in January 2023 and to resolve a suitable course of action.	Local Government Finance Act 1992, s41. Financial Regulations.
FC22/232	To consider a request from an allotment holder in relation to the placement of a shed (plot at Hall End) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/233	To consider the placement of one or more 'Tommy' statues and a Remembrance bench (in the style of that at Lorraine Road cemetery) in the vicinity of the war memorial and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/234	To consider a revised fees proposal from Neil Boddington (Synthetic Pitch Project Manager) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/235	To consider relinquishing Wootton Parish Council's role as agent to Bedford Borough Council in relation to delivery of a synthetic pitch on site at Wootton Upper School, to recommend Wootton Upper School be appointed to fulfil the same role and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/236	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC22/237	To consider an appeal from an allotment holder in relation to notice given (unkept allotment plot at Hall End) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/238	To consider costings in relation to the replacement of bus shelters within Wootton (not including those located within the Berryfields Estate) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

5th October 2022.