



WOOTTON PARISH COUNCIL



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You are invited to attend a Full Council meeting on Wednesday 9th June 2021 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> <i>Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC21/113	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC21/114	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC21/115	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC21/116	Report from outside organisations – (please note the report from BBCllr/Cllr Wheeler is for information only). To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for May 2021. A resident has requested WPC consider how it can reinforce the message and support the police in relation to a letter received regarding incidences of anti-social behaviour and cannabis use.	N/A.
FC21/117	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC21/118	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 5 th May 2021.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 5th May 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31st March 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28th April 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 31st March 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 17th March 2021. Members of Full Council are asked to receive and adopt the minutes of the (executive but unlikely to hold a further meeting) Synthetic Pitch Working Group meeting held on 11th May 2021.	
FC21/119	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 8th June 2021 if you wish to update any item below – for information only. • FC21/096 + FC21/129 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC21/065 + FC21/129 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/045 – Parking Restrictions/Yellow Lining at various sites. • FC21/111 – Synthetic Pitch. An Ecological Survey has been undertaken. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC20/214 – Support of ‘The Local Electricity Bill’. • FC20/295 + FC21/141 – Local Government Boundary Commission Draft New Electoral Arrangements for Bedford Borough. • FC20/316 – Bedfordshire Police & Crime Commissioner’s Engagement Plan Consultation. • FC21/068 – Bedford Borough Council Overview and Scrutiny Committees.	N/A.
FC21/120	Chairman’s report – for information only.	N/A.
FC21/121	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/122	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC21/123	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/124	To receive, review and adopt the (Full Council) Project Action Plan for 2021-22, to determine which projects will be taken forward during 2021-22, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC21/125	To receive, review and adopt all Risk Assessments for 2021-22, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.

FC21/126	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/127	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for Information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/128	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/129	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/130	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC21/131	To consider appointments to two working groups to facilitate the delivery of a synthetic pitch within the grounds of Wootton Upper School and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/132	To receive and approve the Internal Audit report for year end 2020/21 and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/133	To review the effectiveness of the Internal Audit for year end 2020/21 and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/134	To receive and approve the Annual Governance Statement 2020/21 (Section 1 – Annual Return for the year ended 31 st March 2021 – Local Councils, Internal Drainage Boards and other Smaller Authorities) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/135	To receive and approve the Accounting Statements 2020/21 (Section 2 – Annual Return for the year ended 31 st March 2021 – Local Councils, Internal Drainage Boards and other Smaller Authorities), (hard copy signed by the Clerk to the Council/Responsible Financial Officer ahead of this meeting) and to resolve a suitable course of action.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2021.
FC21/136	To consider a request that a/some bee hive(s) be permitted at the allotments site (Hall End) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/137	To receive and adopt an Anonymous Correspondence Policy and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/138	To receive a recommendation from the (advisory) Neighbourhood Plan Steering Group that the following documentation be ratified by Full Council and to resolve a suitable course of action: • Latest Draft Neighbourhood Plan; • Basic Conditions Statement; • Consultation Statement.	Localism Act 2011, Ch 1, s1-8.
FC21/139	To receive two recommendations from the (advisory) Roads & Pavements Safety Steering Group that: • Bedford Borough Council's consultation relating to proposed parking restrictions at the Elmsdale Road/Bedford Road and Potters Cross/Bedford Road junctions be approved without amendment; • A new and separate request be submitted to Bedford Borough Council for further parking restrictions from the Cause End Road	Localism Act 2011, Ch 1, s1-8.

	roundabout extending to the bus cage (Manor Road flats-side of Bedford Road).	
FC21/140	To receive a report from Cllrs Quirk and Wallace in relation to the consideration of areas for hedgerow/tree planting following a presentation made by Jo Roberts (Forest of Marston Vale) and in relation to the FOMV's five year project to offer trees for planting to parishes within the FOMV area and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/141	To consider a request from Bizzy Bees Pre-School that an area of grass land at the Memorial Hall Play Area be placed under the control of the pre-school for exclusive use by their children and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/142	To consider a further response to the Local Government Boundary Commission for England's (redrafted) New Electoral Arrangements for Bedford Borough Council as detailed within a new consultation and to resolve a suitable course of action.	Stakeholder Consultation.
FC21/143	To consider a response to Bedford Borough Council in relation to its Bus Travel Survey and to resolve a suitable course of action.	Stakeholder Consultation.

Sue Edgar Playford

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Sue Edgar Playford,

Clerk to the Council,

2nd June 2021.