



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 8th June 2022 at 7pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC22/128	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC22/129	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC22/130	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC22/131	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for May 2022.	N/A.
FC22/132	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC22/133	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 11 th May 2022. Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 11 th May 2022.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 27th April 2022. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 24th November 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Queen's Platinum Jubilee 2022 Working Group meeting held on 27th April 2022. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 16th March 2022.	
FC22/134	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 7th June 2022 if you wish to update any item below – for information only. • FC22/126 + FC22/145 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC22/126 + FC22/145 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC20/268 – Trial of a Traffic Regulation Order to prevent 'no verge or footway parking'. • FC22/071 – Bedford Borough Council Overview and Scrutiny Committees. • FC21/173 – Bedford Borough Council's Local Plan 2040 Draft Plan. • FC21/174 – Further response to the Planning Inspectorate in relation to the Hollins Strategic Land LLP appeal (Inspectorate No: APP/K0235/W/19/3243154, Land West of Wootton Upper School, Hall End Road, Wootton, Bedford, Appellant's Updated Statement of Case - LPA Ref: 19/00894/MAO).	N/A.
FC22/135	Chairman's report – for information only.	N/A.
FC22/136	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/137	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC22/138	To receive, review and adopt a report from the (Advisory) Queen's Platinum Jubilee 2022 Working Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/139	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/140	To receive, review and adopt the (Full Council) Project Action Plan for 2022-23, to determine which projects will be taken forward during 2022-23, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC22/141	To receive, review and adopt all Risk Assessments for 2022-23, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC22/142	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.

FC22/143	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/144	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2022-23, to date and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/145	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/146	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC22/147	To receive a report from Cllrs Hensher and O'Dell regarding the potential merger of the Leisure & Amenities Committee and Roads & Pavements Safety Steering Group and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/148	To receive and approve the Internal Audit report for year end 2021/22 and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/149	To review the effectiveness of the Internal Audit for year end 2021/22 and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/150	To receive and approve the Annual Governance Statement 2021/22 (Section 1 – Annual Return for the year ended 31 st March 2022 – Local Councils, Internal Drainage Boards and other Smaller Authorities) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/151	To receive and approve the Accounting Statements 2021/22 (Section 2 – Annual Return for the year ended 31 st March 2022 – Local Councils, Internal Drainage Boards and other Smaller Authorities), (hard copy signed by the Clerk to the Council/Responsible Financial Officer ahead of this meeting) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FC22/152	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC22/153	To receive a report from the allotments officer regarding two unkempt allotment plots at Hall End and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC22/154	To consider streamlining the management of the allotment plots at Hall End and to resolve a suitable a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC,

Clerk to the Council and Responsible Financial Officer,

27th May 2022.