



WOOTTON PARISH COUNCIL



www.facebook.com/
WoottonParishCouncilBedfordshire

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk

You are invited to attend a meeting of the Full Council on Wednesday 14th February 2018 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC18/030	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC18/031	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC18/032	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC18/033	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council (filling one of two casual vacancies).	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC18/034	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for January 2018.	N/A.
FC18/035	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC18/036	Minutes of the previous meeting.	Local Government Act 1972, Sch

	<i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10th January 2018. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th November 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 29th November 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Footpaths Safety Steering Group meeting held on 15th November 2017.	12, Part VI, p41 (1).
FC18/037	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 13th February 2018 if you wish to update any item below – for information only. • FC18/026 + FC18/50 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC18/029 + FC18/063 – Community Centre at Berryfields. • FC17/229 – Berryfields ditch. • FC17/228 + FC18/060 + FC18/061 – Community Infrastructure Levy (CIL) Funds (£194k). • FC17/172 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/339 + FC18/059 – Marston Vale Innovation Park (17/00666/MAO). • FC17/225 + FC17/315 – Upgrading CCTV system at the recreation ground. • FC17/226 – Bottle Bank. • FC17/231 – Football policy. • FC17/259 + FC17/288 – Allocation of s106 monies. • FC17/283 – Emergency lighting checks – changing rooms/toilet block. • FC17/284 – Cranfield Road village sign. • FC18/019 – Apex360. • FC17/312 – Criminal damage to the Multi-Use-Games-Area. • FC17/344 – Millenium Quest. • FC18/024 – Community First Response – Paediatric Deployment.	N/A.
FC18/038	Chairman’s report – for information only.	N/A.
FC18/039	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/040	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC18/041	To receive and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/042	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Committee and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/043	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.

FC18/044	To receive, review and adopt all Risk Assessments for 2017-18, including all updates and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/045	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC18/046-048 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/046	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/047	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/048	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/049	To receive a report from Cllr Lloyd and BBCllr/Cllr Wheeler regarding parking concerns at Manor Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/050	To consider a response to Bedford Borough Council's consultation on the soundness of its Local Plan 2035 and to resolve a suitable course of action.	Stakeholder Consultation.
FC18/051	To consider a response to Marston Moreteyney Parish Council in light of their proposed response to Central Bedfordshire Council on its draft Local Plan and to resolve a suitable course of action.	Stakeholder Consultation.
FC18/052	To receive a report and factsheet from the Environment Agency following its decision to grant an Environmental Permit to Covanta Energy Ltd (Rookery Pit, Stewartby) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/053	To consider a response to Bellway Homes in relation to their letter concerning the Estate Management of Berry Wood, Wootton Park (Fields Road South) and decision to appoint Remus Property Management to manage and maintain certain areas and features within that development and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/054	To consider a response to Central Government regarding its recent paper "A Green Future: Our 25 Year Plan to Improve the Environment" and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/055	To consider a request from Bizzy Bees Pre-School that permission be granted for them to host a small petting farm (Wycomb Pastures Mobile Petting Farm) at the Memorial Hall as part of their "Easter Eggstravaganza" fundraising event on Friday 23 rd March 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/056	To receive a quarterly inspection report from Dura Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/057	To consider a grant request from Autism Bedfordshire (£300 for the purpose of Children's Services) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/058	To consider a grant request from Wootton Bowls Club (£700 for the purchase of a two-mat windup/storage/handling unit) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC18/059	To receive, review and adopt Terms of Reference for the Wootton Development Liaison Group and to resolve a suitable course of action on any issues or recommendations arising.	Localism Act 2011, Ch 1, s1-8.
FC18/060	To appoint a contractor to undertake remedial works to the wooden flooring at the Memorial Hall (as part of Community Infrastructure Levy funding) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC18/061	To receive, review and adopt a Community Infrastructure Levy (CIL) policy and to resolve a suitable course of action on any issues of recommendations arising.	Community Infrastructure Levy Regulations (2010) & subsequent.
FC18/062	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC18/063	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

.....
Sue Playford,

Clerk to the Council,

7th February 2018.