



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a Full Council meeting on Wednesday 8th December 2021 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC21/279	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC21/280	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC21/281	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC21/282	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for November 2021.	N/A.
FC21/283	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC21/284	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10 th November 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 27 th October 2021.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 28 th July 2021.	
	Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 15 th September 2021.	
FC21/285	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 7th December 2021 if you wish to update any item below – for information only. • FC21/268 + FC21/295 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC21/268 + FC21/295 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/139 – Parking Restrictions/Yellow Lining at various sites. • FC21/131 – Synthetic Pitch. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC20/214 – Support of ‘The Local Electricity Bill’. • FC21/068 + FC21/273 – Bedford Borough Council Overview and Scrutiny Committees. • FC21/138 – Neighbourhood Plan. • FC21/270 + FC21/297 – The Queen’s Green Canopy Tree Planting Event – 22nd January 2022 (to mark Her Majesty’s Platinum Jubilee). • FC21/141 – Bizzy Bees request for an area of grass land for recreational play. • FC21/163 – Replacement of faulty/damaged dog mess/litter bins. • FC21/278 + FC21/306 – Course of action in relation to The Queen’s Platinum Jubilee Central Weekend 2022. • FC21/173 – Bedford Borough Council’s Local Plan 2040 Draft Plan. • FC21/174 – Further response to the Planning Inspectorate in relation to the Hollins Strategic Land LLP appeal (Inspectorate No: APP/K0235/W/19/3243154, Land West of Wootton Upper School, Hall End Road, Wootton, Bedford, Appellant’s Updated Statement of Case - LPA Ref: 19/00894/MAO).	N/A.
FC21/286	Chairman’s report – for information only.	N/A.
FC21/287	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/288	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC21/289	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/290	To receive, review and adopt the (Full Council) Project Action Plan for 2021-22, to determine which projects will be taken forward during 2021-22, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC21/291	To receive, review and adopt all Risk Assessments for 2021-22, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/292	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller

		Authorities in England 2021.
FC21/293	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/294	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/295	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/296	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South (Berry Wood) and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC21/297	To receive a report from Cllr Wallace in relation to ongoing arrangements for The Queen's Green Canopy Tree Planting Event on 22 nd January 2022 (to mark Her Majesty's Platinum Jubilee) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/298	To consider financial requirements (annual expenditure, capital and revenue projects) for 2022-23, ahead of finalising the precept demand and to resolve a suitable course of action.	Local Government Finance Act 1992, s41. Financial Regulations.
FC21/299	To receive a report from Cllr O'Dell in relation to a replacement village entrance sign at Keeley Lane and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/300	To receive a report from Cllr Wallace in relation to a request received from the village hall committee that the village hall gates remain open until 10pm for a trial period of three months and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/301	To receive a report from the clerk in relation to concerns raised over the maintenance of the 'Little Wootton' estate opposite Wootton Upper School, Hall End Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/302	To consider a grant request from Wootton Village Hall to install external lighting at the side of the village hall adjacent to the footpath) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/303	To receive, review and adopt a Lone Working Policy and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/304	To approve payments as per the attached schedule(s) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/305	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC21/306	To revisit a course of action to coincide with The Queen's Platinum Jubilee Central Weekend 2022 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/307	To receive a report from the clerk in relation to email exchanges with a resident and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford,
Clerk to the Council,
1st December 2021.