



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 13th November 2019 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC19/250	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC19/251	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC19/252	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC19/253	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC19/254	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for October 2019.	N/A.
FC19/255	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC19/256	Minutes of the previous meeting.	Local Government Act 1972, Sch

	<i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 9th October 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 25th September 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 25th September 2019.	12, Part VI, p41 (1).
FC19/257	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 12th November 2019 if you wish to update any item below – for information only. • FC19/093 – Bedford Borough Council’s Local Plan 2032 (since 2035, now 2030). • FC19/244 + FC19/267 – Community Centre at Berryfields. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC17/284 – Cranfield Road Village Sign. • FC19/116 – Apex360. • FC19/220 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road. • FC18/272 – Pavement/inconsiderate parking. • FC18/295 – Areas of road requiring resurfacing. • FC19/246 + FC19/269 – Community Infrastructure Levy (CIL) projects. • FC19/018 – Land at Berry Wood. • FC19/115 + FC19/267 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC19/222 – Email usernames. • FC19/223 – Installation of grit bins at all parish council-owned car parks. • FC19/247 – Closure of the parish council’s existing website platform.	N/A.
FC19/258	Chairman’s report – for information only.	N/A.
FC19/259	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/260	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC19/261	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/262	To receive, review and adopt the (Full Council) Project Action Plan for 2019-20, to determine which projects will be taken forward during 2019-20, to appoint councillors to manage those projects and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/263	To receive, review and adopt all Risk Assessments for 2019-20, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/264	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/265	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England

		2019.
FC19/266	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2019-20, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/267	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/268	To receive further updates on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields), Fields Road South, Innovation Park and Little Wootton developments and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC19/269	To receive a report from Cllr Lloyd regarding the delivery of all proposed Community Infrastructure Levy (CIL) projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC19/270	To consider a response to Bedford Borough Council in relation to its consultation on a Housing Assistance Policy and to resolve a suitable course of action.	Stakeholder Consultation.
FC19/271	To receive a response from the clerk regarding the Covanta proposal and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/272	To receive an Electrical Installation Condition Report from Highlights Floodlighting Ltd with regard to MUGA (Multi Use Games Area) lighting at the Recreation Ground, Church Road, and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/273	To receive a report from the clerk regarding unauthorised use of the MUGA at the Recreation Ground and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/274	To receive a report from BBCLr Wheeler with regard to planning application 19/00894/MAO and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/275	To receive a grant request from Wootton Rangers FC u7's (£300 to provide training kit and equipment) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/276	To receive a recommendation from the Finance & General Purposes Committee that the clerk be awarded an amended pay scale increase as approved by the National Employers and NJC Trade Union backdated to 1 st April 2019 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/277	To consider preparations for the 2020-21 budget (to include proposed projects), ahead of the precept demand to Bedford Borough Council (January 2020) and to resolve a suitable course of action.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1).

Sue Edgar Playford

Sue Edgar Playford,

Clerk to the Council,

6th November 2019.