



WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 12th April 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/84	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/85	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/86	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/87	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council (filling one casual vacancy). Co-option will be made via paper ballot.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5). Local Government Act 1972, Sch 12, Part VI, p39.
FC17/88	To receive a brief presentation from members representing the planning consortium undertaking development works within Fields Road South (specifically "Marston Vale Innovation Park") and to resolve a suitable course of action with regard to Planning Application Ref: 17/00666/MAO.	Stakeholder Consultation. Town & Country Planning Act 1990 & subsequent.
FC17/89	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues.	N/A.

	To receive crime figures for March 2017.	
FC17/90	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. - Bedford Borough Council – response to a request that s106 developer contributions be used to upgrade bus stops in Wootton, making them disable-friendly (FC17/77). Response states s106 developer contributions cannot be used for this purpose as they relate to a specific Transport Contribution. - Bedford Borough Council (Overview & Scrutiny Committee) – the following parish councils have confirmed they will also be asking the committee to expand Traffic Management in Bedford Town to Traffic Management in the entire Borough (and investigate and review the same): - Carlton Parish Council; - Clapham Parish Council; - Oakley Parish Council; - Wymington Parish Council. - Highways England East – 2017/18 Maintenance & Improvement Programme. - Wootton Community First Responder Group – confirmation of purchase of protective clothing as per the terms of a grant awarded February 2017 for that purpose.	N/A.
FC17/91	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 8th March 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 22nd February 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meetings held on 22nd February 2017 and 15th March 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Roads & Footpaths Safety Steering Group meeting held on 18th January 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Wootton Play Equipment Working Group meeting held on 1st February 2017.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC17/92	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 11th April 2017 if you wish to update any item below – for information only. - FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032 (now 2035). - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. - FC15/17 + FC15/115 + FC16/19 + FC17/18 + FC17/47 – Public Spaces Protection Orders/Dog Control Orders. - FC15/39 + FC16/247 + FC17/81 – Neighbourhood Plan. - FC17/83 – Community Centre at Berryfields.	

	• FC16/139 + FC16/221 + FC16/248 + FC16/299 + FC17/60 – Memorial Hall play area (Fields in Trust - FIT). • FC16/159 – RoSPA inspection reports. • FC16/169 + FC16/251 + FC17/53 + FC17/75 – Wootton in Bloom. • FC16/222 + FC16/242 + FC17/20 – Berryfields ditch. • FC16/271 – Community Infrastructure Levy Funds (£22,346.57). • FC16/273 – Disclosure and Barring Service (DBS) checks. • FC17/43 – Bedford Borough Council Overview and Scrutiny Committees. • FC17/46 – Management of green spaces and play areas within Berryfields. • FC17/77 – Request that Bedford Borough Council agree to use s106 developer contributions to upgrade bus stops in the village – making them disable-friendly.	
FC17/93	Chairman's report – for information only.	N/A.
FC17/94	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/95	To receive the Action Plan from the (advisory) Roads & Footpaths committee and to resolve a suitable course of action.	N/A.
FC17/96	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/97-99 below.	Governance and Accountability for Smaller Authorities in England 2016
FC17/97	Schedule of receipts and payments – statement(s) 36 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC17/98	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC17/99	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC17/100	To review the Strategic Action Plan for 2016-17 and receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC17/101	To receive a report from the Clerk following Facebook messages regarding verge/footpath parking and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/102	To consider a response to the National Association of Local Councils in relation to its consultation following publication of Central Government's recent Housing White Paper (February 2017) and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/103	To consider a response to the Environment Agency in relation to its consultation on an Environmental Permit Application made on behalf of Covanta Energy Ltd and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/104	To revisit an earlier response to Bedford Borough Council in relation to a variation application for a Street Trading Consent following the receipt of fuller information and to resolve a suitable course of action.	Stakeholder Consultation.
FC17/105	To receive a quarterly inspection report from Dura Sport (Leisure Care) Ltd with regard to the MUGA (Multi Use Games Area) flooring and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/106	To consider a request from Mesdames Lovell and Spelman that the terms of the recently approved paddock lease agreement between them and Wootton Parish Council be amended and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/107	To receive a recommendation from the (advisory) Neighbourhood Plan Steering Group that APC Planning (Sally Stroman) be appointed to aid in the production of the Neighbourhood Plan.	Localism Act 2011, Ch 1, s1-8.
FC17/108	To receive a recommendation from the (advisory) Neighbourhood Plan Steering Group that Regeneration Positive (Trevor Roff) be appointed to aid in the production of the Neighbourhood Plan.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

5th April 2017.