



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 12th June 2019 at 7.30pm at Wootton Community Centre, Harris Way, Wootton for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC19/122	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC19/123	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC19/124	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC19/125	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for May 2019.	N/A.
FC19/126	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC19/127	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 15 th May 2019. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 15 th May 2019.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 24th April 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Neighbourhood Plan Steering Group meeting held on 24th April 2019. Members of Full Council are asked to receive and adopt the minutes of the (advisory) Roads & Pavements Safety Steering Group meeting held on 16th January 2019.	
FC19/128	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 11th June 2019 if you wish to update any item below – for information only. • FC19/093 – Bedford Borough Council’s Local Plan 2032 (since 2035, now 2030). • FC19/1115 + FC19/138 – Community Centre at Berryfields. • FC18/297 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC17/284 – Cranfield Road/Village Sign. . • FC19/116 – Apex360. • FC18/093 – Additional planters. • FC18/154 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road. • FC18/272 – Pavement/inconsiderate parking. • FC18/295 – Areas of road requiring resurfacing. • FC18/325 – Community Infrastructure Levy (CIL) projects. • FC19/018 – Land at Berry Wood. • FC19/115 – Shared Car Park Agreement between the Berryfields Community Centre and Bedford Borough Council. • FC19/112 – Anti Social Behaviour in the recreation ground car park.	N/A.
FC19/129	Chairman’s report – for information only.	N/A.
FC19/130	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/131	To receive a report from the (Executive) Planning & Environment Committee – for information only.	Localism Act 2011, Ch 1, s1-8.
FC19/132	To receive, review and adopt the (Advisory) Roads & Pavements Safety Steering Group Project Action Plan and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/133	To receive, review and adopt the (Full Council) Project Action Plan for 2019-20, to determine which projects will be taken forward during 2019-20, to appoint councillors to manage those projects and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/134	To receive, review and adopt all Risk Assessments for 2019-20, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC19/135	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/136	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England

		2019.
FC19/137	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2018-19, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/138	To receive a report from various councillors and the Community Centre Charitable Trust with regard to the Community Centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/139	To receive and approve the Internal Audit report for year end 2018/19 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/140	To review the effectiveness of the Internal Audit for year end 2018/19 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/141	To receive and approve the Annual Governance Statement 2018/19 (Section 1 – Annual Return for the year ended 31 st March 2019 – Local Councils, Internal Drainage Boards and other Smaller Authorities) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/142	To receive and approve the Accounting Statements 2018/19 (Section 2 – Annual Return for the year ended 31 st March 2019 – Local Councils, Internal Drainage Boards and other Smaller Authorities) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2019.
FC19/143	To receive a report from Cllrs Lloyd and Wheeler regarding a proposed outdoor film night to be held on the sports pitches (Berryfields) on Friday 12 th July 2019 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/144	To receive a report from Cllr Quirk regarding land in the vicinity of the Village Hall, Church Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/145	To consider a grant request from Wootton WI (£250 to erect a commemorative plaque on the exterior of the Memorial Hall) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/146	To receive a recommendation from the Neighbourhood Plan Steering Group that a quotation from BRCC (Bedfordshire Rural Communities Charity) in relation to an upcoming Neighbourhood Plan consultation be accepted and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC19/147	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC19/148	To appoint a contractor to install a CCTV system to cover both the interior and exterior of the community centre (including car park) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Playford

Sue Playford,

Clerk to the Council,

5th June 2019.