



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 13th December 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the Clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/321	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/322	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/323	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/324	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for November 2017.	N/A.
FC17/325	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	N/A.
FC17/326	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 8 th November 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 25th October 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 27th September 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 15th November 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Footpaths Safety Steering Group meeting held on 19th July 2017.	
FC17/327	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 12th December 2017 if you wish to update any item below – for information only. • FC14/117 + FC15/217 + FC17/128 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC17/320 + FC17/350 + FC17/352 – Community Centre at Berryfields. • FC17/229 – Berryfields ditch. • FC17/134 + FC17/228 – Community Infrastructure Levy Funds. • FC17/172 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/311 + FC17/339 – Marston Vale Innovation Park (17/00666/MAO). • FC17/234 – Remedial works to several footpaths within the village. • FC17/186 – Lack of dog waste and general litter bins in the Potters Cross/Berryfields area. • FC17/225 + FC17/315 – Upgrading CCTV system at the recreation ground. • FC17/226 – Bottle Bank. • FC17/231 – Football policy. • FC17/259 + FC17/288 – Allocation of s106 monies. • FC17/261 – Christmas Street Lighting. • FC17/283 – Emergency lighting checks – changing rooms/toilet block. • FC17/284 – Cranfield Road village sign. • FC17/290 – Apex360. • FC17/312 – Criminal damage to the Multi-Use-Games-Area.	
FC17/328	Chairman’s report – for information only. Cllr Lloyd will provide a verbal report at the meeting.	N/A.
FC17/329	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/330	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/331	To receive and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/332	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Committee and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.

FC17/333	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/334	To receive, review and adopt all Risk Assessments for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/335	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/336-338 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/336	To receive and approve the attached bank reconciliation(s) – to include statements from Unity Trust Bank Ltd and CCLA (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/337	To receive a schedule of receipts and payments as previously approved by the Finance & General Purposes Committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/338	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/339	To revisit Planning Application Ref 17/00666/MAO (Marston Vale Innovation Park proposal), receive any update and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & subsequent.
FC17/340	To consider a representation to the Planning Inspectorate following acceptance of an application for a Development Consent Order for the Millbrook Gas Fired Generation Station Order and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & subsequent.
FC17/341	To consider a request made by Bedfordshire Rural Communities Charity that a copy of the draft Housing Needs Survey be provided to Bedford Borough Council and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/342	To receive a report from Bedfordshire Pilgrims Housing Association (bpha) regarding a proposal to convert an area of grassland in the vicinity of Manor Road flats for additional parking and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/343	To consider a request from Bizzy Bees pre-school for a removable sign to be erected on the exterior of the Memorial Hall building and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/344	To receive a report from Cllr Hensher regarding proposed additional Christmas street lighting for Fields Road (Christmas 2018) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/345	To consider a response to Bedford Borough Council's consultation on its draft Rights of Way Improvement Plan 2018-2023 and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/346	To consider a response to Bedford Borough Council's consultation on its Budget Consultation 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/347	To consider a request from the Clerk to attend two Society of Local Council Clerks training courses in January 2018 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/348	To consider ongoing preparations for the 2018/19 budget (to include proposed projects not covered by Community Infrastructure Levy funding), ahead of the precept demand to Bedford Borough Council (January 2018) and resolve a suitable course of action.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1).
FC17/349	To consider the creation of a CIL (Community Infrastructure Levy) policy, taking into consideration the emerging Neighbourhood Plan and ongoing road safety issues in the village and resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

FC17/350	To approve payments as per the attached schedule(s) and present to next Full Council as Receipts and Payments, for information.	Localism Act 2011, Ch 1, s1-8.
FC17/351	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/352	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/353	To consider the creation of a steering group to run the new Community Centre in Berryfields, should Wootton Parish Council be appointed as management entity, and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

6th December 2017.