



WOOTTON PARISH COUNCIL

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WoottonParishCouncilBedfordshire

Minutes of the Meeting of the **Full Council** held on Wednesday 8th June 2016 at 7.30pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	Ex-Cllr Brady spoke to give his thanks to members present for their support during his time on the parish council and following his recent health diagnosis. He was thanked for his contribution over the years and he then left the meeting. Several members of the public were also present. One spoke about an agenda item containing a proposal to open up a footway via Monoux Road into Berryfields (in addition to the same request during the previous Planning & Environment committee meeting). He raised safety and security concerns over the proposal, adding he did not believe his and others wishes (to oppose the proposal) were being taken into consideration. Cllr Lloyd confirmed the item in question related to a previous resolution at which the parish council had given its support to a petition presented by lower school parents in March 2016, calling for the same. It was detailed under Matters Arising – for information only and was not being debated by the parish council. The Clerk added the petition had been passed to BBCllr/Cllr Wheeler who had lodged it with the Borough Council. BBCllr/Cllr Wheeler confirmed the only route currently being proposed at this stage was via Potters Cross (due for completion at the end of 2016). The Clerk then provided details of the upcoming Roads & Footpaths Safety Steering Group which was meeting for the first time on 20th July (7pm at The Hub, Wootton New Life Methodist Church, Cause End Road). Cllr Lloyd added the purpose of that steering group was to identify issues throughout the village, consider how best to resolve them and then lobby Bedford Borough Council to take action. It was hoped residents would join the steering group and/or lobby also, especially as the parish council only had one voice. BBCllr/Cllr Wheeler added he liaised with the Clerk on a daily basis to seek resolutions to many issues raised. Another resident expressed her concerns over continuing development in the village, which was fast becoming a town. She had been a member of WAVE (Wootton Against Village Expansion) in the past and understood areas currently being developed had been highlighted as such for many years. She also intended to submit a Wootton Village sign design and spoke briefly on that issue also. No other members of the public or press were present and so the meeting continued without further adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Chalmers, Doggrell, Groves, Price and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).	

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Absent (no apologies received)	Cllr Hall.			
Agenda no	Agenda item title	Resolution	Action	Power
FC16/119	Apologies for absence. Cllrs Bennett, Bygraves, Noakes, Quirk and Wallace.	Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC16/120	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC16/121	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FC16/122	Report from outside organisations – for information only. To include a report from BBCllr/Cllr Wheeler. (Appendix 1). It was noted crime figures were no longer circulated by Bedfordshire Police for individual parishes. The information attached was received as part of Wootton's street watch project. (Appendix 1a).	BBCllr/Cllr Wheeler's report was circulated ahead of the meeting. He reported he had recently attended a training session regarding Hate Crime in Bedfordshire and handed out leaflets at the end of the meeting to those present. Incidences of Hate Crime in Bedfordshire were high and included age, race and disability. Plans to hold a pupil awareness session at the upper school were proposed and he added he was happy to provide fuller information if requested. Cllr Price thanked BBCllr/Cllr Wheeler for his detailed report. It was noted the figures were lower than previous months.	Clerk to keep on file.	N/A.
FC16/123	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only.	No further comments received.	Clerk to keep on file.	N/A.

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	(Appendix 2). Additional correspondence (listed below) was also noted: A letter of resignation from Cllr Brady (original addressed to the Chairman); Introduction from PCC Kathryn Holloway; Information on a recent Community Engagement Day (Operation Vision) in Wootton – 11th May 2016.			
FC16/124	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Annual Council meeting held on 11th May 2016. Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 11th May 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 27th April 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Leisure & Amenities Committee meeting held on 27th April 2016.	Minutes were received and adopted. Proposed: - Cllr Groves Seconded: Cllr Chalmers. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Groves. Seconded: Cllr Price. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Doggrell. Seconded: Cllr Chalmers. Resolved by all present. Minutes were received and adopted. Proposed: - BBCllr/Cllr Wheeler. Seconded: Cllr Lloyd. Resolved by all present. Minutes were received and	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

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	Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group meeting held on 16 th March 2016.	adopted. Proposed: - Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.		
FC16/125	Matters arising from the minutes to include Issues log review – for information only. - n/a – Traffic Management issues. Double mini roundabout proposed for Church/Fields/Bedford Road is now under construction – the final elements including it being raised will be completed by Bedford Borough Council in July 2016. - FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. Issues on Church Road have been reported to all relevant stakeholders (Road Safety – Bedford Borough Council, Traffic Management – Bedfordshire Police and the upper school) and remain ongoing. Cllr Lloyd and BBCllr/Cllr Wheeler continue to chase for updates. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. - FC12/108 + FC16/87 – s106 changes to Fields Road development. Clerk has chased for an update on the management entity bid. - FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032. Response submitted ahead of the deadline. Please refer to agenda item FC16/95. - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. Information detailing all sites currently put forward as part of the call for sites (Local Plan 2032) remain as Local Green Spaces has been submitted to BBC. - FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. Clerk detailed (FC16/19) that Bedford Borough Council had made an administrative error and is awaiting further advice from them on how they will seek to resolve the issue. - FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. Resolved on 11th February 2015 this be taken forward with Bedford Borough Council. Neighbourhood Plan Steering Group meetings are ongoing and the Clerk and Cllr Lloyd recently attended two training workshops, held by Bedford Borough Council.	No further comments received.	Clerk to keep on file.	N/A.

	• FC15/53 + FC15/94 +FC16/42 – Local Council Award Scheme. Cllr Lloyd and the Clerk are working towards a submission for Quality status and have registered an interest. • FC15/157 – Approved list of contractors. An article calling for contractors was been placed in the March 2016 edition of the Wootton newsletter. Clerk now has five contractors. Move to close. • FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. Resolved 9th March 2016 (FC16/59) to support a footway request via Monoux Road and Potters Cross. Further resolved to enquire why the wishes of Beds Police’s Architectural Liaison Officer (BPALO) were considered over those of the parish council with regard to footways, on what basis they were formed and how that process led to them being removed from later plans. Further resolved also to enquire why the Berryfields development now had a two metre gap between it and houses in Grovebury Court, despite plans indicating gardens would border one another (a wish also made by BPALO to reduce crime and antisocial behaviour. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. Resolved 9th March 2016 (FC16/61) to make enquiries why several wishes and concerns raised by the parish council were not considered/answered. • FC16/84 – Recycling trucks. Resolved 13th April 2016 (FC16/84) the parish council lobby Bedford Borough Council’s planning department on future planning applications to ensure a better road layout and design, the parish council add its voice to the proposal for a single national recycling scheme, BBCllr/Cllr Wheeler take the proposal forward as a motion for discussion by Bedford Borough Council, BBCllr/Cllr Wheeler liaise with Persimmon Homes to establish whether kerbs could be cut to enable the trucks to move more freely (all roads within the Berryfields estate remained unadopted by Bedford Borough Council). • F16/85 – Roads and Footpaths Committee. Resolved 13th April 2016 (FC16/85) to create this new committee to identify road and footpath			
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	safety issues to be taken forward to Bedford Borough Council. First meeting due 20th July 2016. Move to close. - FC16/86 – Bus services/frequency. Resolved 13th April 2016 (FC16/86) neither the parish council nor Bedford Borough Council had any jurisdiction over privately owned companies. Possible changes including the introduction of a one-way system to be taken forward by the newly-formed Roads and Footpaths Committee. Move to close. - FC16/90 + FC16/118 – Community Centre at Berryfields. Resolved 13th April 2016 (FC16/90) to continue to seek formal acceptance that the parish council be appointed the management entity and to arrange a meeting with Richard Colson and a representative from Persimmon Homes. Please refer to agenda item FC16/142.			
FC16/126	Chairman's report – for information only.	Cllr Lloyd reported that volunteers were needed to help man the parish council stall, which would offer residents an opportunity to have a say on the fledgling Neighbourhood Plan.	Members to inform Cllr Lloyd/Clerk re availability.	N/A.
FC16/127	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 3).	No further comments received.	Clerk to keep on file.	N/A.
FC16/128	Schedule of receipts and payments – statement(s) 21 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/129	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Resolved to receive and verify – signed by Cllrs Groves and Doggrell. Proposed: BBCllr/Cllr Wheeler. Seconded: Cllr Groves. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/130	To receive and verify the Income & Expenditure report for all cost centres for 2016-17, to date.	Resolved to receive and verify the report without amendment. Proposed: Cllr Price. Seconded: Cllr Doggrell.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.

		Resolved by all present.		
FC16/131	To receive an update from all relevant councillors regarding ongoing projects for 2016-17.	The following updates were noted: • CCTV – Memorial Hall: no further update*; • Keeley End Pond regeneration: Cllr Doggrell reported the initial planting had taken but that the area needed weeding and the hedgerow cutting. The Clerk agreed to contact A R Worboys Ltd and request they deal with both issues. Moving forward it was agreed a list of monthly actions be drawn up prior to seeking to appoint a local contractor to maintain the area. Cllr Doggrell was concerned the recent rain had washed away top soil from the area between the footpath and pond – he agreed to investigate and report further**. • Replacement street lights – likely to be undertaken by Bedford Borough Council (keep on file); • Wootton Village brick built sign – designs have been included in June 2016's Wootton Newsletter for feedback/further options. One member of the public	Clerk to take forward and keep on file. *Cllr Groves. **Cllr Doggrell.	Localism Act 2011, Ch 1, s1-8.

		present confirmed she intended to submit a design; • Community Hall opening party – keep on file; • Wootton in Bloom – Cllr Lloyd had obtained the necessary quotations and the Clerk was preparing a report for next Full Council.		
FC16/132	To revisit the repositioning or removal of one/both teen shelters adjacent to the skate park at the recreation ground and to resolve a suitable course of action.	The Clerk confirmed Ace Fire & Security were currently downloading footage of the event for police use. A member of the public present suggested requesting local businesses to sponsor any potential replacement – it was noted there was no 2016/17 budget for a replacement. Suggestions were made to seek an open style and re-site a replacement in front of CCTV cameras. Resolved to seek advice and/or an assessment from Came & Co insurers before deciding on a further course of action. Proposed: Cllr Groves. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/133	To receive a report from the Clerk on the FunFest 2016 and to review and adopt the corresponding Risk Assessment.	The Clerk's report was received without further comment. Resolved to accept the Risk Assessment (as amended 8th June 2016 by the Clerk and detailed to all present) without further amendment.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

		Proposed: Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.		
FC16/134	To review and adopt Risk Assessments allocated to councillors at the Annual Council Meeting (11th May 2016).	Resolved to accept all Risk Assessments without amendment. Proposed: Cllr Chalmers. Seconded: Cllr Groves. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC16/135	To consider a request that Wootton Parish Council take part in celebrations to mark Bedfordshire Day 2016 and to resolve a suitable course of action.	Resolved to request Friends of Bedfordshire submit an article for September's Wootton newsletter, gauge the response and plan accordingly for 2017. Proposed: Cllr Chalmers. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/136	To receive a recommendation from the Leisure & Amenities committee to increase allotment plot rents to £20 (full) and £12 (half) with effect from September 2016 and to resolve a suitable course of action.	Cllr Doggrell recommended prices be capped after this increase. Resolved to accept Cllr Doggrell's and the Leisure & Amenities committee's recommendations without amendment. Proposed: Cllr Groves. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/137	To receive a recommendation from the Leisure & Amenities committee that the next quarterly rental instalment due for the leasing of the paddock be reduced by half and to resolve a suitable course of action.	Resolved to accept the recommendation without amendment. Proposed: Cllr Price. Seconded: BBCllr/Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/138	To receive a recommendation from the Leisure & Amenities committee that the quarterly MUGA (Multi Use Games Area) flooring inspection report from Dura Sport (Leisure Care) Ltd be accepted without amendment and to resolve a suitable course of action.	Resolved to accept the recommendation without amendment. Proposed: Cllr Price.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

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		Seconded: Cllr Chalmers. Resolved by all present.		
FC16/139	To receive a recommendation from the Leisure & Amenities committee that the Memorial Hall play area be put forward for inclusion as a dedicated Centenary Field, thus protecting the green space in perpetuity and to resolve a suitable course of action.	Resolved to accept the recommendation without amendment – area specified as the entire grassed and play area, excluding the Memorial Hall site and car park. Proposed: Cllr Groves. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/140	To receive a recommendation from the Leisure & Amenities committee that M Flynn Builder be appointed as contractor to undertake works to the changing rooms/toilet block and to resolve a suitable course of action.	Resolved to accept the recommendation without amendment. Proposed: Cllr Groves. Seconded: Cllr Price. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/141	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Resolved that all members of the public present be requested to leave the meeting.	All members of the public left the meeting.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/142	To receive a report from Cllrs Bygraves and Wallace regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	BBCllr/Cllr Wheeler, Cllr Lloyd and the Clerk reported on their site meeting with Colin Smart (Kyle Smart Associates) - which took place on Tuesday 7th June 2016. The meeting was to survey the building and request a quantity survey quotation (to be paid by Persimmon Homes). The Clerk reported issues regarding kitchen size and ventilation, which Colin had grave concerns over. Original plans detailed four wind catchers on the roof apex, to cool the main hall top-down but	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

		the building did not have any. The only means of ventilation would be to open windows and doors – summer events would cause sufficient noise pollution to warrant closing the centre down. BBCLlr/Cllr Wheeler confirmed the new lower school was already receiving noise complaints from local houses and additional housing would soon follow. BBCLlr/Cllr Wheeler stated the ventilation issue was a health and safety concern, were the lower school looking to use the building. Cllr Lloyd detailed a lack of worktop space in the kitchen – a domestic Howdens kitchen. It was noted Colin had yet to formally respond to the Clerk following the meeting and the findings above were for information only at this stage.		
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Meeting closed at 8.45pm.

FC16/122

Borough Councillors report to Wootton Parish Council for 8th June 2016

I have been helping various families this month with benefit enquiries, council tax issues and a possible re-homing due to medical reasons. I must say this makes a change from pot holes (not that pot holes are not important!) and I am pleased parishioners are coming to me for help with issues like this.

I have been informed the contract for the new industrial park in Wootton has been awarded but will not be made public until the legalities have been completed. The infrastructure should start next spring/summer. The new nursery is being pushed forward along with requests for a coffee shop, pub/restaurant, gym, shop and possibly a hotel. I have asked if a presentation can be made to WPC once the final plans have been completed.

I was hoping to give you an update on the lower school but a few problems have arisen that must be addressed, however we are looking at a September 2018 completion and I am hoping to give a fuller update in August.

On 1st June I attended a Hate Crime training course at Bedford Police HQ. It was concerning to see how many cases there are a year in Bedfordshire regarding disability and age hate crime. The Police found many affected welcomed the opportunity to speak to friends, family, teachers, churches/synagogues/mosques/temples and upstanding people of the community (such as us!). I have leaflets about this and will be happy to explain in greater detail to anybody wishing to learn more.

I have put a case to Borough for keeping Wootton Library – and have detailed it is not just a library lending books, but has children’s clubs/activities and internet and is a centre to host parish/borough surgeries as well.

The resurfacing at the end of Fields Road is still on target for the end of this month, signs will be put up nearer the time. Some of the many pot holes in Wootton have been filled in but there are still lots on the list.

I have given Ward Monies so far this year to WPC for a generator and lights for the FunFest and other events, Wootton New Life Methodist Church to help towards the Boys and Girls brigade, Robert Lunniss to top up funds used to host the annual Christmas lunch and W.U.S. for lights and stage equipment. I still have over £5,000.00 left.

John Wheeler

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FC16/122a

Offence Class Description 	First Committed	Last Committed 	Address 	Beat Name	
DOMESTIC DISPUTE/INCIDENT	06/5/2016 10:00	06/5/2016 11:28	MANOR ROAD WOOTTON BEDFORD	WOOTTON	
DOMESTIC DISPUTE/INCIDENT	08/5/2016 11:30	08/5/2016 19:00	MEPHAM ROAD WOOTTON BEDFORD	WOOTTON	
SENDING OR CAUSING SENDING OF / MENACING OR FALSE MESSAGE / MATTER BY PUBLIC ELECTRONIC COMMUNICATIONS NETWORK	11/5/2016 01:30	11/5/2016 08:15	BEDFORD ROAD WOOTTON BEDFORD	WOOTTON	
DOMESTIC DISPUTE/INCIDENT	14/5/2016 20:26	14/5/2016 20:26	HAYCROFT WOOTTON BEDFORD	WOOTTON	
VICTIMLESS CRIME - AWAITING UPDATE	19/5/2016 22:30	19/5/2016 22:30	HALL END ROAD WOOTTON BEDFORD	WOOTTON	

Appendix 2

FC16/123 Schedule of correspondence			
Date received	Type	From	Brief details
3.5.16	Email	Bedford Borough Council	Planning weekly list - Week 17
4.5.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 25th Apr 2016 - 29th Apr 2016
10.5.16	Email	Bedford Borough Council	Planning weekly list - Week 18
10.5.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 2nd May 2016 - 6th May 2016
17.5.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 9th May 2016 - 13th May 2016
17.5.16	Email	Bedford Borough Council	Planning weekly list - Week 19
17.5.16	Email	St. Mary's church, Wootton	Email of thanks for the £250 donation towards a floral display in celebration of Queen Elisabeth's 90th birthday
24.5.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 16th May 2016 - 20th May 2016
24.5.16	Email	Bedford Borough Council	Planning weekly list - Week 20
28.5.15	Letter	Bedford Borough Council	First Interim Referendum Notice of Alteration to the Full Electoral Register - 25th May 2016

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FC16/127

Planning & Environment Committee report

5th May 2016

Election of Chairman

Cllr Quirk was elected Chairman for the ensuing municipal year.

Election of Vice-Chairman

Cllr Price was elected Vice-Chairman for the ensuing municipal year.

List of correspondence received

- Bedford Borough Council - application for the designation of a Neighbourhood Area – Cardington Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 23rd May 2016 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.
- Bedford Borough Council – proposed temporary road closure – Manor Road, Kempston Hardwick. From a point approximately 20 metres south of the level crossing to a point approximately 20 metres north of the level crossing - to enable a level crossing inspection. The closure is anticipated to be in operation between 2300hrs Saturday 21st May 2016 and 1200hrs Sunday 22nd May 2016. Specific dates will be advertised locally closer to time.
- Bedford Borough Council – proposed temporary road closure – Cranfield/Church/Bedford and Fields Road(s). Cranfield Road – from Bedford Road for approx. 100 metres; Church Road – from Cranfield Road for approx. 100 metres; Bedford Road – from Cranfield Road for approx. 100 metres and Fields Road – from Bedford Road for approx.. 100 metres. The closures are anticipated to be in operation between 9.00am and 3.00pm from Monday 4th July 2016 to Friday 15th July 2016 – specific dates will be advertised locally closer to the time. Where possible access will be maintained to property and premises but may be restricted from time to time according to local signing.

Matters arising – for information only

See 25th May 2016.

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Planning Applications – for resolution

16/00735/LBC – 18 Keeley Lane – internal and external works and repair to listed building, including re-rendering, repair timber frames, wall panels and window frames. Rebuild chimney stack and reinstate inglenook fireplace.

Resolved **NO OBJECTIONS**.

16/00983/FUL – 50 Tithe Barn Road – demolition of existing outbuilding and erection of new 4 bedroom end of terrace dwelling adjacent to existing dwelling, associated landscaping works.

Resolved **TO OBJECT**.

16/01019/FUL – 65 Lorraine Road – single storey rear extension and loft conversion with rear dormer.

Resolved **NO OBJECTIONS**.

16/01055/FUL – 99A Bedford Road – garage extension to form triple garage.

Resolved **NO OBJECTIONS**.

Planning Approvals – for information only

15/02759/FUL – 26 Tithe Barn Road – two storey side and rear extension in lieu of detached garage.

This council previously recorded **NO OBJECTION**.

15/01736/FUL – Land between 52 and 54 Hall End Road – erection of new dwelling.

This council previously recorded **NO OBJECTION**.

16/00100/FUL – 85 Cause End Road – loft conversion with front and rear dormer windows, roof lights and porch.

This council previously recorded **NO OBJECTION**.

Planning Refusals – for information only

16/00226/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall.

This council previously recorded **NO OBJECTION**.

(Further resolved this be considered by the Full Planning Committee of Bedford Borough Council).

Resolutions

P16/123 – Resolved to include the following suggestions for additional road names:

Crisp;

Early (confirmed by Cllr Chalmers after the meeting);

Gillspenny Way;

Johnson;

Little Brook Lane;

Percival Drive;

Roundel;

Woodman.

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25th May 2016

Matters arising – for information only

- P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The ash tree is being removed by the Crown Estate and they are due to visit again soon to clear rubbish from the area. The Clerk has asked BBCllr Wheeler to establish what the Borough Council intend to do regarding the damaged fencing.
- P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Clr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.
- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/Clr Wheeler continue to chase.
- P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken.
- P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Allan Peacock (Street Lighting) Ltd have been in touch with the Clerk to say the columns are now erected at Potters Cross. Clerk has now been informed UK Power Networks will complete their works on 25th May 2016*.
- P16/71 + P16/107 – Footway vehicle parking. Resolved 27th April 2016 (P16/107) to liaise with Bedfordshire police and produce a suitable leaflet which can be left on offending vehicles, by members of Street Watch. It is hoped Bedford Borough Council will also lend its support to the proposal.
- P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.

Planning applications – for resolution

16/01164/FUL – 2 School Lane – single storey side/rear extension.
Resolved **NO OBJECTIONS**.

16/01187/FUL – 79 Ashpole Avenue – two storey rear extension.
Resolved **NO OBJECTIONS**.

16/01215/AGR – Wootton Green Farm – construction of new grain store/general purpose agricultural building.
Resolved **NO OBJECTIONS**.

Planning Approvals – for information only

16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front.
This council previously recorded **NO OBJECTION**.

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Appendix 3

16/00925/FUL – 43 Elmsdale Road – single storey front extension.

This council previously recorded **NO OBJECTION**.

16/00521/FUL – 17 St. Mary's Road – single storey rear and two storey side extension.

This council previously recorded **AN OBJECTION**.

Planning (other) – for information only

15/03081/MAF – Land North of Fields Road – development of 71 residential dwellings and supporting infrastructure. Letter received detailing the proposed development was included in the agenda for the next (BBC) Planning Committee on 16th May 2016 – received too late to include on a previous agenda. Officer recommendation was to permit subject to s106 and (CIL Liable).

Resolutions

P16/135 – Resolved both footpaths were not in urgent need of repair – they would be included in an upcoming Risk Assessment and reviewed again in December 2016.

P16/136 – Resolved the support wall and railings were not in good condition but didn't require urgent repair. They would be included in an upcoming Risk Assessment and reviewed again in December 2016.

P16/137 – Resolved not to implement a formal tree replacement policy but to:

- Replace damaged trees as reported;
- Replace those identified as damaged/to be felled as a result of the regular tree inspection report.

Further resolved to permit the planting of a sapling oak at Lorraine Road cemetery.

P16/138 – Resolved to accept Cllr Quirks findings regarding an unmetered inventory as supplied by UK Power Network and inform them of the same.

Sue Playford

Clerk to the Council

1st June 2016

FC16/128

Unity Trust Bank Ltd - Receipts & Payments presented - 1st May 2016 - 1st June 2016			
Credit	Debit	To/From	Description
£ 436.70		Bedford Borough Council	Recycling credits
£ 4.00		A Watters	Part payment re allotment rent
	£ 33.33	E-on	Changing room electricity
	£ 161.87	E-on	Street lighting
	£ 53.00	Bedford Borough Council	Cemetery rates
	£ 26.76	BT	Phone line
	£ 37.46	EE & T-Mobile	Clerk's mobile
	£ 33.36	BT	Broadband
	£ 85.00	Anglian Water	Changing rooms water rates
£ 350.00		Bedford Borough Council	Lorraine Road green grass cutting
£ 30.00		Allthingsgreen	Wootton news advertising income
£ 30.00		Crystal Care grooming	Wootton news advertising income
£ 30.00		The Look	Wootton news advertising income
£ 30.00		Wootton Pharmacy	Wootton news advertising income
£ 30.00		Wootton pet care	Wootton news advertising income
£ 30.00		K W Decorating	Wootton news advertising income
	£ 48.46		Expenses May 2016
	£ 100.00	S M Day	Deposit re FunFest entertainer
	£ 135.00	Gill Wiggs	Internal audit fee 2015-16
	£ 215.90	Viking Direct	Stationery and postage stamps
	£ 216.21	Bedford Borough Council	Trade refuse Lorraine Road cemetery
	£ 218.35	Wootton Church & Poor's Land charity	50% recycling credits
	£ 420.00	Dura-Sport (Leisure Care) Ltd	MUGA flooring maintenance

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Chairman.....

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Date 13th July 2016

	£ 923.76	Ace Fire & Security Ltd	Supply and install replacement CCTV camera and DVR
	£ 942.00	Miracle Design and Play Ltd	Remedial works to Memorial Hall play equipment
	£ 950.00	J Dennis Garden & Property Services	Cemeteries maintenance
	£ 3,908.94		Salaries May 2016
	£ 3,468.67	Came & Co	Insurance renewal 2016-17
£ 1,681.41		Bedford Borough Council	Grass cutting
	£ 80.28	BT	Phone line
	£ 694.21	A R Worboys Ltd	Grass cutting installment
£ 30.00		F&D Kitchens	Wootton news advertising income
	£ 17.13	Anglian Water	Lorraine Road cemetery water rates

£2,682.11

£12,769.69

b/f	£ 65,240.89
Income	£ 2,682.11
Expenditure	£ 12,769.69
Balance c/f	£ 55,153.31

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