



WOOTTON PARISH COUNCIL

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You are invited to attend a meeting of the Full Council on Wednesday 14th September 2016 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC16/200	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC16/201	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC16/202	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC16/203	To receive a signed Declaration of Office form from Samantha Sanderson following co-option in her absence at Full Council on 10 th August 2016.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC16/204	Report from outside organisations – for information only. To receive a report from BBCllr/Cllr Wheeler, to include all outstanding issues. To receive crime figures for August 2016.	N/A.
FC16/205	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. The Clerk also received the following items of correspondence: Bedford Borough Council – Recommendation to Executive NOT to consider closure of libraries in Bedford Borough.	N/A.
FC16/206	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/ . Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 10 th August 2016.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 27 th July 2016.	
FC16/207	Matters arising from the minutes to include Issues log review – for information only. Please inform the Clerk by Tuesday 13th September 2016 if you wish to update any item below – for information only. • n/a – Traffic Management issues. • FC14/117 + FC15/217 – Bedford Borough Council's Local Plan 2032 (now 2035). • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. • FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. • FC15/53 + FC15/94 + FC16/42 – Local Council Award Scheme. • FC16/61 – Bedford Borough Council's decision-making processes for the Fields Road South development. • FC16/84 – Recycling trucks. • FC16/90 + FC16/118 + FC16/170 + FC16/199 – Community Centre at Berryfields. • FC16/159 – RoSPA inspection reports. • FC16/191 – Storage at the changing rooms. • FC16/194 – CCTV at the Memorial Hall. • FC16/195 – Bedford Borough Council's evaluation of several large-scale proposals for new settlements within the Borough as part of their Local Plan 2035 Call for Sites. • FC16/197 – Petition calling for the redevelopment of play equipment at the recreation ground.	
FC16/208	Chairman's report – for information only.	N/A.
FC16/209	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC16/210	Schedule of receipts and payments – statement(s) 26 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/211	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC16/212	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/213	To review the Strategic Action Plan for 2016-17 and receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC16/214	To consider a response to Bedford Borough Council regarding their consultation on their Learning Disabilities Accommodation Strategy 2016-2021 and to resolve a suitable course of action.	Stakeholder consultation.
FC16/215	To consider a response to Bedford Borough Council regarding their consultation on pensioners and disabled pass holders travel and to resolve a suitable course of action.	Stakeholder consultation.
FC16/216	To consider a response to the National Association of Local Councils (NALC) regarding their consultation on Community-Led Housing and to resolve a suitable course of action.	Stakeholder consultation.
FC16/217	To receive a training overview as provided by Bedford Borough Council with regard to Ethical Governance/Code of Conduct (to form part of the ongoing councillor training matrix) and to resolve the information has been understood.	Localism Act 2011, Ch 1, s1-8.
FC16/218	To accept and approve the audited Annual Return, certificate and issues arising report, as completed by BDO LLP for the year	Localism Act 2011, Ch 1, s1-8.

	ended 31st March 2016 and to resolve a suitable course of action.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/219	To review and adopt Risk Assessments allocated to councillors at the Annual Council Meeting (11th May 2016) plus a subsequent Risk Assessment as drafted by the Clerk in respect of litter picking.	Localism Act 2011, Ch 1, s1-8.
FC16/220	To receive and approve the completed Local Council Award Scheme (Quality Status) application form, to approve the application cost of £80 and to resolve a suitable course of action (to include confirmation that Wootton Parish Council publishes relevant information online and can provide other information to meet application requirements).	Localism Act 2011, Ch 1, s1-8.
FC16/221	To receive and approve a draft (annotated) Non-Charitable Deed of Dedication with regard to the Memorial Hall Recreation Ground Area – Fields In Trust – Centenary Fields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/222	To receive a report from Cllr Noakes highlighting issues/concerns regarding an open ditch situated within the Berryfields Estate and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/223	To receive a quotation from Dura-Sport (Leisure Care) Ltd with regard to the renewal of an ongoing Astro-Turf Maintenance contract for the MUGA (Multi Use Games Area) at the recreation ground and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/224	To consider a request from Gumbles Amusements that they be permitted to hold a children’s Fun Fair on the recreation ground next summer holidays (2017) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/225	To receive a report from Cllr Lloyd regarding issues with parked cars in the recreation ground car park at gate closing time(s) and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/226	To consider a request from Marston Moreteyne Action Group (MMAG) that Wootton Parish Council purchase a 2mx1m banner (one of several to be displayed within other parishes) to be displayed within the village showing support for the campaign against the Covanta proposal at Stewartby and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/227	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/228	To receive the latest report regarding the management and running of the community centre at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

7th September 2016.