



WOOTTON PARISH COUNCIL



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You are invited to attend a virtual meeting (via Zoom) of the Full Council on Wednesday 10th June 2020 at 7.30pm for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	Please note due to ongoing Coronavirus (Covid-19) restrictions and introduction of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 this meeting will be held remotely. Members of the press and public who wish to join this meeting (and are permitted to do so, subject to the Public Bodies (Admissions to Meetings) Act 1960) can do so via the following link: https://us02web.zoom.us/j/86236274127?pwd=WkpHbEt5MUg4b0x3c2RzVS8rYTB5UT09 Meeting ID: 862 3627 4127 Password: 342253 (Or dial by your location) +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom +44 203 481 5240 United Kingdom +44 131 460 1196 United Kingdom	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC20/141	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC20/142	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC20/143	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC20/144	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for May 2020.	N/A.
FC20/145	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.

	(Appendix 2).	
FC20/146	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 13th May 2020. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th April 2020. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 29th April 2020. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 4th March 2020.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC20/147	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 9th June 2020 if you wish to update any item below – for information only. • FC20/123 + FC20/157 – Community Centre at Berryfields. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC20/025 – Areas of road/pavement requiring resurfacing. • FC19/018 – Land at Berry Wood. • FC20/123 + FC20/157 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC20/106 – Email usernames and website. • FC20/047 – Community Infrastructure Levy (CIL) funding issues. • FC20/048 – Planning application adjacent to Wootton Upper School for up to 81 dwellings. • P20/074 – Parking Restrictions/Yellow Lining at various sites. • P20/075 – Synthetic Pitch. • FC20/135 – Trial of a Traffic Regulation Order to prevent ‘no verge or footway parking’.	N/A.
FC20/148	Chairman’s report – for information only.	N/A.
FC20/149	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/150	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC20/151	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/152	To receive, review and adopt the (Full Council) Project Action Plan for 2020-21, to determine which projects will be taken forward during 2020-21, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC20/153	To receive, review and adopt all Risk Assessments for 2020-21, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/154	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England

		2020.
FC20/155	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2020.
FC20/156	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2019-20, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC20/157	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/158	To receive further updates on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields), Fields Road South, Innovation Park and Little Wootton developments and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC20/159	To review a summary of Community Infrastructure Levy (CIL) funding projects and discussions with Bedford Borough Council in light of ongoing capping issues and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC20/160	To review and adopt the Asset Register for 2020/21 and to resolve a suitable course of action on any issues or recommendations arising.	Governance & Accountability for Smaller Authorities in England 2020.
FC20/161	To receive and adopt an Email, Internet and Computer System Use Policy and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/162	To receive a recommendation from the Roads & Pavements Safety Steering Group that the clerk write to Cllr Royden (Portfolio Holder, Environment, Highways and Transport, Bedford Borough Council) requesting formal confirmation Bedford Borough Council are satisfied all safety engineering requirements have been met with regard to the shared access Fields Road pavement and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
F20/163	To consider a grant request from Bizzy Bees Pre-School (£1,000 to enable Bizzy Bees Pre-School to open now the Coronavirus (Covid-19) restrictions have been eased) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
F20/164	To consider a grant request from Wootton Village Hall Committee (£975 to part fund decorating costs) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
F20/165	To consider an extension to the height of the 3m fence line (north side) at the MUGA (Multi Use Games Area) at Church Road (to prevent balls landing in adjacent/nearby gardens and bring it in line with 5m fencing on the east and south sides) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford,

Clerk to the Council,

3rd June 2020.