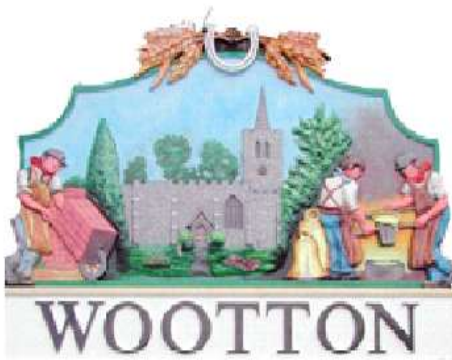




WOOTTON PARISH COUNCIL



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3 Longden Close
Haynes
Bedfordshire
MK45 3PJ
Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com
Website: woottonpc.bedsparishes.gov.uk

You are invited to attend a meeting of the Full Council on Wednesday 14th June 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/138	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/139	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/140	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/141	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. To receive crime figures for May 2017.	N/A.
FC17/142	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC17/143	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 10 th May 2017. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10 th May 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 26 th April 2017.	
	Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 26 th April 2017 and 17 th May 2017.	
FC17/144	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 13th June 2017 if you wish to update any item below – for information only. • FC14/117 + FC15/217 + FC17/128 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/39 + FC16/247 + FC17/81 + FC17/132 – Neighbourhood Plan. • FC17/135 – Community Centre at Berryfields. • FC16/159 – RoSPA inspection reports. • FC16/169 + FC16/251 + FC17/53 + FC17/75 – Wootton in Bloom. • FC16/222 + FC16/242 + FC17/20 – Berryfields ditch. • FC16/271 + FC17/134 – Community Infrastructure Levy Funds. • FC17/43 + FC17/112 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/77 + FC17/90 – Request that Bedford Borough Council agree to use s106 developer contributions to upgrade bus stops in the village – making them disable-friendly. • FC17/125 – Marston Vale Innovation Park (17/00666/MAO). • FC17/136 – Remedial works to several footpaths within the village.	
FC17/145	Chairman’s report – for information only.	N/A.
FC17/146	To receive and adopt a report from the (Advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/147	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/148	To receive, review and adopt the Project Action Plan from the (Advisory) Roads & Footpaths committee and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/149	To receive, review and adopt the Strategic Action Plan for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/150	To receive, review and adopt all Risk Assessments for 2016-17, to review all allocated to councillors/clerk for 2017-18, including all updates and to resolve a suitable course of action on any issues arising.	Localism Act 2011, Ch 1, s1-8.
FC17/151	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/120-122 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/152	Schedule of receipts and payments – statement(s) 37 + 38 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/153	To receive and approve the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.

FC17/154	To receive and approve the Income & Expenditure report for all cost centres for 2017-18, to date and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/155	To receive and approve the Internal Audit report for year-end 2016-17 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/156	To review the effectiveness of the Internal Audit for year-end 2016-17 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/157	To receive and approve the Annual Governance Statement 2016/17 (Section 1 – Annual Return for the year ended 31 st March 2017 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/158	To receive and approve the Accounting Statements 2016/17 (Section 2 – Annual Return for the year ended 31 st March 2017 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England) and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/159	To revisit Planning Application Ref 17/00666/MAO (Marston Vale Innovation Park proposals) and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & Subsequent.
FC17/160	To consider a response to Bedford Borough Council in relation to its consultation to finalise its Highways Maintenance Schemes 2018-2022 and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/161	To consider recommendations from the (Advisory) Wootton Play Equipment Working Group and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/162	To receive a quarterly inspection report from Dura Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/163	To consider a request to Bedfordshire PCC Kathryn Holloway for a policing ‘hub’ within Wootton and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/164	To consider the formation of a planning liaison group to meet on a regular basis with developers and members of Bedford Borough Council, to determine members and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/165	To receive a recommendation from the (Advisory) Finance & General Purposes committee that all relevant staffing pay scales be increased in line with the National Living Wage hourly rate and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/166	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/167	To receive a report from Cllrs Bygraves and Wallace on the community centre at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,
Clerk to the Council,
7th June 2017.