



WOOTTON PARISH COUNCIL



3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk



Minutes of the Meeting of the **Full Council** held on Wednesday 10th January 2018 at 7.30pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	There was initially one member of the public present who wished to make a presentation as part of agenda item FC18/019. He was subsequently joined by a colleague at 7.45pm. No other members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hall, Hensher, Lewis, Martin, Noakes, O'Dell, Quirk, Wallace and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FC18/001	Apologies for absence. Cllrs Hudson and Regmi.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC18/002	Disclosure of local and/or disclosable pecuniary interests.	No disclosures made.	N/A.	Localism Act 2011, Ch 7, s31.
FC18/003	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	No requests received.	N/A.	Localism Act 2011, Ch 7, s33.
FC18/004	Report from outside organisations – for information only. To include a report from BBCllr/Cllr Wheeler. (Appendix 1).	BBCllr/Cllr Wheeler's report was circulated ahead of the meeting, including a briefing note relating to the Bedfordshire and Milton Keynes Rough Sleeper Partnership – which he and his	Clerk to take forward.	N/A.

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	To receive crime figures for December 2017. (Appendix 1a).	fellow Borough Councillors were working to solve. He added he would be attending the annual Holocaust Memorial Events on behalf of Wootton, on 27th (6.30pm) and 29th (lunchtime) January 2018. Parish Councillors were also invited to attend. BBCllr/Cllr Wheeler was also invited to attend the official launch of the new Eagle Brewery on 19th January 2018. Plans by Bedford Borough Council to move to online planning applications only with effect from 1st April 2018 were noted and BBCllr/Cllr Wheeler confirmed he would inform all present of the Executive Committee's decision regarding developments north of Bedford. Although concerns were raised regarding the serious nature of some offences (and there was no wish to belittle crimes such as vehicle tampering), overall the figures were much lower than other parishes.		
FC18/005	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2).	No further comments received.	N/A.	N/A.
FC18/006	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website:</i> http://woottonpc.bedsparishes.gov.uk . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 13 th December 2017.	Minutes were received and adopted. Proposed: Cllr Quirk. Seconded: Cllr Hall. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC18/007	Matters arising from the minutes – for information only. FC17/128 + FC18/026 – Bedford Borough Council's Local Plan 2032 (now 2035). Resolved 10th May 2017 (FC17/128) (subject to clarification that Wootton currently faced no	No further comments received.	Clerk to keep on file.	N/A.

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	further development – which has since been confirmed) to object to proposals to develop within Kempston Rural, given its proximity to Wootton. Refer to agenda item FC18/026. • FC17/352 + FC18/029 – Community Centre at Berryfields. Refer to agenda item FC18/029. • FC17/229 – Berryfields ditch. Resolved 14th September 2016 (FC16/222) to undertake a full risk assessment ahead of any other course of action. A Health & Safety risk assessment and covering letter have been sent to members of Bedford Borough Council, Persimmon Homes and RoSPA. Resolved 11th January 2017 (FC17/20) to note the disappointing content of RoSPA’s report and review the situation in six months’ time, in the hope remedial works are complete. A follow-up report was submitted 31st August 2017 to Bedford Borough Council and Persimmon Homes (Northampton and Peterborough), requesting further remedial works. The Clerk met with Alex Kenny on 7th December 2017 and he agreed to take the matter forward. • FC17/228 – Community Infrastructure Levy (CIL) Funds (£194k). Resolved 9th November 2016 (FC16/271) and 14th December 2016 (FC16/304) and 10th May 2017 (FC17/134) to consider the following: •Memorial Hall replacement flooring (now approved FC17/200); •Neighbourhood Planning costs; •Upgrade of all bus stops in Wootton, to make them disable-friendly (now approved FC17/228). Plans are now in place to produce a CIL policy to determine how future sums should be allocated/spent.			
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	- FC17/172 – Bedford Borough Council Overview and Scrutiny Committees. Resolved 8th February 2017 (FC17/43) that the following be considered/investigated by Bedford Borough Council: •Traffic Management in Bedford Town – to be widened to include the entire Borough; •Investigation into the effect of planning on local communities. The Clerk has been informed both will be taken forward by Bedford Borough Council’s Environment and Sustainable Communities Overview and Scrutiny Committee – but that Traffic Management WILL focus only on Bedford Town. - FC17/339 – Marston Vale Innovation Park (17/00666/MAO). The parish council has employed a professional planner to assist and a robust objection has been submitted to Bedford Borough Council. The planning application has been approved and the parish council were advised by both a planning professional and solicitor there were no grounds for appeal or an Ombudsman intervention. Arrangements are ongoing to create a liaison group consisting of residents, parish councillors and officers from Bedford Borough Council to work on this and other large-scale developments coming forward within the village. - FC17/186 – Lack of dog waste and general litter bins in the Potters Cross/Berryfields area. BBCllr/Cllr Wheeler was asked to establish to establish with Bedford Borough Council whether a general litter bin could be installed along Potters Cross – especially given a bin in that area			
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	was removed some time ago. Despite repeated requests, both Bedford Borough Council and the Forest of Marston Vale have indicated they do not have the resources to empty any further bins (the Forest of Marston Vale have a policy in place not to install any bins). Move to close. • FC17/225 + FC17/315 – Upgrading CCTV system at the recreation ground. Resolved 8th November 2017 (FC17/315) to upgrade the existing system and add further cameras. Works were started but delayed in December 2017 and are due to be completed January 2018. • FC17/226 – Bottle Bank. The Clerk is sourcing a contractor to mark out two bays in the car park and has asked the caretaker to ensure it is monitored at least twice weekly to prevent it overflowing. • FC17/231 – Football policy. The Clerk has circulated the policy to all teams and received one signed copy to date. • FC17/259 + FC17/288 – Allocation of s106 monies. Resolved 13th September 2017 (FC17/259) that monies be allocated to the Jubilee Garden regeneration project, Public Art and Community Centre (subject to WPC being appointed as the Management Entity). Resolved 11th October 2017 (FC17/288) that £32k identified for sports facilities be earmarked for outdoor gym equipment at the recreation ground. BBCllr/Cllr Wheeler to make enquiries at Bedford Borough Council who operate a “green gym” scheme. • FC17/261 – Christmas Street Lighting. Resolved 13th September 2017 (FC17/261) to appoint Millennium Quest in principle to install lighting.			
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	Lighting was installed for Christmas 2017. Move to close. • FC17/283 – Emergency lighting checks – changing rooms/toilet block. Steve Brown (electrical contractor) will advise the Clerk on the best means to undertake the checks which should be carried out weekly. • FC17/284 – Cranfield Road village sign. The Clerk has requested a risk assessment from Concept/Bedford Borough Council on dangers identified due to the signs' positioning, asked why the parish council was not consulted ahead of its installation and requested clarification on whether the 30MPH speed limit is yet legally enforceable. The Clerk has been informed by Jon Shortland (Chief Officer, Planning & Highways, Bedford Borough Council) the speed limit along Cranfield Road is legally enforceable and there are no plans for additional traffic calming measures. No other responses have been received to date*. • FC17/290 + FC18/019 – Apex360. Resolved 11th October 2017 (FC17/290) to agree in principle to Apex360 hosting children's sports clubs in Wootton but to aim to hold them at the community centre (Berryfields) should the parish council be appointed the Management Entity. Apex360's representative agreed to attend a further Full Council meeting (anticipated to be January 2018), with the company director. Refer to agenda item FC18/019. • FC17/312 – Criminal damage to the Multi-Use-Games-Area. A financial offer from the defendant has been accepted and the police are taking that forward**.	*It was noted no response had yet been received regarding the risk assessment or lack of consultation regarding the Cranfield Road village sign. The Clerk and BBCllr/Cllr Wheeler agreed to raise these issues during their upcoming meeting at Borough Hall. **The Clerk reported she had been informed by PC Browning the family were no longer able to make any financial offer. After discussion it was agreed the defendant be asked to attend this		
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	FC17/344 – Millenium Quest. Resolved 13th December 2017 (FC17/344) that Cllr Hensher and the Clerk speak to Millennium Quest in January 2018 to see if refurbished lighting might be available to extend the scheme to/along Fields Road.	year's Fun Fest and undertake community service (litter picking) between 2-6pm.		
FC18/008	Chairman's report – for information only.	Cllr Lloyd stated further ideas were needed regarding the emerging draft Community Infrastructure Levy (CIL) policy. It was suggested guidelines and a points scoring system could help determine what constituted a CIL project. The remaining completed paper-based Neighbourhood Plan questionnaires were distributed for inputting.	All to take forward.	N/A.
FC18/009	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues arising. (Appendix 3).	Noted no report available as this steering group had not met since the last meeting of Full Council.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC18/010	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	N/A.
FC18/011	To receive and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues arising. (Appendix 5).	Noted no report available as the working group meeting due on 1 st November 2017 was cancelled due to lack of business.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC18/012	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Committee and to resolve a suitable course of action on any issues arising. (Appendix 6).	Noted no report available as this working group's meeting due on 6 th December 2017 was cancelled due to lack of business.	N/A.	Localism Act 2011, Ch 1, s1-8.
FC18/013	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues arising. (Appendix 7).	Resolved to receive, review and adopt the Strategic Action Plan without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	All to take forward.	Localism Act 2011, Ch 1, s1-8.

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FC18/014	To receive, review and adopt all Risk Assessments for 2017-18, including all updates and to resolve a suitable course of action on any issues arising. (Appendix 8).	Resolved to receive, review and adopt – including recently completed Risk Assessments for Keeley End Pond and the Memorial Hall Play Area. (It was noted Cllr Bygraves' Risk Assessments would be brought to February's Full Council to be received, reviewed and adopted). Proposed: Cllr Hall. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC18/015	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC18/016-018 below.	No further comments received.	Clerk to keep on file.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/016	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Resolved to receive and approve all bank reconciliation(s) without further comment – signed by Cllrs Hall and Noakes. Proposed: Cllr Bygraves. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/017	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only. (Appendix 9).	No further comments received.	Clerk to keep on file.	Governance and Accountability For Smaller Authorities in England 2017.
FC18/018	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Resolved to receive and approve the Income & Expenditure report for all cost centres without further comment. Proposed: Cllr Quirk. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file..	Governance and Accountability For Smaller Authorities in England 2017.
FC18/019	To receive a brief presentation from Apex 360 regarding a proposal to create a children's holiday camp in the village and to resolve course of action.	Stewart Hunt (Director, Apex 360) introduced himself and explained how Apex 360 had been running for 13 years, predominately in schools offering opportunities for children to be physically active and take part in club activities, using inflatables and nerf guns, in addition to football and hockey as a few examples of activities on	Apex 360 to take forward.	Localism Act 2011, Ch 1, s1-8.

		offer. He was joined by Anton Jacob. They were looking to enter partnership working with Borough and Parish/Town Councils. He explained Tring Rural Parish Council had used their services for several years (non-term time holiday camps), having secured funding from Awards for All and they were looking to do the same with Wootton Parish Council. A third party would secure that funding (£9.5k) on a “no-win, no-fee” basis – charging 10% if successful. This would be borne by Wootton Parish Council. A daily fee of £5 was thought too low - £10 was considered more appropriate and that money would come back to Wootton Parish Council to off-set the 10% charge above. Apex 360 would be able to charge differing rates for children outside the parish. It was understood the funding would run programmes for two years and it was hoped the community centre would be host with the aim of starting in the summer holidays (without clashing with other clubs – especially those run by local churches). Stewart confirmed they would check all proposed dates before taking anything forward. The age range would be 5-11 years of age, with potential for older children to act as volunteer helpers and the child/staff ratio would be 8/10-1. Stewart confirmed Apex 360 had their own public liability insurance cover, professional indemnities, safeguarding policy and a complaints procedure. Potential attendees would be encouraged to book in advance to help with ratios/numbers, however Stewart confirmed they did work with the University of Bedford and could upskill students to help if needed. It was noted there was on average a four month		
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		wait to learn if funding was successful, so the funding process needed to start by the end of January 2018. It was noted due diligence would be needed (likely by Cllr Wallace) – Stewart confirmed he would provide a business plan and would request audited accounts from the Clerk. After further discussion it was resolved to go ahead with the proposal and apply for the Awards for All grant initially. Proposed: Cllr Wallace. Seconded: Cllr Bygraves. Resolved by all present.		
FC18/020	To consider a response to Bedfordshire Fire & Rescue Service's Budget Consultation (2018-19) and to resolve a suitable course of action.	Resolved to note for the files but make no response. Proposed: Cllr Quirk. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Stakeholder Consultation.
FC18/021	To consider a response to Bedford Borough Council's consultation regarding a proposal to remove early repayment discounts for fixed penalty notices issued under the Anti-Social Behaviour, Crime and Policing Act 2014, Section 59, Public Spaces Protection order and to resolve a suitable course of action.	Resolved to note for the files but make no response. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Stakeholder Consultation.
FC18/022	To consider a response to Bedford Borough Council's consultation regarding a proposal to introduce a Council Tax Reduction specifically for young people aged up to 25 years, who have recently left the care of Bedford Borough Council and to resolve a suitable course of action.	Resolved to note for the files but make no response. Proposed: Cllr Hall. Seconded: Cllr Lewis. Resolved by all present.	Clerk to keep on file.	Stakeholder Consultation.
FC18/023	To consider a response to Wootton Academy Trust's combined consultation on proposed changes to age-ranges and admissions to Wootton Upper School and to resolve a suitable course of action.	Resolved to respond stating Wootton Parish Council was not in a position to make a considered response to the consultation – given it was not aware how other village organisations viewed the proposal. The parish council however, did wish to be kept informed regarding further updates.	Clerk to take forward.	Stakeholder Consultation.

		Proposed: Cllr Martin. Seconded: Cllr Lewis. Resolved by all present.		
FC18/024	To consider a response with regard to recent changes made by the East of England Ambulance Trust when deploying Community First Responders to deal with paediatric cases to resolve a suitable course of action.	BBCllr/Cllr Wheeler confirmed Bedford Borough Council's Adult Services and Health Overview and Scrutiny Committee was due to discuss this same agenda item – it was proposed he make that committee aware that Wootton Parish Council supported the views of the Community First Responder. Resolved the Clerk write to Messrs Morton, Boulton and Patten to share the same views and concerns (copy to BBCllr John Mingay as Chair of the AS&HO&SC). Proposed: Cllr O'Dell. Seconded: Cllr Wallace. Resolved by all present.	Clerk to take forward.	Stakeholder Consultation.
FC18/025	To formally approve the appointment of Cllr Regmi as Trustee of the Bob Lunniss Charity.	Resolved to appoint Cllr Regmi. Proposed: Cllr Hall. Seconded: Cllr Quirk. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC18/026	To receive an update from Bedford Borough Council detailing an updated timetable with regard to its emerging Local Plan 2035 and to resolve a suitable course of action.	Resolved to note for the files. Proposed: Cllr Quirk. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC18/027	To determine the final precept demand to Bedford Borough Council (2018/19 budget), including proposed projects not covered by Community Infrastructure Levy funding and to resolve a suitable course of action.	An initial vote on a precept increase was tied – 4 votes each for 7.5% and 10%. 0%, 2.5% and 5% increase proposals were discarded. A second vote saw 5 votes each (Cllr Hall had to leave the meeting ahead of this agenda item) for 7.5% and 10%. Cllr Lloyd used his casting vote as Chairman and it was resolved to request a 10% increase to the precept demand, the final figure being determined as £183,522.10. Further resolved to place on hold the following projects, subject to either identifying them as a	Clerk to take forward.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1).

		Community Infrastructure Levy (CIL) project or availability of parish council funds: • £2k Noticeboards; • £5k CCTV; • £8k Allotment/paddock – parking; • £15k Recreational Facs improvement; • £10k Speed Cameras; • £10k Community Centre contingency; • £26k Resurface Recreation Ground Play Area; • £25k Resurface Memorial Hall Play Area. • (£101k savings). Proposed: Cllr Bygraves. Seconded: Cllr Quirk. Resolved by all present.		
FC18/028	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC18/029	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Cllr Wallace confirmed MiSpace were looking to hand over the Community Centre to Persimmon in the coming weeks – either a Friday/Monday. He had plans of the building if anyone wished to view them. Persimmon’s solicitors were working on the relevant paperwork and it was hoped that would soon be with Wootton Parish Council’s conveyancer. A meeting was pencilled in with Persimmon for 25th January 2018 to keep pushing matters forward, although that date could change. It was noted if Wootton Parish Council were to run the Community Centre directly, there could be an issue over business rates and (lack of) discretionary relief. The centre’s rateable value was not yet known but business rates were estimated at £10k per year. Suggestion was	BBCllr/Cllr Wheeler and Cllrs Bygraves and Wallace to take forward.	Localism Act 2011, Ch 1, s1-8.

		made to investigate the creation of a charitable trust to operate the centre, although the paperwork would have to be checked to ensure the parish council could pass the management on in that way. Cllr Bygraves agreed to investigate further. If management could be passed on in that way, council members would join the trust, alongside residents - it was essential the parish council retained a majority vote. Staff members would be paid via the charitable trust. The parish council would remain landlord, so would cover insurance costs and a peppercorn rent would be charged to the parish council for room hire. The charitable trust would take over the operation of the 4g pitch and it would be for the parish council and lower school to determine the best use of the MUGA (Multi Use Games Area). It was hoped BBCLlr/Cllr Wheeler and Cllr Bygraves could meet with Lee Phanco (Assistant Chief Finance Officer, Bedford Borough Council) in February 2018 to clarify the business rates issue. Resolved Cllr Bygraves investigate further the charitable trust option to operate the Community Centre. Proposed: Cllr Noakes. Seconded: Cllr Wallace. Resolved by all present.		
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Meeting closed at 9.20pm.

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Borough Councillor Update - January 2018

Bedford Borough Local Plan 2035

You will recall from previous reports that the Council has been for the past 4 years been undertaking studies and consultations to determine its Local Plan which will agree plans for around 8000 new homes to the year 2035.

The Mayor's Executive has now published its draft Local Plan submission which will be subject to public consultation between 22nd January – 5th March. The final Local Plan, subject to any changes made as a result of the consultation, will be considered by a meeting of all councillors on the 28th March. If agreed, it will then be submitted to the Planning Inspectorate for examination.

The timetable set out above has been accelerated after the Government stated its intention for local authorities to be subject to a centralised methodology to determine housing targets, rather than each council undertaking their own assessment as at present. The Council's Local Plan 2035 is allocating sites for development based on a calculated need to provide 950 homes a year. This compares with the new methodology which would require 1281 homes annually, thus increasing the Borough's housing need to 2035 from around 8,000 to 14,000 homes. The rationale for submitting the Local Plan for examination before the end of March is for the Council to benefit from 'transitional arrangements' to avoid the increased target.

A key aspect of the draft submission is the selection of a new settlement to deliver around a third of the new homes to 2035. In this regard, land owners and planning agents submitted 4 sites for consideration, namely: Wyboston; Colworth (Sharnbrook); Twinwoods (between Milton Ernest and Thurleigh), and; Thurleigh Airfield. An additional site, called 'Bedford Brickworks' was submitted formally for consideration in November and consists of a plan to build on largely brownfield land to the south of Bedford to deliver 4,500 homes in the Local Plan period, extending to 9,145 dwellings thereafter.

The Mayor's draft Local Plan includes the Colworth site, adjacent to Sharnbrook and Souldrop, as the preferred settlement which will deliver 2500 homes in the Local Plan period and then up to 4500 in subsequent years. The Executive's report notes that the promise of a new parkway rail station linking the settlement with Bedford and London is a key reason behind its selection.

The draft Local Plan also includes an allocation of 2420 homes in the urban area, which means there is no longer a need for 'edge of urban' sites at Salph End, Renhold and Gibraltar Corner, Kempston. A 500 home allocation for Wilstead has also been removed, while a 600 dwelling development in Sharnbrook will not go ahead if the Colworth settlement, as set out above, is agreed. Conversely, 500 homes are still scheduled in each of Bromham, Great Barford and Clapham.

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The below table is taken from the Executive report (which can be in full at [this link](#)) and sets out the allocations to be considered by the Executive. The left of the table shown the plans consulted on last year, while the right side shows the plans included in the draft submission:

2017 consultation paper	Amount of residential development	Local Plan 2035 Plan for submission	Amount of residential development
Urban area	877	Urban area	2,420
Edge of urban area	1,111	Edge of urban area	210
Brownfield site Stewartby Brickworks	1,000	Brownfield site Stewartby Brickworks	1,000
New settlement(s)	2,200	Colworth garden village	2,500
Group 1 villages – Key Service Centres		Group 1 villages – Key Service Centres	
- Bromham	500	- Bromham	500
- Clapham	500	- Clapham	500
- Gt Barford	500	- Gt Barford	500
- Sharnbrook	600	- Sharnbrook	0
- Shortstown	0	- Shortstown	0
- Wilstead	500	- Wilstead	0
- Wixams	0	- Wixams	0
- Wootton	0	- Wootton	0
Total Group 1 villages	2,600	Total Group 1 villages	1,500
Group 2 Villages – Rural Service Centres		Group 2 Villages – Rural Service Centres	
- Carlton	25-50	- Carlton	25-50
- Harrold	25-50	- Harrold	25-50
- Milton Ernest	25-50	- Milton Ernest	25-50
- Oakley	25-50	- Oakley	25-50
- Roxton	25-50	- Roxton	25-50
- Stewartby	0	- Stewartby	0
- Turvey	25-50	- Turvey	25-50
- Willington	0	- Willington	0
Total Group 2 villages (mid point)	225	Total Group 2 villages (mid point)	225
	8,013		7,855

Details of the final public consultation will be made available following agreement by the Mayor's Executive on the 10th January.

Bedford Hospital

The Chief Executive of Bedford Hospital, Stephen Conroy, attended a meeting of the Council's Adult Services & Health Committee in December to update councillors on the merger with Luton & Dunstable Hospital.

The written report to the Committee reiterated that a 'full range of services will continue to be provided for patients on both sites. This includes retaining key services such as A&E, maternity and paediatrics at Bedford Hospital'. A full business case for the merger was submitted to NHS regulators on the 22nd December and a decision should be made within 10 weeks.

Putnoe Walk In Centre

There have been recent media reports about the future of the Walk-in Centre at Putnoe Surgery in Bedford.

The facility is used by residents throughout the Borough to receive non-urgent treatment. The current partners were recently awarded a new contract by the Bedfordshire Clinical Commissioning Group (BCCG - which has responsibility for organising local NHS services) to

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provide GP services but it is unclear as to whether the contract for the Walk-in Centre service will be renewed in March.

The BCCG says it is looking at various options but no further details have been released.

Black Cat / A428 Improvements

Last year Highways England undertook a public consultation on options to reconfigure the Black Cat roundabout as well as providing a new dual carriageway from the Black Cat to Caxton Gibbet.

An announcement on the preferred options was due to be made in the autumn but Highways England has admitted that this deadline will not be met. The purported reason for the delay is that more assessments are required to link the scheme with plans to improve the A1 between the M25 and Peterborough.

Town Centre Police Enquiries Office

On the 18th December the Bedfordshire Police and Crime Commissioner Kathryn Holloway opened a new police enquiries office in Lime Street, Bedford in a move to improve police visibility. The new office will be open to the public from Monday-Friday between 9am and 5pm.

Rights of Way Improvement Plan

The Council is consulting on its updated Rights of Way Improvement Plan for 2018 – 2023. This will assess users' needs and subsequently set out an action plan on improvements to the Council's 1,000Km of public footpaths, bridleways and byways. Should you wish to respond to the Council's questionnaire, search 'Bedford rights of way consultation' or visit the Council's Customer Services Centre on Horne Lane or the Council's 5 library sites in: the town centre; Bromham; Wootton; Putnoe, and Kempston. The consultation deadline has been extended to the 5th February.

Keeping Warm in Winter

Keeping warm can be difficult during the winter months, particularly for older persons. Age UK Bedfordshire is offering advice to help. For more information call 01234360510 or visit <http://www.ageuk.org.uk/bedfordshire/>

Winter Travel

The Council's website provides a useful section on up to date service changes arising from the winter weather. This includes changes to public, school and adult services transport, waste collections and road gritting.

Search 'Bedford winter updates' for more information.

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The Bedfordshire and Milton Keynes Rough Sleeper Partnership

Briefing note

The Rough Sleeper Outreach Service has been running across Bedfordshire and Milton Keynes since the 21st June 2017; assessing, supporting and finding pathway solutions to prevent or relieve rough sleeping for people already sleeping rough or at imminent risk of becoming a rough sleeper.

The service is led by SMART CJS working in partnership with other agencies and covers Bedford Borough, Central Bedfordshire, Luton and Milton Keynes. Working alongside existing services, the Street Outreach Team engages with and provides support to rough sleepers and individuals at risk of rough sleeping.

The Rough Sleeper Outreach Team includes dedicated Mental Health Crisis Workers employed by East London Foundation Trust (for Bedfordshire) and Central North West London Foundation Trust (for Milton Keynes).

The Service provides a combination of outreach support and easy access assessment hubs.

Aims of the Service

The overall aims of the service are:

- To prevent new rough sleepers moving on to the streets.
- To reduce levels of rough sleeping.
- To facilitate access to accommodation for people who are new to the streets.
- To support people already rough sleeping to access and engage with solution pathways to end their homelessness.

Outcomes

At the end of September across the four local authority areas The Partnership;

- ❖ Had opened and launched assessment hubs in each of the four areas.
- ❖ Assessed a total of 297 people at the hubs.
- ❖ Prevented 47 people from becoming rough sleepers.
- ❖ Started relationship building & assessment with 59 people who have been rough sleeping for long periods of time.
- ❖ Moved 44 people off the streets and into accommodation
- ❖ Supported 29 individuals with complex needs to access mental health and other specialist services.

In Bedford Borough, by the end of September the service had;

- ❖ Opened and launched the local assessment hub at Prebend Day centre.
- ❖ Assessed a total of 128 people at the hub.
- ❖ Prevented 14 people from becoming rough sleepers.
- ❖ Started assessment processes and relationship building with 29 people who have been rough sleeping for long periods of time.
- ❖ Moved 14 people off the streets and into accommodation.

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- ❖ Worked with 14 individuals with complex needs to access mental health and other specialist services.

Tabitha Resta (Housing Needs Team Leader)

November 2017

BBCllr Wheeler

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FC 18/004a December 2017			
Offence Class Description	First Committed	Last Committed	Address
CRIMINAL DAMAGE - TO VEHICLES	22/12/2017 00:00	22/12/2017 00:00	CAUSE END ROAD WOOTTON BEDFORD
DANGEROUS DOG INJURE PERSON OR ASSISTANCE DOG - IN ANY PLACE (WHETHER PUBLIC OR NOT)	28/12/2017 12:35	28/12/2017 12:42	TITHE BARN ROAD WOOTTON BEDFORD
DOMESTIC DISPUTE/INCIDENT	11/12/2017 09:00	11/12/2017 14:47	
DOMESTIC DISPUTE/INCIDENT	13/12/2017 21:47	13/12/2017 21:47	
DOMESTIC DISPUTE/INCIDENT	24/12/2017 16:30	24/12/2017 16:43	
HARASSMENT - (PFHA SECTION (4)) PUTTING PEOPLE IN FEAR OF VIOLENCE	10/12/2017 05:30	10/12/2017 05:30	
INTERFERENCE WITH MOTOR VEHICLE	13/12/2017 23:00	14/12/2017 08:15	ARTHUR BLACK WAY WOOTTON BEDFORD
INTERFERENCE WITH MOTOR VEHICLE	13/12/2017 21:20	14/12/2017 08:00	ARTHUR BLACK WAY WOOTTON BEDFORD
INTERFERENCE WITH MOTOR VEHICLE	14/12/2017 04:30	14/12/2017 08:30	TITHE BARN ROAD WOOTTON BEDFORD
INTERFERENCE WITH MOTOR VEHICLE	13/12/2017 21:00	14/12/2017 05:00	ASHPOLE AVENUE WOOTTON BEDFORD
INTERFERENCE WITH MOTOR VEHICLE	15/12/2017 22:59	15/12/2017 22:59	ASHPOLE AVENUE WOOTTON BEDFORD
OTHER MISCELLANEOUS THEFTS NOT CLASSIFIED ELSEWHERE	15/12/2017 18:54	15/12/2017 18:54	TURLAND CLOSE WOOTTON BEDFORD
PUBLIC ORDER - HARASSMENT ALARM OR DISTRESS (POA 1986 S. 5)	14/12/2017 16:45	14/12/2017 16:50	FIELDS ROAD WOOTTON BEDFORD
SEXUAL	05/12/2017 05:51	06/12/2017 16:30	

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THEFT FROM MOTOR VEHICLE	13/12/2017 14:00	14/12/2017 08:50	THORPE WAY WOOTTON BEDFORD
THEFT FROM MOTOR VEHICLE	13/12/2017 22:00	14/12/2017 12:00	TITHE BARN ROAD WOOTTON BEDFORD
THEFT FROM MOTOR VEHICLE	14/12/2017 00:15	14/12/2017 06:00	FOSTER WAY WOOTTON BEDFORD
THEFT IN A DWELLING OTHER THAN FROM AUTOMATIC MACHINE OR METER	02/12/2017 14:00	02/12/2017 14:00	ARTHUR BLACK WAY WOOTTON BEDFORD

FC18/005

FC18/005 Schedule of correspondence			
Date received	Type	From	Brief details
19 th Dec 2017	Email	TwinWoods	Information on the proposed new settlement of TwinWoods

FC18/009

Neighbourhood Plan Steering Group report

No report available as this steering group has not met since the last meeting of Full Council.

FC18/010

Planning & Environment Committee report

13th December 2017

Matters arising from the minutes – for information only

- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – Clerk and BBC/Cllr Wheeler continue to chase.
- P16/175 – Popes Way. Bedford Borough Council have completed works to overhanging trees and are investigating the infill of an adjoining ditch near the entrance to Cause End Road. Resolved 13th July 2016 (P16/175) that the Clerk continue to try and register the area in the name of Wootton Parish Council (WPC). To date the Clerk has been unable to provide sufficient information to the Land Registry – adverse possession may be considered.
- P17/90 – Request to review the height and materials used in the construction of fencing within the new play area on the Berryfields Estate. Resolved 12th April 2017 (P17/90) no action can be taken until the management entity is known. Clerk to keep on file.
- P17/146 + P17/273 – Horse Chestnut tree – Lorraine Road cemetery. Resolved 31st May 2017 (P17/146) to remove the tree and plant a replacement away from fencing and houses. Clerk has met with the retired tree warden who will recommend a suitable replacement and new position. Tree was removed on 3rd August 2017 and the Clerk is meeting with FA Bartlett Tree Experts to discuss its replacement (likely to be an oak tree plus three yew trees).
- P17/170 – RoSPA report – Keeley End Pond. The report makes recommendation that the adjoining property owner consider works to the pond bank to better-support the drive way and garage. Clerk has contacted a relative of the owner and is awaiting a further response.
- P17/171 – Fly-tipping (ditch behind 48-62 Lorraine Road). Clerk has written to the tenant farmer requesting clearance works in the area.
- P17/197 + P17/209 – Street lighting at Hall End. Andy Muskett Ltd (Street Lighting Contractors) has completed works at Hall End and Potters Cross and has works still outstanding at Keeley Lane.
- P17/222 – Damaged/listing brick wall at St. Mary's churchyard. Resolved 27th September 2017 (P17/222) to appoint a structural engineer to inspect the wall and advise on what remedial works are necessary. Clerk is sourcing quotations.
- P17/235 – Monoux Family Tomb. The clerk has provided the family with points of contact to assist with all necessary remedial works.
- P17/248 – Tree works in St. Mary's churchyard extension. The Clerk is awaiting a start date from FA Bartlett Tree Experts.
- P17/276 – 50 Cause End Road. Cllrs Lloyd, Quirk and Wheeler plus the Clerk met with members from Bedford Borough Council's Highways department and the homeowner to resolve ongoing issues regarding the infilling of a ditch alongside Popes Way Green and placement of his front/side boundary fencing. Bedford Borough Council instructed the owner to take down the fence panels (possibly pending an application to purchase highways land) and gave recommendations on how best to infill the ditch to ensure surface water continued to drain appropriately. The Clerk has been asked to contact Bedford Borough Council to clarify what action (civil and legal) is being taken*.
- P17/274 – Upkeep of gravestones at Lorraine Road cemetery. Resolved 29th November 2017 (P17/274) to revisit this agenda item in Spring 2018 and consider at least works to remove weeds.

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- P17/275 – Footpath works within St. Mary’s churchyard (Church Road to the North entrance). Resolved 29th November 2017 (P17/275) to revisit this agenda item when further information was received – a faculty may be required to undertake resurfacing works.

*Cllr Quirk requested this item be added to the next agenda for a further update.

Planning Approvals (by Bedford Borough Council) – for information only

17/02933/FUL – 7 Church Road – erection of a single storey rear extension.
This council previously raised **NO OBJECTION**.

Resolutions

P17/288 – To revisit street names previously provided to Bedford Borough Council, consider further street names as part of ongoing development within Berryfields and to resolve a suitable course of action.

Resolved to put the following names forward to Bedford Borough Council for consideration:

- Bellmouth;
- Brick;
- Farm;
- Foundry;
- Honeypot;
- Kiln;
- Queenby.

Further resolved that members send additional names to the Clerk.

Proposed: Cllr Martin.

Seconded: Cllr Hensher.

Resolved by all present.

Sue Playford PSLCC

Clerk to the Council

2nd January 2018

FC18/011

Wootton Play Equipment Working Group report

No report available as this working group’s meeting due on 6th December 2017 was cancelled due to lack of business.

FC18/012

ROADS AND FOOTPATHS SAFETY STEERING GROUP PROJECT ACTION PLAN 2017-18

Project Action Plan has not been updated as this committee has not met since the last meeting of Full Council.

FC18/013**STRATEGIC ACTION PLAN 2017-18**

WPC¹ will publish an action plan annually in May. The Plan will be drawn from the budget which is formally set in January and which includes project expenditure for the upcoming year.

WPC will review the action plan on a monthly basis and will amend it as necessary. It will be formally reviewed by FC² also on a monthly basis – to include an update on issues detailed, the addition of new issues identified and sign off of any completed issues.

Wootton Parish Council's objectives for 2017-18 are:

Action	How identified?	Timescale	Budget	Update	Project Manager
CCTV	Budget/precept discussions January 2017	2017	£5,000	Works to upgrade the CCTV system at the recreation ground are ongoing	Cllr Lloyd
Christmas street lighting	Budget/precept discussions January 2017	2017	£10,000	Christmas street lighting was installed for Christmas 2017	Clerk
Community Centre Contingency	Budget/precept discussions January 2017	TBC	£10,000	Recommendation made to ring-fence monies to contribute towards costings if WPC take it on	All
Conversion of paddock into additional allotments/parking	Commencement of lease agreement between WPC and Wootton Poor's Land Charity	Annual review during precept discussions	£8,000	To be take forward when sufficient demand identified	Clerk
Keeley End Pond regeneration	Following transfer to WPC from Persimmon Homes	2017	£6,656	All tree works and clearance has been completed and the area has been sprayed with round-up.	Cllr Lloyd

¹ Wootton Parish Council

² Full Council

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Appendix 7

				• Apr 17 – bat houses installed; • Apr 17 – consider purchasing wood for insect housing? • Apr 17 – remaining grass seed and bark chippings spread; • Oct 17 – decision made not to proceed with a duck house	
Lorraine Road cemetery extension	Local Plan 2035	TBC	£7,000	Recommendation made to ring-fence £5,000 per year. Formal valuation no longer required	Clerk and Cllr Quirk
Neighbourhood Plan	Local Plan 2035	2017	£11,179 + £9k locality funding	Now a monthly Full Council report agenda item	Cllr Lloyd
Noticeboards	New development – Fields Road North* and South**	*2018 **2021	£2,000	Locations at both sites to be identified as development draws to a close	Clerk
Recreation ground remodelling works – Jubilee Gardens	Budget/precept discussions January 2017	2017	TBC	• Mar 17 – equipment identified; • Apr 17 – contractor quotations awaited; • May 17 – consultation/fundraising – ongoing (Stage Two Veolia Funding Application was submitted December 2017)	Cllr Lloyd
Recreation ground remodelling works – Phase Two	Budget/precept discussions January 2017	2018	£5,000	To follow after the works to the Jubilee Gardens have been completed	Cllr Lloyd.
Replacement trees	Ongoing commitment	N/A	£500	To be actioned as need arises	Clerk
St. Mary's footpath repairs	Budget/precept discussions January 2017	2017	£2,000	Resolved 9 th August (FC17/234) to appoint Redlynch Leisure to undertake remedial works to the footpath at St. Mary's church. The church is establishing whether a faculty is required	Clerk

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St. Mary's brick cemetery wall and cemetery railings	Cemetery Risk Assessment 2015	N/A	£15,000	Recommendation made to ring-fence additional monies (£5,000 for 2017/18) to repair/replace as needed. Neil Gates has undertaken clearance works and fenced off the gap in the damaged brick wall. Cllr Quirk and the Clerk are due to meet with a structural engineer to discuss further works	Cllr Quirk
Speed cameras	R&FSSG Committee ³	2018	£10,000	Recommendation made by the R&FSSG Committee to leave speed cameras on file ufn. Possibility developer funding may be made available	Cllr Lloyd
Transfer of street lights (ownership) to BBC	Discussions on record anomalies between WPC and BBC in 2012 and 2016	2018	£20,000	BBC were to provide costings to transfer ownership of all street lights from WPC to BBC. Deadline has now been put back to March 2018 as officers are focusing efforts on implementing an upgrade scheme to make lanterns more energy and financially efficient. Hope is BBC will see if testing required ahead of the transfer can be brought forward	Cllr Quirk
Wootton in Bloom	Budget/precept discussions January 2016	2017	£7,773	Planters are in place and Warners of Bedford were appointed to undertake all watering and maintenance. Additional planters will be considered in December 2017	Clerk and Cllr Lloyd
Wootton village entrance sign	Old sign was removed as part of ongoing development along Fields Road	2017	£10,000	Mar 17 – receipt of specification for the “chimney” sign received from Barry Sullivan. Further quotations are now being obtained;	Cllrs Bygraves and Lloyd

³ Roads & Footpaths Safety Steering Group
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				• Jun 17 – consultation in Wootton News to favour one of two designs; • Aug 17 – end date for consultation; • Sep/Oct 17 – tender process for winning design; • Nov 17 – award contract and determine build date; Project now on hold in light of the Marston Vale Innovation Park proposal	
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To be reviewed monthly at Full Council.

FC18/014**RISK ASSESSMENTS PLAN 2017-18**

WPC⁴ assigns and reviews all Risk Assessments annually in May. This plan details who those Risk Assessments have been assigned to, timescales and any resultant findings/actions.

WPC will review the plan on a monthly basis to ensure timescales are adhered to and/or to receive updates and to sign off completed Risk Assessments.

Where indicated*, risk assessments can be viewed via the following link: http://woottonpc.bedsparishes.gov.uk/files/index?folder_id=10152736, but be aware they may not be the latest version.

Wootton Parish Council's Risk Assessments still outstanding for 2016-17 are:

Risk Assessment	Originally Assigned to	Issues Arising/ Recommendations	Re-Assigned to	Completion due by date/ Other Issues	Signed off date and initials
Changing Rooms and Toilet Block	Cllr Bygraves	Not yet identified	N/A	Mar 17	N/A

Wootton Parish Council's Risk Assessments for 2017-18 are (those outstanding are highlighted yellow):

Risk Assessment	Originally Assigned to	Issues Arising/ Recommendations	Re-Assigned to	Completion due by date/ Other Issues	Signed off date and initials
Cemeteries *	N/A		Cllrs O'Dell and Quirk	Jul 2017 (to be added to website)	Jul 17 SO/PDQ
Changing Rooms and Toilet Block	Cllr Bygraves	Still with Cllr Bygraves 2016-17 – not available via the website	Cllr Bygraves	Review monthly until complete	

⁴ Wootton Parish Council
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Christmas Tree *	Cllr Hensher		Clerk	November 2017	Nov 17 SP
Defibrillator	Cllr Quirk		Wootton Community First Responder Group	Community First Responder now completes monthly checks	Ongoing – monthly checks required
Generator	Cllr Hensher	List of authorised users established (Mark Atkins and Cllr Lloyd)	Cllr Hensher	Mark Atkins to sign document at Fun Fest (8 th July 2017) before adding to website	Jul 17 Clerk
Keeley End Pond	Cllr Groves	Still with Cllr Groves 2016-17 – not available via the website	Cllr Martin	Review monthly until complete	Jan 18 HM
Litter Picking *	Cllr Hensher	Lone Working – contact designated person to advise on shifts being worked (start and finish times) – advise any incidents/observations	Clerk	Staff have hi-viz jackets and suitable footwear and personal alarms	Jan 18 Clerk
Lone & Isolated Working *	Cllr Hensher	Lone Working – contact designated person to advise on shifts being worked (start and finish times) – advise any incidents/observations Issues staff with protective equipment where appropriate	Clerk	Staff have hi-viz jackets and suitable footwear and personal alarms	Jan 18 Clerk
Marquee	Cllr Hensher	Not yet available on the website	Cllr Hensher	Jul 2017 (to be added to website)	Jul 17 BH/Clerk
Memorial Hall Play Area	Cllr Groves	Still with Cllr Groves 2016-17 – not available via the website	Cllr Martin	Review monthly until complete	Jan 18 HM

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MUGA (Multi Use Games Area) *	Cllr Hensher	Injury through confrontation with MOP ⁵ - consider issuing personal alarms to lone workers	Cllr Bygraves	Review monthly until complete	
Recreation Ground Play Area *	Cllr Hensher	MOP – accident risk of slipping, tripping or falling due to damaged fencing or surface	Cllr Bygraves	Jun 17 – consider future installation of safety surfaces around equipment. Not considered necessary by Full Council Wootton Play Equipment Working Group is obtaining quotations to add surfaces within the existing play area	Jun 17 BH/Clerk
Skate Park *	Cllr Hensher	MOP – accident risk of falling from height into skate park MOP – accident risk of slipping/falling due to wet or icy surface MOP – accident risk slipping, falling or impacting due to poor visibility	Cllr Bygraves	Jun 17 – consider erecting safety fencing around raised areas. Not considered necessary by Full Council Jun 17 – consider signage advising area should not be used in bad conditions and is done so at individuals own risk. Not considered necessary by Full Council Jun 17 – consider installing time-controlled flood lighting.	Jun 17 BH/Clerk

⁵ Member(s) of the public
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		MOP – accident risk of slipping, tripping or falling from height		Not considered necessary by Full Council Jun 17 – consider providing stair or step access to raised areas. Not considered necessary by Full Council	
Street Furniture	Cllr Hensher	To include: Benches; Bus Shelters; Litter and Dog Bins*: Contractors and MOP impacting with the bin due to bad siting; Health hazard due to dropped or overflowing faecal matter. Street lighting**	BBCllr/Cllr Wheeler	*Litter and Dog Bins – bins are emptied weekly (Wednesday) and the clerk has a schedule which includes locations. Paul Pace has confirmed BBC do not include signage as bins are emptied asap if reported as overflowing **Street lighting - Cllr Quirk has undertaken a visual inspection/risk assessment with Andy Muskett, a qualified engineer. Andy Muskett has undertaken some works to street lighting columns at Hall End and Potters Cross. Further works to follow in Keeley Lane (anticipated to be early 2018)	

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				Review monthly until complete	
Trees *	Cllr Hensher	MOP – accident risk of slipping on surrounding surface	Clerk	To be reviewed alongside a regular tree inspection regime, including a visual inspection report	Ongoing – regular checks required as determined by a visual inspection report
Village Planters	Cllr Hensher	Not yet available on the website	Cllr Hensher	Review once maintenance contract is in place. Maintenance contract is now in place	Oct 17 BH
Village Sign(s)	Cllr Hensher	Contractor or MOP – fall resulting from climbing onto plinth (village sign at junction of Bedford/Cause End Road	Clerk	Jun 17 – consider placing no climbing sign on plinth Not considered necessary by Full Council	May 17 BH/ Clerk
War Memorial *	Cllr Noakes	A crack in the base has been identified	Cllr Hensher (to add matrix)	Review every six months for signs of further deterioration	Oct 17 JN/BH
Work Station (Clerk)	Cllr Lloyd	None identified	N/A	Mar 17	Mar 17 GL

To be reviewed monthly at Full Council.

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FC18/017

Unity Trust Bank Ltd - Receipts & Payments presented - 4th December 2017 - 31st December 2017				
Credit	Debit	To/From	Description	Authorised using Clerk's delegated powers ACM17/21
£ 20.00			MUGA hire	N/A
£ 30.00			Wootton news advertising fee	N/A
	£ 85.64	E-on	Street lighting electricity - Nov 17	No
	£ 209.60	E-on	Changing rooms electricity - Nov 17	No
£ 30.00			Wootton news advertising fee	N/A
£ 30.00			Wootton news advertising fee	N/A
£ 30.00			Wootton news advertising fee	N/A
£ 160.00		Abbotts	Interment fees	N/A
£ 20.00			MUGA hire	N/A
	£ 57.00	Bedford Borough Council	Cemetery rates - Dec 17	No
	£ 27.06	EE	Clerk's mobile - Nov 17	No
£ 240.00		Abbotts	Interment fee	N/A
£ 30.00			Wootton news advertising fee	N/A
£ 30.00			Wootton news advertising fee	N/A
	£ 894.36	A R Worboys Ltd	Grass cutting instalment	No
	£ 46.35	Viking Direct	Graffiti removal spray and stationery	Yes
	£ 4,309.25		Salaries Dec 17	No
	£ 110.00	Warners of Bedford Ltd	Planters maintenance Dec 17	No
	£ 144.00	S J Helliwell Fencing Contractors Ltd	Removal of kissing gate between Tithe Barn Road and the recreation ground	No
	£ 200.00	Regeneration Positive	Retainer - Neighbourhood Plan support Nov 17	No

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	£ 218.22	Bedford Borough Council	Trade refuse Lorraine Road cemetery	No
	£ 675.15	Andrea Pellegram Ltd	Planning advice iro the proposed Marston Vale Innovation Park	Yes
	£ 825.54	A R Worboys Ltd	Grass cutting instalment	No
	£ 916.80	APC Planning Ltd	Neighbourhood Plan preparation works	No
	£ 1,040.00	J Dennis Garden and Property Services	Cemeteries maintenance Dec 17	No
	£ 2,850.00	Bedfordshire Rural Communities Charity	Green Infrastructure Plan - final works to complete	No
	£ 12,789.60	Redlynch Leisure Installations Ltd	Installation of footpath and resurfacing of skate park path - recreation ground	No
	£ 63.48	BT	Changing rooms broadband and phone line - Dec 17	No
	£ 56.76	Anglian Water	Allotments water rates - Aug-Dec 17	No
	£ 100.00	Anglian Water	Changing rooms water rates - Dec 17	No
£ 350.00		Bedford Borough Council	Grass cutting grant - Lorraine Road Green	N/A
	£ 64.01	BT	Methodist Church broadband - Dec 17	No
£ 60.00		H W Mason	Memorial fee	N/A
	£ 39.15	Unity Trust Bank Ltd	Service charge	No
£1,030.00	£25,721.97			

b/f	£ 147,648.28
Income	£ 1,030.00
Expenditure	£ 25,721.97
Balance c/f	£ 122,956.31

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