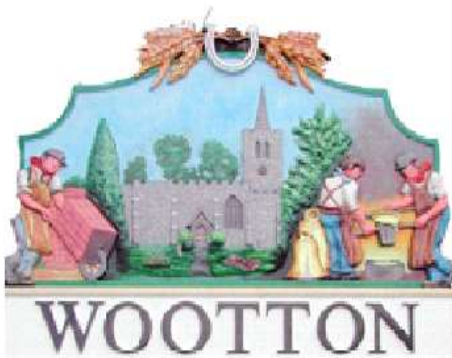




WOOTTON PARISH COUNCIL



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You are invited to attend a meeting of the Full Council on Wednesday 8th March 2017 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC17/55	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC17/56	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC17/57	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC17/58	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for February 2017. - Bedford Borough Council. Email dated 17th February 2017 confirming they would not consider either the play area (Ashpole Avenue) or the area of land between the Community Centre and A421 for Dog Exclusion Orders (DEO), despite the parish council requesting both be included. Reasons given were: - Play Area – was not enclosed and therefore unenforceable; - Area of land between Community Centre/A421 – land is currently under construction and very large. Suggestion	N/A.

	it be reviewed once construction complete and when current DEO's expire, in 2019. Historic England. Confirmation the War Memorial (Church Road) has received Listed Building Status – Grade 11. Members resolved 14th December 2016 (FC16/297) the memorial be declared “of special architectural and/or historical interest”.	
FC17/59	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC17/60	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 8th February 2017. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 25th January 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Fun Fest Committee meeting held on 7th September 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 18th January 2017. Members of Full Council are asked to receive and adopt the minutes of the advisory Wootton Play Equipment Working Group meeting held on 5th October 2016.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC17/61	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 7th March 2017 if you wish to update any item below – for information only. - FC14/117 + FC15/217 – Bedford Borough Council's Local Plan 2032 (now 2035). - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. - FC15/17 + FC15/115 + FC16/19 + FC17/18 + FC17/47 – Public Spaces Protection Orders/Dog Control Orders. - FC15/39 + FC16/247 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. - FC16/90 + FC16/118 + FC16/170 + FC16/199 + FC16/228 + FC16/253 + FC16/277 + FC16/311 + FC17/26 + FC17/54 and FC17/83 – Community Centre at Berryfields. - FC16/139 + FC16/221 + FC16/248 + FC16/299 – Memorial Hall play area (Fields in Trust - FIT). - FC16/159 – RoSPA inspection reports. - FC16/169 + FC16/251 + FC17/53 – Wootton in Bloom. - FC16/222 + FC16/242 + FC17/20 – Berryfields ditch. - FC16/224 + FC16/275 – Gumbles Amusements/Fun Fair. - FC16/225 + FC16/249 + FC16/310 – Car parking at the recreation ground car park. - FC16/271 – Community Infrastructure Levy Funds (£22,346.57). - FC16/273 – Disclosure and Barring Service (DBS) checks. - FC17/43 – Bedford Borough Council Overview and Scrutiny Committees. - FC17/46 – Management of green spaces and play areas within Berryfields.	
FC17/62	Chairman's report – for information only. Cllr Lloyd will give a verbal report at the meeting.	N/A.

FC17/63	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC17/64	To receive the attached Generic Guide to Finance document, to be used in conjunction with agenda items FC17/66-68 below	Governance and Accountability for Smaller Authorities in England 2016
FC17/65	Schedule of receipts and payments – statement(s) 34 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC17/66	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC17/67	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC17/68	To review the Strategic Action Plan for 2016-17 and receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC17/69	To consider a response to Bedford Borough Council in relation to its consultation on the expansion of Wootton Lower School.	Stakeholder Consultation.
FC17/70	To consider a request from the East Anglian Air Ambulance Service that a clothing bank be sited within the parish and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/71	To receive, review and accept the updated paddock lease agreement between Wootton Parish Council and Mesdames Lovell and Spelman ahead of renewal on 1 st April 2017 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/72	To receive, review and accept an Electrical Condition Report from Highlights (Floodlighting) Ltd on the MUGA (Multi Use Games Area) lighting (a three-yearly inspection requirement) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/73	To review the graphic design and printing of the Wootton Newsletter by Bespoke Media and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/74	To review the allocation of recycling credits received from Bedford Borough Council (currently split 50/50 between the annual Fun Fest budget heading and Wootton Church & Poor's Land Charity) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/75	To reconsider sites for at least one of three planters ordered from Plantscape, in light of ongoing works along Fields Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/76	To consider the feasibility in implementing an annual grant scheme (or similar) to the Wootton Community First Responder Group and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/77	To consider a recommendation that Bedford Borough Council use s106 monies (Developer Contributions – Fields Road North) currently earmarked for bus company generic improvements, to undertake works to bus stops within the village (to include tactile paving/raised kerbs) to make them disable-friendly and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/78	To receive a recommendation from the Finance & General Purposes committee (to approve a grant request in full from Autism Bedfordshire towards Bedford 'Wanted Fun' project – young people with Asperger Syndrome or high functioning autism - £200) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/79	To receive a recommendation from the Finance & General Purposes committee (to approve a grant request in full from the Wootton Good Neighbour Scheme for a new mobile phone - £160) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/80	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC17/81	To consider the appointment of the Bedfordshire Rural Communities Charity (BRCC) to aid in the production of a Neighbourhood Plan and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC17/82	To consider the appointment of a professional contractor to aid in the production of a Neighbourhood Plan and to resolve a	Localism Act 2011, Ch 1, s1-8.

	suitable course of action.	
FC17/83	To receive the latest report regarding the management and running of the community centre at Berryfields, including a report and business plan outlining whether to formally agree the parish council be considered as Management Entity and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

1st March 2017.