



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 14th March 2018 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC18/064	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC18/065	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC18/066	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC18/067	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. To receive crime figures for February 2018. To include a report from CIrr Noakes in relation to a Police Parish Meeting recently attended.	N/A.
FC18/068	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. Nothing significant to report.	N/A.
FC18/069	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 14 th February 2018.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 19th July 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31st January 2018. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 17th January 2018. Members of Full Council are asked to receive and adopt the minutes of the advisory Wootton Play Equipment Working Group meeting held on 6th September 2017.	
FC18/070	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 13th March 2018 if you wish to update any item below – for information only. • FC18/50 – Bedford Borough Council's Local Plan 2032 (now 2035). • FC18/063 + FC18/096 – Community Centre at Berryfields. • FC17/229 – Berryfields ditch. • FC18/061 + FC18/085 – Community Infrastructure Levy (CIL) Funds (£194k). • FC17/172 + FC18/087 – Bedford Borough Council Overview and Scrutiny Committees. • FC18/059 + FC18/082 – Marston Vale Innovation Park (17/00666/MAO). • FC17/225 + FC17/315 – Upgrading CCTV system at the recreation ground. • FC17/226 – Bottle Bank. • FC17/231 – Football policy. • FC17/259 + FC17/288 – Allocation of s106 monies. • FC17/283 – Emergency lighting checks – changing rooms/toilet block. • FC17/284 – Cranfield Road village sign. • FC18/019 – Apex360. • FC17/312 – Criminal damage to the Multi-Use-Games-Area. • FC17/344 – Millenium Quest. • FC18/024 – Community First Response – Paediatric Deployment. • FC18/049 – Manor Road parking issues. • FC18/053 – Bellway Homes Management Entity letter.	N/A.
FC18/071	Chairman's report – for information only.	N/A.
FC18/072	To receive, review and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/073	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC18/074	To receive, review and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/075	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.

FC18/076	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/077	To receive, review and adopt all Risk Assessments for 2017-18, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/078	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC18/079-081 below – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/079	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/080	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/081	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/082	To approve Terms of Reference for the Wootton Development Liaison Group and to receive a report from BBCllr/Cllr Wheeler regarding an initial meeting between that group and members from Bedford Borough Council/appropriate developers and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/083	To approve a Car Park(s) Usage Policy and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/084	To approve amendments to Financial Regulations and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/085	To receive, review and adopt a Community Infrastructure Levy (CIL) policy and to resolve a suitable course of action on any issues of recommendations arising.	Community Infrastructure Levy Regulations (2010) & subsequent.
FC18/086	To consider formation of a diversity pledge following correspondence received from the Bedfordshire Association of Town and Parish Councils and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/087	To consider a response to Bedford Borough Council in relation to its consultation on items for consideration/investigation by its four Overview and Scrutiny Committees in the 2018/19 Municipal Year and to resolve a suitable course of action.	Stakeholder Consultation.
FC18/088	To consider additional signage at Keeley End Pond and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/089	To review the graphic design, printing and delivery of the Wootton Newsletter by Bespoke Media and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/090	To consider the removal of additional kissing gates at entrances to the Recreation Ground, Church Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/091	To receive a report and factsheet from the Environment Agency following its decision to grant an Environmental Permit to Covanta Energy Ltd (Rookery Pit, Stewartby) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/092	To consider a response to Central Government regarding its recent paper “A Green Future: Our 25 Year Plan to Improve the Environment” and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/093	To consider the placement of additional planters within the village (as part of the ongoing Strategic Action Plan for 2017-18) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/094	To consider a grant request from the Wootton Good Neighbour Scheme (£168.00 for the purpose of running costs and promotional materials) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC18/095	To consider names for the 55-bed care facility building currently under construction on Fields Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/096	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC18/097	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

7th March 2018.