



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 12th December 2018 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC18/304	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC18/305	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC18/306	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC18/307	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. To receive crime figures for November 2018.	N/A.
FC18/308	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC18/309	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 14 th November 2018. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31 st October 2018.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Pavements Safety Steering Group meeting held on 19 th September 2018.	
FC18/310	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 11th December 2018 if you wish to update any item below – for information only. • FC18/266 – Bedford Borough Council’s Local Plan 2030. • FC18/303 + FC18/329 – Community Centre at Berryfields. • FC18/297 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/301 – Allocation of s106 monies (Developer Contributions). • FC17/284 – Cranfield Road/Village Sign. • FC18/208 + FC18/326 – Apex360. • FC18/275 – Keeley End Pond signage. • FC18/093 – Additional planters. • FC18/154 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road. • FC18/272 – Pavement/inconsiderate parking. • FC18/295 – The following road areas have been put forward by Bedford Borough Council for resurfacing consideration: • Bedford Road – from Cause End Road to Elmsdale Road; • Cause End Road – from Lorraine Road to Tithe Barn Road; • Cranfield Road – area just past the double mini-roundabouts. (Fields Road is already scheduled for resurfacing in 2019).	N/A.
FC18/311	Chairman’s report – for information only.	N/A.
FC18/312	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/313	To receive a report from the (Executive) Planning & Environment Committee.	Localism Act 2011, Ch 1, s1-8.
FC18/314	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Pavements Safety Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/315	To receive, review and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/316	To receive, review and adopt the Project Action Plan for 2018-19, to determine which projects will be taken forward during 2018-19, to appoint councillors to manage those projects and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/317	To receive, review and adopt all Risk Assessments for 2018-19, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/318	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/319	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/320	To receive and approve the Income & Expenditure and Earmarked Reserves reports for all cost centres for 2018-19, to date and to	Governance and Accountability

	resolve a suitable course of action.	For Smaller Authorities in England 2018.
FC18/321	To consider a response to Bedford Borough Council in relation to its Capital Programme Consultation and to resolve a suitable course of action.	Stakeholder Consultation.
FC18/322	To appoint a member(s) to take over duties currently undertaken by the chairman as part of the production of the quarterly Wootton newsletter or to consider outsourcing those duties and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/323	To approve the retention of Regeneration Positive's services (in the preparation of the emerging Neighbourhood Plan) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/324	To receive and approve a recommendation from the Finance & General Purposes Committee that Messrs Keens Shay Keens Ltd be appointed as the internal auditor for Wootton Parish Council and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/325	To receive and approve a recommendation from the Community Infrastructure Levy (CIL) Working Group in relation to the first round of proposed projects to utilise CIL funding and to resolve a suitable course of action.	CIL Regulations 2010 and subsequent.
FC18/326	To receive and approve a draft Service Level Agreement between Wootton Parish Council and Apex Multisports LLP in respect of proposed sports activities during 2019 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/327	To receive, review and adopt the Risk Assessment and Review of the Effectiveness of the System of Internal Control as completed to date for the financial year 2018/19 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/328	To consider ongoing preparations for the 2019/20 budget (including projects not covered by CIL funding), ahead of the precept demand to Bedford Borough Council (January 2019) and to resolve a suitable course of action.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1).
FC18/329	To receive a report from Cllr Wallace regarding the community centre and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/330	To approve payments as per the attached schedule(s) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

Sue Playford

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Sue Playford,

Clerk to the Council,

5th December 2018.