



WOOTTON PARISH COUNCIL



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You are invited to attend a virtual meeting (via Zoom) of the Full Council on Wednesday 13th May 2020 at 7pm for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	Please note due to ongoing Coronavirus (Covid-19) restrictions and introduction of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 this meeting will be held remotely. Members of the press and public who wish to join this meeting (and are permitted to do so, subject to the Public Bodies (Admissions to Meetings) Act 1960) can do so via the following link: https://us02web.zoom.us/j/86236274127?pwd=WkpHbEt5MUg4b0x3c2RzVS8rYTB5UT09 Meeting ID: 862 3627 4127 Password: 342253 (Or dial by your location) +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom +44 203 481 5240 United Kingdom +44 131 460 1196 United Kingdom	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC20/107	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC20/108	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC20/109	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC20/110	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for April 2020.	N/A.
FC20/111	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.

FC20/112	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 8th April 2020. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 26th February 2020. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 15th January 2020.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC20/113	Matters arising from the minutes – for information only. Please inform the Clerk to the Council by Tuesday 12th May 2020 if you wish to update any item below – for information only. • FC20/097 + FC20/123 – Community Centre at Berryfields. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC20/025 – Areas of road/pavement requiring resurfacing. • FC19/018 – Land at Berry Wood. • FC20/097 + FC20/123 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC19/222 + FC20/106 – Email usernames and website. • FC20/022 – VE Day 75 Celebrations. • FC20/047 – Community Infrastructure Levy (CIL) funding issues. • FC20/048 – Planning application adjacent to Wootton Upper School for up to 81 dwellings. • P20/074 – Parking Restrictions/Yellow Lining at various sites. • P20/075 – Synthetic Pitch.	N/A.
FC20/114	Chairman's report – for information only.	N/A.
FC20/115	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/116	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC20/117	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/118	To receive, review and adopt the (Full Council) Project Action Plan for 2020-21, to determine which projects will be taken forward during 2020-21, to appoint councillors to manage those projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC20/119	To receive, review and adopt all Risk Assessments for 2020-21, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/120	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC20/121	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2020.

FC20/122	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2019-20, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC20/123	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/124	To receive further updates on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields), Fields Road South, Innovation Park and Little Wootton developments and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC20/125	To review a summary of Community Infrastructure Levy (CIL) funding projects and discussions with Bedford Borough Council in light of ongoing capping issues and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/126	To receive a further report from the Clerk and BBC/Cllr Wheeler regarding a request for a crisp recycling bin at the recreation ground (to be financed by Wootton Parish Council) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/127	To receive a report from the allotments officer regarding the potential sub-letting of an allotment plot at Hall End and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/128	To receive a report from BBCllr/Cllr Wheeler regarding the use of ward funding and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/129	To approve the retention of Regeneration Positive's services (in the preparation of the emerging Neighbourhood Plan) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/130	To receive and adopt revised Financial Regulations and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/131	To receive and adopt a Protocol for Marking the Death of a Senior Figure and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/132	To receive and adopt revised Standing Orders and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/133	To receive and adopt an Unauthorised Encampment Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC20/134	To receive and adopt the revised Joint Panel on Accountability and Governance Practitioners' Guide (JPAG) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/135	To receive a recommendation from the Roads & Pavements Safety Steering Group that Bedford Borough Council trial a Traffic Regulation Order (TRO) along Fields Road to prevent "no verge or footway parking" and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/136	To receive insurance quotations from insurance broker Came & Company and to resolve to select a suitable quotation.	Localism Act 2011, Ch 1, s1-8.
FC20/137	To receive and approve the Internal Best Practice Review findings for Q3+4 for 2019-20 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2020.
FC20/138	To consider a course of action with regard to unauthorised works to parish council-owned shrubs and creation of an access point to the recreation ground (including pathway and fly tipping) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC20/139	To consider replacing the June edition of the Wootton newsletter with the Annual Report, to determine a delivery/publication method and to resolve a suitable course of action..	Localism Act 2011, Ch 1, s1-8.
FC20/140	To consider a donation to Wootton Church & Poor's Land Charity to aid with ongoing Coronavirus (Covid-19) works and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford, Clerk to the Council, 6th May 2020.