



WOOTTON PARISH COUNCIL



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WoottonParishCouncilBedfordshire

You are invited to attend a virtual meeting (via Zoom) of the Full Council on Wednesday 5th May 2021 at 8pm for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so).</i> Please note due to ongoing Coronavirus (Covid-19) restrictions and introduction of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 this meeting will be held remotely. Members of the press and public who wish to join this meeting (and are permitted to do so, subject to the Public Bodies (Admissions to Meetings) Act 1960) can do so via the following link: https://us02web.zoom.us/j/86236274127?pwd=WkpHbEt5MUg4b0x3c2RzVS8rYTB5UT09 Meeting ID: 862 3627 4127 Password: 342253 (Or dial by your location) +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom +44 203 481 5240 United Kingdom +44 131 460 1196 United Kingdom	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC21/079	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC21/080	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC21/081	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC21/082	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections

		(Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC21/083	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for March 2021. Please note vehicle crime has been agreed by Bedfordshire Police as its next priority focus, from 1st April 2021 for a period of three months. This encapsulates theft of/from motor vehicles and interfering with motor vehicles. Crime prevention will be the focus, alongside offering security advice and engagement events (Covid-19 restrictions permitting).	N/A.
FC21/084	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC21/085	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/.</i> Members of Full Council are asked to receive and adopt the minutes of the additional Full Council meeting held on 28th April 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 24th February 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 24th February 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 17th March 2021. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 20th January 2021.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC21/086	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 4th May 2021 if you wish to update any item below – for information only. • FC21/065 + FC21/096 – Community Centre at Berryfields. • FC20/264 – Areas of road/pavement requiring resurfacing. • FC21/042 + FC21/065 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC21/045 – Parking Restrictions/Yellow Lining at various sites. . • FC21/025 + FC21/111 – Synthetic Pitch. • FC20/268 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’. • FC20/214 – Support of ‘The Local Electricity Bill’.. • FC20/275 – Ministry of Housing, Communities and Local Government’s Planning for the Future consultation. • FC20/295 – Local Government Boundary Commission Draft New Electoral Arrangements for Bedford Borough. • FC20/316 – Bedfordshire Police & Crime Commissioner’s Engagement Plan Consultation. • FC20/321 – Installation of fencing and double gates encroaching into the recreation ground (Tithe Barn Road side). • FC21/044 – Gritting of parish council-owned car parks.	N/A.

	FC21/068 – Bedford Borough Council Overview and Scrutiny Committees.	
FC21/087	Chairman's report – for information only.	N/A.
FC21/088	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/089	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC21/090	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/091	To receive, review and adopt the (Full Council) Project Action Plan for 2020-21, to determine which projects will be taken forward during 2020-21, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC21/092	To receive, review and adopt all Risk Assessments for 2020-21, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC21/093	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC21/094	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2020.
FC21/095	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2021-22, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC21/096	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/097	To receive, review and report on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields) and Fields Road South and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC21/098	To consider a request from the lessee of the paddock that their lease be brought into line with the lease agreement between the parish council and Wootton Church and Poor's Land Charity and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/099	To consider amendment(s) to the allotment tenancy agreement ahead of the annual renewal in September and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/100	To receive a report from the clerk regarding the parish council's representation as part of the Covanta Liaison Panel and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/101	To receive and approve the Internal Best Practice Review findings for Q3+4 2020/21 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/102	To consider the ongoing retention of Regeneration Positive's services (in the preparation of the emerging Neighbourhood Plan) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/103	To consider a return to face-to-face meetings (the current legislation is set to expire on 6th May 2021. A ruling following a High Court Challenge made on 21st April 2021 that meetings should continue to be held remotely is awaited) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/104	To review the graphic design, printing and delivery of the Wootton Newsletter by Bespoke Media and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC21/105	To receive a report from Cllr Lloyd in relation to the condition of the wooden jetty/platform at Keeley End Pond and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/106	To receive and accept the insurance renewal premium from insurance broker Came & Company (Pen Underwriting Ltd as year two of a three year Long Term Agreement Option) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/107	To receive a recommendation from the (advisory) Finance & General Purposes Committee that all appropriate staff members receive the increased national living wage hourly rate with effect from 1 st April 2021 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/108	To receive a recommendation from the (advisory) Roads & Pavements Safety Steering Group that the parish council undertake works to further reduce the height of the churchyard extension hedgerow, to better improve pedestrian/vehicle safety at the junction of Cause End Road/Church Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/109	To consider a response to East West Rail in relation to its consultation on proposals to provide improved rail links for communities between Oxford, Milton Keynes, Bedford and Cambridge and to resolve a suitable course of action.	Stakeholder Consultation.
FC21/110	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC21/111	To consider a request from Wootton Upper School that Wootton Parish Council consider the appointment of a Project Manager to aid with the delivery of the synthetic pitch and agree to a 50/50 split of fees in that respect, pending receipt of s106 funding and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC21/112	To receive a report from Cllr Hensher with regard to appointing a contractor to install Christmas street lighting and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford,

Clerk to the Council,

28th April 2021.