



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 9th October 2019 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC19/228	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC19/229	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC19/230	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC19/231	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for September 2019.	N/A.
FC19/232	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC19/233	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 11 th September 2019. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 2 nd October 2019. To follow after the minutes have been produced.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28th August 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 31st July 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 24th July 2019.	
FC19/234	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 8th October 2019 if you wish to update any item below – for information only. • FC19/093 – Bedford Borough Council’s Local Plan 2032 (since 2035, now 2030). • FC19/215 + FC19/244 – Community Centre at Berryfields. • FC18/297 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC17/284 – Cranfield Road Village Sign. • FC19/116 – Apex360. • FC19/220 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road. • FC18/272 – Pavement/inconsiderate parking. • FC18/295 – Areas of road requiring resurfacing. • FC19/217 + FC19/246 – Community Infrastructure Levy (CIL) projects. • FC19/018 – Land at Berry Wood. • FC19/115 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC19/222 – Email usernames. • FC19/223 – Installation of grit bins at all parish council-owned car parks.	N/A.
FC19/235	Chairman’s report – for information only.	N/A.
FC19/236	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/237	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC19/238	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/239	To receive, review and adopt the (Full Council) Project Action Plan for 2019-20, to determine which projects will be taken forward during 2019-20, to appoint councillors to manage those projects and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/240	To receive, review and adopt all Risk Assessments for 2019-20, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/241	To receive and approve the attached bank reconciliation(s) – to include statements from all banks and deposit providers (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/242	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England

		2019.
FC19/243	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2018-19, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/244	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/245	To receive further updates on all deliverables and trigger points identified within all s106 agreements relating to developments at Fields Road North (Berryfields), Fields Road South, Innovation Park and Little Wootton developments and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC19/246	To receive a report from Cllr Lloyd regarding the delivery of all proposed Community Infrastructure Levy (CIL) projects and to resolve a suitable course of action.	The Community Infrastructure Levy Regulations 2010 (and as since amended). Localism Act 2011, Ch 1, s1-8.
FC19/247	To receive a report from Cllr Lloyd with regard to the parish council's current website platform which is due to close in March 2020 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/248	To approve the retention of Regeneration Positive's services (in the preparation of the emerging Neighbourhood Plan) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/249	To receive the Internal Best Practice Review findings for Q1+2 2019-20 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/249	To consider preparations for the 2020/21 budget (to include proposed projects), ahead of the precept demand to Bedford Borough Council (January 2020) and to make recommendation to Full Council as necessary.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1).

Sue Edgar Playford

Sue Edgar Playford,

Clerk to the Council,

2nd October 2019.