



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 14th August 2019 at 7.30pm at Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC19/171	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC19/172	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC19/173	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC19/174	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC19/175	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for July 2019.	N/A.
FC19/176	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2).	N/A.

	• Warner's of Bedford Ltd. • Nomination Form (completed by Cllr Wallace) – Election to the Bedfordshire Association of Town & Parish Council County Committee.	
FC19/177	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10th July 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 26th June 2019. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 22nd May 2019. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Pavements Safety Steering Group meeting held on 22nd May 2019.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC19/178	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 13th August 2019 if you wish to update any item below – for information only. • FC19/093 – Bedford Borough Council's Local Plan 2032 (since 2035, now 2030). • FC19/165 + FC19/188 – Community Centre at Berryfields. • FC18/297 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC17/284 – Cranfield Road Village Sign. • FC19/116 – Apex360. • FC19/167 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road. • FC18/272 – Pavement/inconsiderate parking. • FC18/295 – Areas of road requiring resurfacing. • FC18/325 – Community Infrastructure Levy (CIL) projects. • FC19/018 – Land at Berry Wood. • FC19/115 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC19/168 + FC19/198 – Land in the vicinity of the Village Hall, Church Road.	N/A.
FC19/179	Chairman's report – for information only.	N/A.
FC19/180	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/181	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC19/182	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/183	To receive, review and adopt the (Full Council) Project Action Plan for 2019-20, to determine which projects will be taken forward during 2019-20, to appoint councillors to manage those projects and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/184	To receive, review and adopt all Risk Assessments for 2019-20, including all updates and to resolve a suitable course of action on any	Localism Act 2011, Ch 1, s1-8.

	issues or recommendations arising.	
FC19/185	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/186	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/187	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2018-19, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/188	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/189	To receive, review and report on all s106 agreements relating to all medium/large-scale developments within Wootton and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/190	To receive a report from Cllrs Lloyd and Wheeler regarding preparations for the Remembrance Sunday Service and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/191	To consider a request from Scope that a textile recycling bank be considered alongside the existing Salvation Army unit at the recreation ground (or to consider another location for Scope) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/192	To receive a quarterly maintenance survey report from Dura-Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring (Church Road) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/193	To consider amendments to the Allotments Tenancy Agreement to accommodate tenants from Stewartby and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/194	To consider a grant request from Wootton Car Fest (£254.40 to purchase signs and banner to publicise the event) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/195	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC19/196	To appoint a contractor to undertake the resurfacing of the play area at the Memorial Hall site and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/197	To appoint a contractor to install CCTV at the Community Centre, Harris Way and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/198	To appoint a contractor to undertake remedial works at the village hall (including the jubilee garden area) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

Sue Edgar Playford,

Clerk to the Council,

7th August 2019.