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Minutes of the Meeting of the **Full Council** held on Wednesday 13th July 2016 at 7.49pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	Two members of the public were present – one wishing to be considered for co-option under agenda item FC16/146. The second wished to observe discussions on agenda item FC16/ 167. Resolved to bring that agenda item forward – it was heard after FC16/146. No other members of the public or press were present and so the meeting continued without further adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Chalmers, Hall, Noakes, Price, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. Cllr Hall arrived at 8pm. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)				
Agenda no	Agenda item title	Resolution	Action	Power
FC16/143	Apologies for absence. Cllrs Bennett, Doggrell, Groves and Wallace.	Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC16/144	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC16/145	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FC16/146	To receive a résumé from a resident wishing to be co-opted as a member of Wootton Parish Council and to resolve a suitable course of action.	The résumé was circulated ahead of the meeting and no questions were asked. Resolved by vote to co-opt Bob Hensher as a member of Wootton Parish Council.	Clerk to take forward.	Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305 r 5(5).

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FC16/147	Report from outside organisations – for information only. To include a report from BBCllr/Cllr Wheeler. (Appendix 1). To receive crime figures for June 2016. (Appendix 1a).	BBCllr/Cllr Wheeler’s report was circulated ahead of the meeting. No further comments received. The Clerk was notified that afternoon that crime figures would once again be circulated monthly and presented members present with June 2016’s figures. Cllr Noakes expressed concerns regarding the robbery and distraction burglary. The Clerk reported no CCTV footage was available regarding the assault – it was thought the incident took place on the recreation ground near the lower school entrance. She had advised the police to contact the lower school to see if their CCTV camera had captured anything. Cllr Lloyd reported the upper school had identified 8 youths from CCTV footage in relation to the teen shelter fire.	Clerk to keep on file.	N/A.
FC16/148	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2). Additional correspondence (listed below) was also noted: The Definitive map and statement for the Former North Bedfordshire Borough as at 31st December 2015.	No further comments received.	Clerk to keep on file.	N/A.
FC16/149	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council</i>		Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	website: http://woottonpc.bedsparishes.gov.uk/. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 8th June 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 25th May 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Leisure & Amenities Committee meeting held on 25th May 2016.	Minutes were received and adopted. Proposed: - Cllr Chalmers. Seconded: Cllr Price. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Bygraves. Seconded: Cllr Chalmers. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Bygraves. Seconded: Cllr Chalmers. Resolved by all present.		
FC16/150	Matters arising from the minutes to include Issues log review – for information only. - n/a – Traffic Management issues. Double mini roundabout proposed for Church/Fields/Bedford Road is now under construction – the final elements including it being raised will be completed by Bedford Borough Council in July 2016. - FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. Issues on Church Road have been reported to all relevant stakeholders (Road Safety – Bedford Borough Council, Traffic Management – Bedfordshire Police and the upper school) and remain ongoing. Cllr Lloyd and BBCllr/Cllr Wheeler continue to chase for updates. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. - FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032. Response submitted ahead of the deadline. Please refer to agenda item FC16/95. - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. Information detailing all sites	No further comments received.	Clerk to keep on file.	N/A.

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	currently put forward as part of the call for sites (Local Plan 2032) remain as Local Green Spaces has been submitted to BBC. • FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. Clerk detailed (FC16/19) that Bedford Borough Council had made an administrative error and is awaiting further advice from them on how they will seek to resolve the issue. • FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. Resolved on 11th February 2015 this be taken forward with Bedford Borough Council. Neighbourhood Plan Steering Group meetings are ongoing and the Clerk and Cllr Lloyd recently attended two training workshops, held by Bedford Borough Council. • FC15/53 + FC15/94 +FC16/42 – Local Council Award Scheme. Cllr Lloyd and the Clerk are working towards a submission for Quality status and have registered an interest. • FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. Resolved 9th March 2016 (FC16/59) to support a footway request via Monoux Road and Potters Cross. Further resolved to enquire why the wishes of Beds Police’s Architectural Liaison Officer (BPALO) were considered over those of the parish council with regard to footways, on what basis they were formed and how that process led to them being removed from later plans. Further resolved also to enquire why the Berryfields development now had a two metre gap between it and houses in Grovebury Court, despite plans indicating gardens would border one another (a wish also made by BPALO to reduce crime and antisocial behaviour. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. Resolved 9th March 2016 (FC16/61) to make enquiries why several wishes and concerns raised by the parish council were not considered/answered. • FC16/84 – Recycling trucks. Resolved 13th April 2016 (FC16/84) the parish council lobby Bedford Borough Council’s planning department on future planning applications to ensure a better road layout and			
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	design, the parish council add its voice to the proposal for a single national recycling scheme, BBCllr/Cllr Wheeler take the proposal forward as a motion for discussion by Bedford Borough Council, BBCllr/Cllr Wheeler liaise with Persimmon Homes to establish whether kerbs could be cut to enable the trucks to move more freely (all roads within the Berryfields estate remained unadopted by Bedford Borough Council). FC16/90 + FC16/118 + FC16/169 – Community Centre at Berryfields. Resolved 13th April 2016 (FC16/90) to continue to seek formal acceptance that the parish council be appointed the management entity and to arrange a meeting with Richard Colson and a representative from Persimmon Homes. Please refer to agenda item FC16/169.			
FC16/151	Chairman's report – for information only.	Cllr Lloyd reported the Fun Fest had been a great success, with substantial positive feedback and he thanked all who helped in advance and on the day.	N/A.	N/A.
FC16/152	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 3).	No further comments received.	Clerk to keep on file.	N/A.
FC16/153	Schedule of receipts and payments – statement(s) 23+24 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/154	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Resolved to receive and verify – signed by Cllrs Noakes and Hall. Proposed: Cllr Bygraves. Seconded: Cllr Price. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/155	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Bygraves. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.

FC16/156	To receive and approve a Strategic Action Plan for 2016-17 and an update from all relevant councillors regarding ongoing projects for 2016-17. The SAP can be viewed online as follows: http://woottonpc.bedsparishes.gov.uk/files/view/wootton-parish-council-s-policies-and-procedures/policies/Strategic_Action_Plan.pdf	Cllr Lloyd gave the following updates in addition to the actions noted within the SAP: • Define costings to install CCTV at the Memorial Hall – the Clerk had received a quotation from Ace Fire & Security Ltd (as an extension to the existing contract). Members agreed cameras should cover the building only and that remote access was not necessary (broadband would therefore not be required). Further agreed the recording device should be securely stored in a lockable cabinet. The Clerk was instructed to feed that information back to Ace Fire & Security Ltd; • Keeley End Pond regeneration – the Clerk reported the second batch of plants had been purchased and Cllr Doggrell intended to plant them by the end of the week; • Wootton Village entrance sign – Cllr Lloyd reported the winning design would be submitted along with one expected from a resident who attended an earlier Full Council meeting. Cllr Quirk suggested including an area of concrete hardstanding to accommodate a second Christmas tree.	Clerk to take forward and keep on file.	Localism Act 2011, Ch 1, s1-8.
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		Resolved to receive and approve the Strategic Action Plan for 2016-17 and take forward the issues above as necessary. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.		
FC16/157	To receive a recommendation from the Finance & General Purposes committee to accept The National Salary Award recommended by The National Joint Council for Local Government Services and to resolve a suitable course of action.	Resolved to accept the recommendation without further amendment. Proposed: Cllr Bygraves. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/158	To receive a recommendation from the Leisure & Amenities committee to receive and approve amendments to the Allotments Agreement (without further amendment) and to resolve a suitable course of action.	Resolved to accept the recommendation with one amendment – detailed by Cllr Hall. Proposed: Cllr Hall. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/159	To receive a recommendation from the Leisure & Amenities committee to receive Play Area Safety Inspection Reports from Playsafety Ltd (RoSPA), undertaking remedial works where necessary and to resolve a suitable course of action.	Resolved to accept the recommendation without further amendment. Proposed: Cllr Price. Seconded: Cllr Hall. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC16/160	To receive a recommendation from the Leisure & Amenities committee to write via Cllr Wallace to the village hall committee regarding closure of the village hall car park gates and to resolve a suitable course of action.	Resolved to accept the recommendation without further amendment. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/161	To receive a recommendation from the Leisure & Amenities committee regarding the re-erection or removal of a post lying adjacent to the bottle bank in the recreation ground and to resolve a suitable course of action.	It was noted the sign could most likely be attached to a pole within the existing fencing. Cllr Bygraves confirmed he had spoken to	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Graham Norman – the pole would be placed in the skip during upcoming changing room/toilet block works. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.		
FC16/162	To receive recommendations from the Neighbourhood Plan Steering Group that a professional body/individual be appointed to assist with the production of the fledgling Neighbourhood Plan and that the Clerk seek funding from Locality.	Resolved to accept the recommendations without further amendment. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Hall. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/163	To consider a response to Bedford Borough Council in relation to its consultation on Bedford Borough's Library Service Strategy (entering its second stage) and to resolve a suitable course of action.	BBCllr/Cllr Wheeler confirmed he had already responded to the consultation as Borough Councillor and agreed to send the Clerk his findings. Resolved to respond stating the parish council did not wish to lose the library facility. Proposed: Cllr Bygraves. Seconded: Cllr Hall. Resolved by all present.	BBCllr/Cllr Wheeler and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/164	To consider a response to Bedford Borough Council in relation to its consultation on an Appraisal and Management Plan for Biddenham, Hinwick and Stewartby Conservation Areas and to resolve a suitable course of action.	Resolved to note without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/165	To consider a response to Bedford Borough Council regarding their request that Wootton Parish Council provide justification for continuing with a Dog Exclusion Order at the recreation ground (in relation to a previous Public Spaces Protection Order consultation).	Resolved to resend the Clerk's latest response to Bedford Borough Council and reiterate the area was heavily used by children of all ages and for sports. Proposed: Cllr Noakes. Seconded: Cllr Bygraves.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Resolved by all present.		
FC16/166	To consider a response to Atkins Global in relation to its consultation on the A421 Bedford to M1 Junction 13 Post Opening Project Evaluation (in addition to their earlier consultation dated 30th April 2016) and to resolve a suitable course of action.	Resolved to note without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Hall. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/167	To appoint a representative to attend Covanta/Veolia action meetings and to resolve any other suitable course of action.	This agenda item was discussed after FC16/146. BBCllr/Cllr Wheeler confirmed he would represent the parish council and borough council at upcoming action meetings, adding Kimberley College had already objected to the Covanta/Veolia proposal. The member of the public stated an environmental certificate had yet to be issued and it was crucial pressure was put on those responsible, to prevent its issue. It wasn't yet clear what action was needed by the parish council, so BBCllr/Cllr Wheeler confirmed he would report further at the earliest opportunity. The member of the public asked to be informed when the action meetings would take place, with a view to possibly attending also. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/168	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	The one member of the public was still present and left the meeting.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).

FC16/169	To receive a report from Cllr Lloyd with regard to quotations received as part of the proposed Wootton in Bloom project.	The report was circulated ahead of the meeting and Cllr Lloyd provided more detail with regard to the quotations. He confirmed the proposal would feature in September's Wootton newsletter. Resolved to purchase fully planted containers, however Cllr Bygraves suggested a local gardener who might be able to offer the same. He agreed to pass contact details to the Clerk. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.	Cllr Bygraves and the Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/170	To receive a report from the Clerk and Cllr Bygraves regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	Cllr Bygraves confirmed there had been no further response from Persimmon Homes, Richard Colson (CCTown Planning) or Bedford Borough Council since concerns were raised over ventilation and kitchen area. The Clerk stated she had received collateral warranties from Davies and Partners Solicitors (acting for Persimmon Homes) despite informing them that no formal decision had been reached regarding the management/ownership of the community centre. Concerns remained over the issue of ventilation – the Clerk was instructed to chase all parties for a further update and request	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		they consider an alternative ventilation system to address those concerns. Proposed: Cllr Bygraves. Seconded: Cllr Chalmers. Resolved by all present.		
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Meeting closed at 8.59pm.

FC16/147

Borough Councillors report to Wootton Parish Council for 13th July 2016.

On 20th July I represented Wootton at the Armed Forces Flag raising day at Borough Hall with the High Sheriff, mayor and other dignitaries. This Thursday 14th July I shall be accompanying the Mayor at Wootton Upper School to watch 'Billy Elliott ' and shall be floating down the river (on a boat I hope) at the river festival this Saturday.

Plans have been put back now re the opening of Phase Two at Harris Way Lower School site, this is now going to be ready for the new school term in September 2018. This however means that Persimmon can now get on with building the Shops and flats if they so wish!

I am still pushing for safe routes to School via Berryfields, as by September 2018 there could be an extra 180 children and parents walking up and down Fields Road. The one via Potters Cross will go ahead as planned; I will let you know the date for this. The resurfacing should be completed by the end of this week at the new roundabouts then that is that project finished. The resurfacing of Fields Road is still on the cards but we are in the hands of the water board.

The Bovis site has kept me and the Planning enforcement team at Borough busy over the last few weeks regarding various complaints and the traffic movement is now being monitored down Hall End and Keeley Lane.

Highways have been busy cutting back bushes, trees around the village an issuing enforcement orders for residents to cut back their hedges – there is still about a four week program to complete.

The new industrial site and housing are still on course to start in spring of next year – however some of the roads and roundabouts could start before then.

John Wheeler

FC 16/147 Jun 2016				
Offence Class Description	First Committed	Address	Beat Code	Beat Name
ATTEMPT ROBBERY PERSONAL / ASSAULT WITH INTENT TO ROB - PERSONAL PROPERTY	21/06/2016 21:21	CHURCH ROAD WOOTTON	NORTH-766	WOOTTON
BURGLARY IN A BUILDING OTHER THAN A DWELLING	15/06/2016 00:00	BOURNE END WOOTTON	NORTH-766	WOOTTON
BURGLARY IN A BUILDING OTHER THAN A DWELLING	22/06/2016 18:00	GROVEBURY COURT WOOTTON	NORTH-766	WOOTTON
BURGLARY IN A BUILDING OTHER THAN A DWELLING	28/06/2016 14:30	TURLAND CLOSE WOOTTON	NORTH-766	WOOTTON
BURGLARY IN A DWELLING - DISTRACTION	12/06/2016 11:30	HALL END ROAD WOOTTON	NORTH-766	WOOTTON
COMMON ASSAULT	17/06/2016 12:00	TITHE BARN ROAD WOOTTON	NORTH-766	WOOTTON
CRIMINAL DAMAGE - OTHER PROPERTY (NOT BUILDINGS)	07/06/2016 00:01	BEDFORD ROAD WOOTTON	NORTH-766	WOOTTON
PUBLIC ORDER - FEAR OR PROVOCATION OF VIOLENCE (POA 1986 S. 4)	17/06/2016 12:00	TITHE BARN ROAD WOOTTON	NORTH-766	WOOTTON
THEFT FROM MOTOR VEHICLE	10/06/2016 23:00	BROWNS LANE WOOTTON	NORTH-766	WOOTTON
THEFT FROM MOTOR VEHICLE	15/06/2016 23:00	PAYNE ROAD WOOTTON	NORTH-766	WOOTTON
THEFT OF PEDAL CYCLES	21/06/2016 20:00	BEDFORD ROAD WOOTTON	NORTH-766	WOOTTON
THEFT OF PEDAL CYCLES	27/06/2016 20:00	TITHE BARN ROAD WOOTTON	NORTH-766	WOOTTON

FC16/148 Schedule of correspondence			
Date received	Type	From	Brief details
31.5.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 23rd May 2016 - 27th May 2016
31.5.16	Email	Bedford Borough Council	Planning weekly list - Week 21
4.6.16	Letter and enclosure	The Pensions Regulator	Information regarding WPC's automatic enrolment staging date - 1st August 2016
7.6.16	Email	Bedford Borough Council	Planning weekly list - Week 22
8.6.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 30th May 2016 - 3rd June 2016
8.6.16	Letter and enclosure	Bedford Borough Council	Full Electoral Register republished 31st May 2016
15.6.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 6th June 2016 - 10th June 2016
19.6.16	Letter and enclosure	Bedford Borough Council	Second Interim Referendum Notice of Alteration to the Full Electoral Register published 8th June 2016
22.6.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 13th June 2016 - 17th June 2016
22.6.16	Letter and enclosure	Bedford Borough Council	Final Referendum Notice of Alteration to the Full Electoral Register published 20th June 2016
22.6.16	Email	Bedford Borough Council	Planning weekly list - revised format
28.6.16	Email	Bedford Borough Council	Planning weekly list - revised format
28.6.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 20th June 2016 - 25th June 2016

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Appendix 2

5.7.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 27th June 2016 - 1st July 2016
5.7.16	Email	Bedford Borough Council	Planning weekly list - revised format

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FC16/152

Planning & Environment Committee report

8th June 2016

Open Forum

There were several members of the public present.

One spoke about an agenda item containing a proposal to open up a footway via Monoux Road into Berryfields. The Clerk confirmed the item in question (as viewed on the Full Council agenda) related to a previous resolution at which the parish council had given its support to a petition presented by lower school parents in March 2016, calling for the same. It was detailed under Matters Arising – for information only and was not being debated by the parish council. The Clerk added the petition had been passed to BBCllr/Cllr Wheeler who had lodged it with the Borough Council. BBCllr/Cllr Wheeler confirmed the only route currently being proposed at this stage was via Potters Cross.

Another resident arrived after this statement was made and added her concerns over the lack of footpaths into Berryfields (where she lived) – stating her daughter currently had to walk a considerable distance to/from school on a daily basis. She was informed a newly formed Roads and Footpaths working group was due to meet on 20th July 2016 at The Hub, Wootton New Life Methodist Church, Cause End Road at 7pm. The Clerk confirmed she would email a copy of the agenda the week prior to the meeting and the resident added she would make other residents aware of this meeting via Berryfields' Facebook page.

The same resident asked if a public house was to be built next to the new lower school – this was dismissed by BBCllr/Cllr Wheeler. He confirmed proposed plans for a public house and other facilities focussed solely on the Fields Road South development.

It was noted road signage within Berryfields was unclear – however until the roads were adopted by Bedford Borough Council it was for the developer Persimmon Homes to rectify this issue. The resident confirmed she would liaise with them in that respect.

A further resident asked if the parish council intended to support the campaign to prevent the Covanta/Veolia development (Rookery South Energy Recovery Facility). Cllr Lloyd stated that whilst planning permission had already been granted, he had spoken with a Stewartby parish councillor on this issue and added the matter would be formally debated at July's Full Council meeting (13th July 2016). It was noted that Covanta/Veolia had five years to build the plant but had yet to secure an Environmental Permit. He also confirmed the Clerk had spoken with a representative from the Marston Moretaine Action Group who wished to include an article in September's Wootton newsletter. BBCllr/Cllr Wheeler added his conservative colleagues at Bedford Borough Council also opposed the proposal and he intended to attend future action meetings.

Matters arising – for information only

See 29th June 2016.

Planning Applications – for resolution

16/01079/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall.

Resolved **NO OBJECTIONS.**

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Appendix 3

16/01404/FUL – 25 Studley Road – single storey rear extension.
Resolved **NO OBJECTIONS**.

Planning Approvals – for information only

16/00524/FUL – 33 Keeley Lane – erection of timber double garage at rear.
This council previously recorded **NO OBJECTION**.

16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front.
This council previously recorded **NO OBJECTION**.

16/00783/FUL – 35 Bedford Road – demolition of existing single garage, construction of single storey front and side extension.
This council previously recorded **NO OBJECTION**.

16/00925/FUL – 43 Elmsdale Road – single storey front extension.
This council previously recorded **NO OBJECTION**.

16/01215/AGR – Wootton Green Farm, Wootton Green – construction of new grain store/general purpose agricultural building.
This council previously recorded **NO OBJECTION**.

Resolutions

P16/150 – Resolved to request a quotation from F A Bartlett Tree Experts for a further visual tree inspection and to request the inspection take place in August 2016 and the findings/report submitted to the parish council in September 2016.

P16/151 – Resolved to put forward the following names to Bedford Borough Council: Bellringer, Fletton Field and Honeypt Lane.

29th June 2016

Report from outside organisations

- Bedford Borough Council – Cardington Parish Council. Bedford Borough Council has designated Cardington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council's decision statements, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford. As a result of the designation, Cardington Parish Council will be able to proceed to prepare a Neighbourhood Development Plan/Order.
- Bedford Borough Council - application for the designation of a Neighbourhood Area – Harrold Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at

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www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 11th July 2016 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.

- Bedford Borough Council – proposed temporary road closure – Green Lane, Stewartby. From a point approximately 20 metres east of the level crossing to a point approximately 20 metres west of the level crossing - to enable an annual level crossing inspection. The closure is anticipated to be in operation between 2300hrs Saturday 16th July 2016 and 1200hrs Sunday 17th July 2016. Specific dates will be advertised locally closer to the time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.

Matters arising – for information only

- P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree is being removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing.
- P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Clr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.
- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Clr Wheeler continue to chase.
- P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken.
- P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. All columns have now been replaced and illuminated. Move to close.
- P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. Both Bedfordshire police and Bedford Borough Council have given their support to the proposal.
- P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.
- P16/137 – Replacement trees. Resolved 25th May 2016 (P16/137) a sapling oak be planted at Lorraine Road cemetery. This will now take place Sep/Oct 2016.
- P16/150 – Visual Tree Inspection. Resolved 8th June 2016 (P16/150) to request a further inspection in accordance with FA Bartlett Tree Experts' findings in June 2015.

Planning applications – for resolution

16/01634/TPO – 61 Cause End Road – 2 x poplars – fell.
Resolved **NO OBJECTIONS**.

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16/01608/FUL – 23 Elmsdale Road – first floor side extension.
Resolved **NO OBJECTIONS**.

Planning Approvals – for information only

15/02060/MAF – Land South of Fields Road and East of Cranfield Road – erection of 600 dwellings, including vehicular access, pedestrian and cycle links, public open space, car parking, landscaping, drainage and associated infrastructure works.

This council previously recorded **AN OBJECTION**.

Cllr Lloyd wished to place on record his response with regard to Bedford Borough Council's decision to grant planning permission:

- He was concerned over plans for the proposed footpath to exit Summerfield Drive/Barnes Road onto Cranfield Road – at the narrowest point of the existing Cranfield Road footpath (Bedford Borough Council had no plans to widen it);
- Bedford Borough Council had ruled out the possibility of a footpath along Fields Road (south – between the garage and doctor's surgery) due to the existence of a ditch. He believed many residents were in favour of piping and covering the ditch;
- The parish council's wishes were ignored on several issues – including the provision of football pitches and housing style.

Resolutions

P16/163 – Matter regarding an overgrown Right of Way at Hall End to be left on file as remedial works were now planned.

Sue Playford
Clerk to the Council
2nd July 2016

FC16/153

Unity Trust Bank Ltd - Receipts & Payments presented - 4th June 2016 - 1st July 2016				
Credit	Debit	To/From	Description	Authorised using Clerk's delegated powers ACM16/22
£ 30.00		M Flynn Builders	Wootton news advertising income	No
£ 30.00		Marston Vale School	Wootton news advertising income	No
£ 30.00		MCA Entertainment	Wootton news advertising income	No
£ 30.00		Homeworks	Wootton news advertising income	No
£ 30.00		D Brehony hairdresser	Wootton news advertising income	No
£ 30.00		P Scott decorator	Wootton news advertising income	No
	£ 167.27	E-on	Street lighting	No
£ 30.00		S Brown electrician	Wootton news advertising income	No
	£ 79.52	E-on	Changing room electricity	No
	£ 250.00	St. Mary's Church	Flower display - Queen Elizabeth II 90th birthday celebrations	No
	£ 53.00	Bedford Borough Council	Cemetery rates	No
£ 30.00		L Ward book keeping	Wootton news advertising income	No
£ 30.00		Platinum Plumbing	Wootton news advertising income	No
£ 80.00		Abbotts	Interment income	No
	£ 37.62	EE & T-Mobile	Clerk's mobile	No
	£ 26.76	BT	Phone line	No
£ 30.00		A Richardson	Wootton news advertising income	No
	£ 28.79	Anglian Water	Allotments water rates	No
	£ 33.36	BT	Broadband	No
	£ 85.00	Anglian Water	Changing rooms water rates	No
£ 30.00		Zully Coleman	Wootton news advertising income	No

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Appendix 4

£ 60.00		Wrighton & Barker	Memorial income	No
£ 91.00		Spelman & Lovell	50% paddock rental Q3 2016	No
	£ 694.21	A R Worboys Ltd	Grass cutting installment	No
	£ 210.00	Society of Local Council Clerks	Annual membership fee	No
	£ 77.49		Expenses June 2016	Yes
	£ 3,931.93		Wages June 2016	No
	£ 96.00	S J Helliwell Fencing Contractors	Repairs to vandalised teen shelter	Yes
	£ 110.94	Viking Direct	First Aid kit and stationery	Yes
	£ 200.00	MCA Entertainment	Fun Fest entertainment (A Sells)	Yes
	£ 399.00	Playsafety Ltd (RoSPA)	Annual play area inspections x 4	No
	£ 835.00	Bespoke Media	Wootton news printing and graphic design	No
	£ 922.00	Bedfordshire Association of Town & Parish Councils	Annual membership fee	No
	£ 950.00	J Dennis Garden & Property Services	Cemeteries maintenance	No
	£ 1,576.88	Steelway Fensecure Ltd	Repairs to vandalised MUGA fencing	No
	£ 15,919.14	Allan Peacock (Street Lighting) Ltd	Replacement street lights x 5 (3 x Potters Cross and 2 x Hall End)	No
£561.00	£26,683.91			

b/f	£56,112.43
Income	£ 561.00
Expenditure	£ 26,683.91
Balance c/f	£ 29,989.52

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