



# WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 10<sup>th</sup> October 2018 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

| Agenda no  | Agenda item title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Power                                                              |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Open Forum | <i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <b>MUST</b> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i> | Public Bodies (Admissions to Meetings) Act 1960, s1 (1).           |
| FC18/247   | Apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40. |
| FC18/248   | Disclosure of local and/or disclosable pecuniary interests.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Localism Act 2011, Ch 7, s31.                                      |
| FC18/249   | To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Localism Act 2011, Ch 7, s33.                                      |
| FC18/250   | Report from outside organisations – for information only.<br>To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues.<br>To receive crime figures for August 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | N/A.                                                               |
| FC18/251   | List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.<br><br>Draft minutes of the initial Developer Liaison Group meeting with members of Goodman Real Estate UK Ltd and Bedford Borough Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | N/A.                                                               |
| FC18/252   | Minutes of the previous meeting.<br><i>Minutes are published on the Wootton Parish Council website: <a href="http://woottonpc.bedsparishes.gov.uk/">http://woottonpc.bedsparishes.gov.uk/</a>.</i><br>Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 <sup>th</sup> September 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                   | Local Government Act 1972, Sch 12, Part VI, p41 (1).               |

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|                 | <p>Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance &amp; General Purposes Committee meeting held on 29<sup>th</sup> August 2018.</p> <p>Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 25<sup>th</sup> July 2018.</p> <p>Members of Full Council are asked to receive and adopt the minutes of the advisory Roads &amp; Pavements Safety Steering Group meeting held on 18<sup>th</sup> July 2018.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                |
| <b>FC18/253</b> | <p><b>Matters arising from the minutes – for information only.</b></p> <p><b>Please inform the Clerk by Tuesday 9<sup>th</sup> October 2018 if you wish to update any item below – for information only.</b></p> <ul style="list-style-type: none"> <li>• FC18/50 + FC18/266 – Bedford Borough Council’s Local Plan 2032 (since 2035, now 2030).</li> <li>• FC18/245 + FC18/274 – Community Centre at Berryfields.</li> <li>• FC17/229 – Berryfields ditch.</li> <li>• FC18/237– Community Infrastructure Levy (CIL) Funds.</li> <li>• FC18/087 – Bedford Borough Council Overview and Scrutiny Committees.</li> <li>• FC18/082 + FC18/251 – Marston Vale Innovation Park (17/00666/MAO).</li> <li>• FC17/288 – Allocation of s106 monies (Developer Contributions).</li> <li>• FC17/284 – Cranfield Road/Village Sign.</li> <li>• FC18/208 – Apex360.</li> <li>• FC18/088 + FC18/275 – Keeley End Pond signage.</li> <li>• FC18/235 – Covanta.</li> <li>• FC18/093 – Additional planters.</li> <li>• FC18/154 – Contributions to Bedford Borough Council for the installation of two pedestrian crossings in Bedford Road.</li> <li>• FC18/207 – Purchase of silhouette soldiers.</li> <li>• FC18/239 – Highways Infrastructure Report (Berryfields).</li> <li>• FC18/242 + FC18/271 – Bedford Borough Council s106 Planning Obligations.</li> <li>• FC18/212 – Memorial Play Area resurfacing.</li> <li>• FC18/232 + FC18/273 – Antisocial behaviour in the recreation ground car park.</li> </ul> | N/A.                           |
| <b>FC18/254</b> | <b>Chairman’s report – for information only.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | N/A.                           |
| <b>FC18/255</b> | <b>To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Localism Act 2011, Ch 1, s1-8. |
| <b>FC18/256</b> | <b>To receive a report from the (Executive) Planning &amp; Environment Committee – for information only.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | N/A.                           |
| <b>FC18/257</b> | <b>To receive, review and adopt the Project Action Plan from the (Advisory) Roads &amp; Pavements Safety Steering Group and to resolve a suitable course of action on any issues or recommendations arising.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Localism Act 2011, Ch 1, s1-8. |
| <b>FC18/258</b> | <b>To receive, review and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues or recommendations arising.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Localism Act 2011, Ch 1, s1-8. |
| <b>FC18/259</b> | <b>To receive, review and adopt the Project Action Plan for 2018-19, to determine which projects will be taken forward during 2018-19, to appoint councillors to manage those projects and to resolve a suitable course of action.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Localism Act 2011, Ch 1, s1-8. |
| <b>FC18/260</b> | <b>To receive, review and adopt all Risk Assessments for 2018-19, including all updates and to resolve a suitable course of action on any</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Localism Act 2011, Ch 1, s1-8. |

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|                 | <b>issues or recommendations arising.</b>                                                                                                                                                                                                                                                              |                                                                              |
| <b>FC18/261</b> | <b>To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.</b>                                                              | Governance and Accountability<br>For Smaller Authorities in England<br>2018. |
| <b>FC18/262</b> | <b>To receive a schedule of receipts and payments as previously approved by the Finance &amp; General Purposes Committee – for information only.</b>                                                                                                                                                   | Governance and Accountability<br>For Smaller Authorities in England<br>2018. |
| <b>FC18/263</b> | <b>To receive and approve the Income &amp; Expenditure and Earmarked Reserves reports for all cost centres for 2018-19, to date and to resolve a suitable course of action.</b>                                                                                                                        | Governance and Accountability<br>For Smaller Authorities in England<br>2018. |
| <b>FC18/264</b> | <b>To consider a response to Bedford Borough Council in relation to its Draft Tenancy Strategy 2019-2024 consultation and to resolve a suitable course of action.</b>                                                                                                                                  | Stakeholder Consultation.                                                    |
| <b>FC18/265</b> | <b>To consider a response to Bedford Borough Council in relation to its Older Person's Accommodation Strategy 2018-2023 consultation and to resolve a suitable course of action.</b>                                                                                                                   | Stakeholder Consultation.                                                    |
| <b>FC18/266</b> | <b>To consider a response to Bedford Borough Council in relation to its Local Plan 2030 – Plan for Submission consultation and to resolve a suitable course of action.</b>                                                                                                                             | Stakeholder Consultation.                                                    |
| <b>FC18/267</b> | <b>To consider a response to Bletsoe Parish Council in relation to their public consultation on their Neighbourhood Plan pre-submission and to resolve a suitable course of action.</b>                                                                                                                | Stakeholder Consultation.                                                    |
| <b>FC18/268</b> | <b>To receive and approve supplementary Standing Orders and Tender template for future contract negotiations and to resolve a suitable course of action.</b>                                                                                                                                           | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/269</b> | <b>To receive and approve a Late Payments and Bad Debts Policy and to resolve a suitable course of action.</b>                                                                                                                                                                                         | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/270</b> | <b>To receive and approve revised Terms of Reference for all committees and steering/working groups and to resolve a suitable course of action.</b>                                                                                                                                                    | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/271</b> | <b>To receive a report from Cllrs Lloyd and O'Dell with regard to ongoing issues concerning Bedford Borough Council s106 Planning Obligations (including draft minutes from a meeting with themselves, BBCllr/Cllr Wheeler and Bedford Borough Council and to resolve a suitable course of action.</b> | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/272</b> | <b>To receive a report from Cllr O'Dell with regard to pavement/inconsiderate parking and the trialling of advisory white lines at several sites within the village and to resolve a suitable course of action.</b>                                                                                    | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/273</b> | <b>To consider a grant application from Acorn Quilters and to resolve a suitable course of action.</b>                                                                                                                                                                                                 | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/274</b> | <b>To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).</b>                                                                                               | Public Bodies (Admissions to Meetings) Act 1960, s1(2).                      |
| <b>FC18/275</b> | <b>To appoint a contractor to install an outdoor information lectern at Keeley End Pond and to resolve a suitable course of action.</b>                                                                                                                                                                | Localism Act 2011, Ch 1, s1-8.                                               |
| <b>FC18/276</b> | <b>To receive a report from Cllr Wallace regarding the community centre and to resolve a suitable course of action.</b>                                                                                                                                                                                | Localism Act 2011, Ch 1, s1-8.                                               |

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**Sue Playford,**  
**Clerk to the Council,**  
**3<sup>rd</sup> October 2018.**