



WOOTTON PARISH COUNCIL



www.facebook.com/
WoottonParishCouncilBedfordshire

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk

You are invited to attend a meeting of the Full Council on Wednesday 12th July 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/168	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/169	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/170	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/171	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. To receive crime figures for May 2017.	N/A.
FC17/172	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC17/173	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 14 th June 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 31 st May 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 15th February 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 31st May 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Wootton Play Equipment Working Group meeting held on 1st March 2017.	
FC17/174	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 11th July 2017 if you wish to update any item below – for information only. • FC14/117 + FC15/217 + FC17/128 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC17/167 + FC17/201 – Community Centre at Berryfields. • FC16/169 + FC16/251 + FC17/53 + FC17/75 + FC17/199 – Wootton in Bloom. • FC16/222 + FC16/242 + FC17/20 – Berryfields ditch. • FC16/271 + FC17/134 – Community Infrastructure Levy Funds (£22,346.57). • FC17/43 + FC17/112 + FC17/172– Bedford Borough Council Overview and Scrutiny Committees. • FC17/125 + FC17/197 – Marston Vale Innovation Park (17/00666/MAO). • FC17/136 + FC17/179 + FC17/190 – Remedial works to several footpaths within the village.	
FC17/175	Chairman’s report – for information only.	N/A.
FC17/176	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/177	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/178	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths committee and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/179	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/180	To receive, review and adopt all Risk Assessments for 2016-17, to review all allocated to councillors/clerk for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/181	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/182-184 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/182	Schedule of receipts and payments – statement(s) 37-39 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/183	To receive and approve the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/184	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.

FC17/185	To consider a response to Bedford Borough Council regarding a renewal Street Trading Consent application for Mr Nirmal Badhan t/a Dave's Snax and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/186	To receive a report from Cllr Martin regarding a lack of dog waste and general litter bins in the Potters Cross/Berryfields area and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/187	To receive a report from Cllr Hensher regarding Dog Exclusion Signage at the Recreation Ground and Memorial Hall play areas and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/188	To consider new signage at the Recreation Ground and Memorial Hall play areas following vandalism to existing signs (detailing ownership of the play equipment) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/189	To receive and adopt a revised Asset Register following installation of three planters within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/190	To receive a report from Cllr O'Dell regarding kissing gates at several sites within the Recreation Ground and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/191	To approve the removal of Cllr Bennett as an authorised signatory to all bank accounts/deposit providers following her resignation and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/192	To revisit a report received from Persimmon Homes on the poor condition of a ditch within the Berryfields development, reported as unsafe (late 2016) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/193	To consider the purchase of an online planning support service (Planning Local – Andrea Pellegram Ltd) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/194	To consider styles of protective clothing for the caretaker and litter picker and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/195	To consider the appointment of a reserve litter picker to cover the caretaker and litter picker during holiday periods, to determine a rate of pay and job/contract specification (if appropriate) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/196	To appoint volunteers to assist with the Neighbourhood Plan process and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/197	To revisit Planning Application Ref 17/00666/MAO (Marston Vale Innovation Park proposals) and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & Subsequent.
FC17/198	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/199	To consider the appointment of a contractor to undertake all maintenance aspects for the three village planters and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/200	To receive a report from the Memorial Hall committee on proposals to replace/upgrade the wooden flooring within the building, to consider the appointment of a contractor to undertake the works, which will be covered from Community Infrastructure Levy monies and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/201	To receive a report from Cllrs Bygraves and Wallace regarding the new Community Centre in Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

.....
Sue Playford,
Clerk to the Council,
5th July 2017.