



WOOTTON PARISH COUNCIL

3 Longden Close
Haynes
Bedfordshire
MK45 3PJ

Tel: 07531 930788

E-mail: woottonparishclerk@gmail.com

Website: woottonpc.bedsparishes.gov.uk



[www.facebook.com/
WoottonParishCouncilBedfordshire](http://www.facebook.com/WoottonParishCouncilBedfordshire)

You are invited to attend a meeting of the Full Council on Wednesday 8th June 2016 at 7.30pm in the Memorial Hall, Bedford Road, Wootton, for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as there are rules which must be followed.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1 (1).
FC16/119	Apologies for absence.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FC16/120	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FC16/121	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FC16/122	Report from outside organisations – for information only. To receive a report from BBCI/r Wheeler, to include all outstanding issues. Crime figures are no longer circulated by Bedfordshire Police for individual parishes.	N/A.
FC16/123	List of correspondence received (copies of correspondence can be requested from the clerk) – for information only.	N/A.
FC16/124	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 11 th May 2016. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 11 th May 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation)	Local Government Act 1972, Sch 12, Part VI, p41 (1).

	Finance & General Purposes Committee meeting held on 27th April 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Leisure & Amenities Committee meeting held on 27th April 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 16th March 2016.	
FC16/125	Matters arising from the minutes to include Issues log review – for information only. Please inform the Clerk by Tuesday 7th June 2016 if you wish to update any item below – for information only. • n/a – Traffic Management issues. • FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. • FC12/108 + FC16/87 – s106 changes to Fields Road development. Clerk has chased for an update on the management entity bid. • FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032. • FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. • FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. • FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. • FC15/53 + FC15/94 + FC16/42 – Local Council Award Scheme. • FC15/157 – Approved list of contractors. • FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. • FC16/84 – Recycling trucks. • F16/85 – Roads and Footpaths Committee. • FC16/86 – Bus services/frequency. • FC16/90 + FC16/118 – Community Centre at Berryfields.	
FC16/126	Chairman’s report – for information only.	N/A.
FC16/127	To receive a report from the (Executive) Planning & Environment Committee – for information only.	N/A.
FC16/128	Schedule of receipts and payments – statement(s) 22 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/129	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Governance and Accountability for Smaller Authorities in England 2016.
FC16/130	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/131	To receive an update from all relevant councillors regarding ongoing projects for 2016-17.	Localism Act 2011, Ch 1, s1-8.
FC16/132	To revisit the repositioning or removal of one/both teen shelters adjacent to the skate park at the recreation ground and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/133	To receive a report from the Clerk on the FunFest 2016 and to review and adopt the corresponding Risk Assessment.	Localism Act 2011, Ch 1, s1-8.

FC16/134	To review and adopt Risk Assessments allocated to councillors at the Annual Council Meeting (11 th May 2016).	Localism Act 2011, Ch 1, s1-8.
FC16/135	To consider a request that Wootton Parish Council take part in celebrations to mark Bedfordshire Day 2016 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/136	To receive a recommendation from the Leisure & Amenities committee to increase allotment plot rents to £20 (full) and £12 (half) with effect from September 2016 and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/137	To receive a request from the Leisure & Amenities committee that the next quarterly rental instalment due for the leasing of the paddock be reduced by half and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/138	To receive a recommendation from the Leisure & Amenities committee that the quarterly MUGA (Multi Use Games Area) flooring inspection report from Dura Sport (Leisure Care) Ltd be accepted without amendment and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/139	To receive a recommendation from the Leisure & Amenities committee that the Memorial Hall play area be put forward for inclusion as a dedicated Centenary Field, thus protecting the green space in perpetuity and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/140	To receive a recommendation from the Leisure & Amenities committee that M Flynn Builder be appointed as contractor to undertake works to the changing rooms/toilet block and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.
FC16/141	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/142	To receive a report from Cllrs Bygraves and Wallace regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	Localism Act 2011, Ch 1, s1-8.

.....

Sue Playford,

Clerk to the Council,

1st June 2016.