



WOOTTON PARISH COUNCIL

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You are invited to attend a meeting of the Full Council on Wednesday 10th August 2016 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so <u>MUST</u> speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC16/171	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC16/172	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC16/173	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC16/174	To receive résumés from two residents wishing to be co-opted as members of Wootton Parish Council.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).
FC16/175	Report from outside organisations – for information only. To receive a report from BBCIrr/CIrr Wheeler, to include all outstanding issues. To receive crime figures for July 2016.	N/A.
FC16/176	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only. The Clerk also received the following items of correspondence: HardHat – Wyboston Garden Village proposal (Bedford Borough Council's Local Plan 2035). Marcol/Bedfordia Group – Twinwoods proposal (Bedford Borough Council's Local Plan 2035).	N/A.
FC16/177	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i>	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 13th July 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 29th June 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 18th May 2016.	
FC16/178	Matters arising from the minutes to include Issues log review – for information only. Please inform the Clerk by Tuesday 9th August 2016 if you wish to update any item below – for information only. • n/a – Traffic Management issues. • FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. • FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032 (now 2035). • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. • FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. • FC15/53 + FC15/94 + FC16/42 – Local Council Award Scheme. • FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. • FC16/84 – Recycling trucks. • FC16/90 + FC16/118 + FC16/170 – Community Centre at Berryfields. • FC16/159 – RoSPA inspection reports.	
FC16/179	Chairman’s report – for information only.	N/A.
FC16/180	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC16/181	Schedule of receipts and payments – statement(s) 25 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/182	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC16/183	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/184	To review the Strategic Action Plan for 2016-17 and receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC16/185	To receive a report from the (advisory) Neighbourhood Plan Steering Group following a recent open consultation held at the Fun Fest 2016 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/186	To receive a recommendation from the (advisory) Roads & Footpaths Steering Group regarding issues identified during its first meeting held on 20th July 2016 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/187	To consider a response to Bedford Borough Council regarding their consultation on the Bedford Borough Community Safety Partnership and to resolve a suitable course of action.	Stakeholder consultation.

FC16/188	To review and adopt a revised policy on Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/189	To receive and adopt a revised asset register and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/190	To receive and adopt the Risk Assessment and Management (Financial) (Internal Best Practice Review – Q1 2016-17) and to resolve a suitable course of action.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/191	To consider a suitable storage venue for items including the marquee and generator (purchased for the annual Fun Fest) and how items are currently stored at the changing rooms/toilet block and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/192	To consider possible designation changes or the introduction of regulations with regard to the area within Lorraine Road cemetery extension, currently designated a children's burial area and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/193	To consider remedial works to the MUGA (Multi Use Games Area) playing surface following a recent RoSPA inspection and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/194	To receive a quotation from Ace Fire & Security with regard to the installation of CCTV equipment at the Memorial Hall and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/195	To consider a proposal from Bromham Parish Council that Wootton Parish Council request Bedford Borough Council properly evaluate several large-scale proposals for new settlements within the Borough as part of their Local Plan 2035 call for sites and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/196	To receive a brief presentation from Jo Roberts, newly appointed Community Engagement Officer for the Forest of Marston Vale Trust.	N/A.
FC16/197	To receive a petition to redevelop the playground area at the Recreation Ground, Church Road to include Impact Absorbing Playground Surfaces and additional playground equipment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/198	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/199	To receive a report from the Clerk and Cllr Bygraves regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

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Sue Playford,

Clerk to the Council,

3rd August 2016.