



WOOTTON PARISH COUNCIL

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To: All Councillors. You are summoned to attend a meeting of the Full Council on Wednesday 9th November 2016 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i> To include a brief presentation from Town Planning Services (Chris Akrill) regarding proposals for an energy development within the Hoo Lane area.	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC16/254	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC16/255	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC16/256	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC16/257	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for October 2016.	N/A.
FC16/258	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC16/259	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 12 th October 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation)	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Finance & General Purposes Committee meeting held on 28th September 2016. Members of Full Council are asked to receive the DRAFT minutes of the (advisory) Fun Fest Committee meeting held on 7th September 2016. Please note a further meeting of this committee is not due until Spring 2017 and so the minutes are for information only.	
FC16/260	Matters arising from the minutes to include Issues log review – for information only. Please inform the Clerk by Tuesday 8th November 2016 if you wish to update any item below – for information only. • FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. • FC15/39 + FC16/247 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. • FC15/53 + FC15/94 + FC16/42 + FC/220 – Local Council Award Scheme. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. • FC16/90 + FC16/118 + FC16/170 + FC16/199 + FC16/228 + FC16/253 + FC16/277 – Community Centre at Berryfields. • FC16/139 + FC16/221 + FC16/248 – Memorial Hall play area (Fields in Trust - FIT). • FC16/159 – RoSPA inspection reports. • FC16/169 + FC16/251 – Wootton in Bloom. • FC16/191 – Storage at the changing rooms. • FC16/194 – CCTV at the Memorial Hall. • FC16/195 – Bedford Borough Council’s evaluation of several large-scale proposals for new settlements within the Borough as part of their Local Plan 2035 Call for Sites. • FC16/197 – Petition calling for the redevelopment of play equipment at the recreation ground. • FC16/222 + FC16/242 – Berryfields ditch. • FC16/224 + FC16/275 – Gambles Amusements/Fun Fair. • FC16/225 + FC16/249 – Car parking at the recreation ground car park.	
FC16/261	Chairman’s report – for information only.	N/A.
FC16/262	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC16/263	Schedule of receipts and payments – statement(s) 29 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/264	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC16/265	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/266	To review the Strategic Action Plan for 2016-17 and receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC16/267	To receive and adopt the Risk Assessment and Management (Financial) (Internal Best Practice Review – Q2 2016-17) and to resolve a suitable course of action.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/268	To receive and adopt the Christmas tree Risk Assessment 2017, to consider any other action required with regard to the switch	Localism Act 2011, Ch 1, s1-8.

	on ceremony (Sunday 27 th November) and to resolve a suitable course of action.	
FC16/269	To receive a recommendation from the (advisory) Leisure & Amenities Committee to receive the quarterly inspection report from Dura-Sport (Leisure Care) Ltd (dated 3 rd August 2016) relating to the Multi Use Games Area (MUGA) flooring without amendment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/270	To consider a response to Bedford Borough Council's Planning Department that Wootton Parish Council had previously agreed to their engineering suggestion (raised table with zebra crossing) to reduce speeding along Fields Road and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/271	To establish how best to allocate Community Infrastructure Levy (CIL) funds totalling £22,346.57 (14/02939/MAF – Land at Hall End) as detailed within Bedford Borough Council's letter dated 24 th October 2016 and to resolve a suitable course of action.	Town & Country Planning Act 1990 & subsequent.
FC16/272	To consider a request that infra-red detectors be added to the existing CCTV system at the recreation ground, to prevent in the region of 1,300 false alarm signals daily and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/273	To consider Disclosure and Barring Service (DBS) checks for the Clerk and parish councillors, in relation to CCTV systems at the recreation ground and Memorial Hall sites and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/274	To resolve that developer contributions (Bellway 02/01445/OUT) be used (sum to be agreed) to fund remodelling works at the recreation ground and the provision of new play equipment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/275	To revisit a previous resolution (FC16/224 – 14 th September 2016) that dates given permitting a Fun Fair at the recreation ground be amended from summer holidays 2017 to Easter holidays 2017 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/276	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/277	To receive the latest report regarding the management and running of the community centre at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

2nd November 2016.