



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 13th June 2018 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC18/135	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC18/136	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC18/137	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC18/138	To receive a report and/or training from Cllr Martin and the Clerk on the General Data Protection Regulations which came into force on 25 th May 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/139	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for May 2018.	N/A.
FC18/140	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. To include reports from Cllr Noakes; To include correspondence from Kathryn Holloway, Bedfordshire Police & Crime Commissioner; To include correspondence from Bedford Borough Council in relation to the widening of the footpath on Fields Road (north); To include correspondence from the Development Team, Ringhouse Developments in relation to the proposed Wyboston Garden Village	N/A.

	development.	
FC18/141	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council Meeting held on 9th May 2018. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 9th May 2018. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28th March 2018. Members of Full Council are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 21st February 2018. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 21st March 2018. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Footpaths Safety Steering Group meeting held on 21st March 2018.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC18/142	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 12th June 2018 if you wish to update any item below – for information only. • FC18/50 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC18/096 + FC18/162 – Community Centre at Berryfields. • FC17/229 – Berryfields ditch. • FC18/085 – Community Infrastructure Levy (CIL) Funds (£194k). A CIL policy is still being drafted which will detail how future sums should be allocated/spent. • FC18/087 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/059 + FC18/082 – Marston Vale Innovation Park (17/00666/MAO). • FC17/226 – Bottle Bank. • FC17/259 + FC17/288 – Allocation of s106 monies. • FC17/283 – Emergency lighting checks – changing rooms/toilet block. • FC17/284 – Cranfield Road/Village Sign. • FC18/019 – Apex360. • FC17/344 + FC18/159 – Millennium Quest – Christmas street lighting. • FC18/024 – Community First Response – Paediatric Deployment. • FC18/049 – Manor Road parking issues. • FC18/118 – Bellway Homes Management Entity letter. • FC18/088 – Keeley End Pond signage. • FC18/090 – Removal of additional kissing gates at the recreation ground. • FC18/091 – Covanta.	N/A.

	FC18/093 – Additional planters.	
FC18/143	Chairman's report – for information only.	N/A.
FC18/144	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/145	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC18/146	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Safety Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/147	To receive, review and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/148	To receive, review and adopt the Project Action Plan for 2018-19, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/149	To receive, review and adopt all Risk Assessments for 2018-19, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/150	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/151	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/152	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/153	To receive, review and adopt a revised Equal Opportunities Policy and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8
FC18/154	To consider two recommendations from the Roads & Footpaths Safety Steering Group that CIL monies be used to part-fund two crossings on Bedford Road (Bedford Borough Council to fund the rest) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/155	To receive and approve the Internal Audit report for year-end 2017-18 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/156	To review the effectiveness of the Internal Audit for year-end 2017-18 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/157	To receive and approve the Annual Governance Statement 2017/18 (Section 1 – Annual Return for the year ended 31 st March 2018 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/158	To receive and approve the Accounting Statements 2017/18 (Section 2 – Annual Return for the year ended 31 st March 2018 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2018.
FC18/159	To receive a report from Cllr Hensher in relation to extending the Christmas Street Lighting Display for Christmas 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC18/160	To receive and accept a recommendation from the Neighbourhood Plan Steering Group that Regeneration Positive's services be retained until September 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8
FC18/161	To receive and accept a recommendation from the Finance & General Purposes Committee that the 2018-19 National Salary Award as determined by The National Joint Council for Local Government Services (in relation to the Clerk) be approved and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8
FC18/162	To receive an update on latest developments regarding the transfer of the Community Centre from Persimmon Homes to Wootton Parish Council and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8

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Sue Playford,

Clerk to the Council,

6th June 2018.