



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 10th May 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/109	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/110	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/111	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/112	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. - Bedford Borough Council – email advising Wootton Parish Council's request for the following to be considered by the Overview and Scrutiny Committees' Work Programme Consultation will be taken to their annual workshop on 9th May 2017: - Traffic Management in Bedford Town to be expanded to include the entire Borough; - Investigation into the effect of planning on local communities. - Marcol Industrial Investments LLP and Bedfordia Developments Ltd. To receive crime figures for March 2017.	N/A.
FC17/113	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.

FC17/114	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website:http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12th April 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th March 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 29th March 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC17/115	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 9th May 2017 if you wish to update any item below – for information only. • FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/39 + FC16/247 + FC17/81 + FC17/132 – Neighbourhood Plan. • FC17/135 – Community Centre at Berryfields. • FC16/159 – RoSPA inspection reports. • FC16/169 + FC16/251 + FC17/53 + FC17/75 – Wootton in Bloom. • FC16/222 + FC16/242 + FC17/20 – Berryfields ditch. • FC16/271 – Community Infrastructure Levy Funds (£22,346.57). • FC17/43 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/77 +FC17/90 – Request that Bedford Borough Council agree to use s106 developer contributions to upgrade bus stops in the village – making them disable-friendly.	
FC17/116	Chairman’s report – for information only.	N/A.
FC17/117	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/118	To receive the Action Plan from the (advisory) Roads & Footpaths committee and to resolve a suitable course of action.	N/A.
FC17/119	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/120-122 below.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/120	Schedule of receipts and payments – statement(s) 37 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/121	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability For Smaller Authorities in England 2017.
FC17/122	To receive and verify the Income & Expenditure report for all cost centres for 2017-18, to date.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/123	To receive and review the Strategic Action Plan for 2016-17/2017-18 and receive an update from all relevant councillors regarding ongoing projects for 2016-17/2017-18.	Localism Act 2011, Ch 1, s1-8.

FC17/124	To receive and review all Risk Assessments for 2016-18 and to allocate the same to councillors for 2017-18.	Localism Act 2011, Ch 1, s1-8.
FC17/125	To revisit Planning Application Ref 17/00666/MAO (Marston Vale Innovation Park proposals) and to resolve a suitable course of action.	Stakeholder Consultation. Town & Country Planning Act 1990 & Subsequent.
FC17/126	To receive insurance quotations from Came & Company (Insurance Brokers) and to resolve to select a suitable quotation.	Localism Act 2011, Ch 1, s1-8.
FC17/127	To receive the Internal Best Practice Review findings for 2016-17 and to resolve a suitable course of action.	Governance and Accountability For Smaller Authorities in England 2017.
FC17/128	To consider a response to Bedford Borough Council in relation to its consultation as part of ongoing Local Plan 2035 works – to include comments on a preferred development strategy and views regarding the merits of allocating one or more new settlements as part of this plan.	Localism Act 2011, Ch 1, s1-8. Stakeholder Consultation.
FC17/129	To consider a request from the payroll provider (A J Bookkeeping Services) that monthly fees increase from £30 to £35 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/130	To consider a request from the grass cutting contractor (A R Worboys Ltd) that a standing order be implemented to cover the grass cutting season 2017-18 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/131	To consider how to proceed with utilising the paddock in light of three months' notice having been served by Mesdames Spelman and Lovell on 19 th April 2017 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/132	To consider the following recommendations from the (advisory) Roads & Footpaths Safety Steering Group and to resolve a suitable course of action: • Addition of a pedestrian crossing on Bedford Road (between Mephram Road and Cause End Road roundabout); • Siting of “black boxes” along Bedford Road and Fields Road, to collect speed statistics – as an evidence base for the potential installation of Average Speed Cameras within the village. Malcolm Chalmers (Speed Watch) recommended boxes by Keeley Grange (Wootton side) on Bedford Road and just before the medical centre on Fields Road (Wootton side).	Localism Act 2011, Ch 1, s1-8.
FC17/133	To consider the following recommendations from the (advisory) Neighbourhood Plan Steering Group and to resolve a suitable course of action: • To receive and adopt the draft Project Plan and Work Programme;	Localism Act 2011, Ch 1, s1-8.
FC17/134	To consider using CIL (Community Infrastructure Levy) monies to upgrade some/all bus stops within Wootton, making them disabled accessible and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/135	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/136	To appoint a contractor to undertake remedial works to footpaths at several areas within the village and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/137	To receive the latest report regarding the management and running of the community centre at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,
Clerk to the Council,
3rd May 2017.