



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 9th August 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/202	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/203	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/204	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/205	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council (filling one of two casual vacancies). Co-option will be made via paper ballot.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5). Local Government Act 1972, Sch 12, Part VI, p39.
FC17/206	Report from outside organisations – for information only. To receive a report from BBCIrr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for July 2017.	N/A.
FC17/207	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.

FC17/208	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12th July 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 28th June 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 21st June 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 28th June 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Footpaths Safety Steering Group meeting held on 15th March 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Wootton Play Equipment Working Group meeting held on 7th June 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC17/209	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 8th August 2017 if you wish to update any item below – for information only. • FC14/117 + FC15/217 + FC17/128 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC17/201 + FC17/235 – Community Centre at Berryfields. • FC17/199 – Wootton in Bloom. • FC17/192 + FC17/229 – Berryfields ditch. • FC17/134 + FC17/228 – Community Infrastructure Levy Funds (£89,476). • FC17/172 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/197 + FC17/222 – Marston Vale Innovation Park (17/00666/MAO). • FC17/190 + FC17/234 – Remedial works to several footpaths within the village. • FC17/186 – Lack of dog waste and general litter bins in the Potters Cross/Berryfields area.	
FC17/210	Chairman’s report – for information only.	N/A.
FC17/211	To receive and adopt a report from the (Advisory) Fun Fest Committee and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/212	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/213	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/214	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths Committee and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/215	To receive and adopt a report from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/216	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/217	To receive, review and adopt all Risk Assessments for 2016-17, to review all allocated to councillors/clerk for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/218	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/217-219 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/219	Schedule of receipts and payments – statement(s) 41 (Unity Trust Bank Ltd) as previously approved by the Finance & General	Governance and Accountability

	Purposes Committee – for information only.	For Smaller Authorities in England 2017.
FC17/220	To receive and approve the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/221	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/222	To revisit Planning Application Ref 17/00666/MAO (Marston Vale Innovation Park proposal), receive any update and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & Subsequent
FC17/223	To appoint councillors to attend a monthly councillor surgery (first Saturday monthly) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/224	To appoint councillors to assist with the Neighbourhood Plan launch event (Friday/Saturday 8th/9th September 2017) AND the Neighbourhood Plan and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/225	To consider upgrading existing CCTV cameras and the addition of further cameras at the recreation ground (ahead of the proposed upgrade of the Jubilee Garden area) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/226	To consider re-locating the bottle bank away from the enclosed children's play area at the recreation ground, possible addition of a second bottle bank or increased collections, and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/227	To consider the practicalities and whether to lift the existing Dog Control Order (Dogs Excluded) at the recreation ground for the annual Fun Fest <u>only</u> and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/228	To confirm that Community Infrastructure Levy monies (CIL) be spent upgrading all bus stops within Wootton (with the exception of Fields Road pending ongoing highways works) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/229	To consider a follow-up report from Cllrs Hensher and Noakes on the poor condition of a ditch within the Berryfields development, originally reported as unsafe (late 2016) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/230	To consider police priorities for Wootton and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/231	To consider a policy for football teams training/playing on the recreation ground football pitches and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/232	To receive and approve a revised lease for the paddock area at Hall End (now being used as an exercise area for two Labrador dogs) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/233	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/234	To appoint a contractor to undertake footpath works at several sites within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/235	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford, Clerk to the Council, 2nd August 2017.