



WOOTTON PARISH COUNCIL

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WoottonParishCouncilBedfordshire

Minutes of the Meeting of the **Full Council** held on Wednesday 11th May 2016 at 7.45pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.		Public Bodies (Admissions to Meetings) Act 1960, s1(1).	
Present	Cllrs Lloyd (in the chair), Brady, Bygraves, Chalmers, Doggrell, Groves, Hall, Noakes, Price, Quirk, Wallace and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FC16/91	Apologies for absence. Cllr Bennett.	Resolved to accept.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC16/92	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC16/93	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FC16/94	Report from outside organisations – for information only. To include a report from BBCllr/Cllr Wheeler. (Appendix 1).	BBCllr/Cllr Wheeler’s report was circulated ahead of the meeting. He reported his attendance at a meeting regarding the new industrial park (near the A421) – which discussed proposed	Clerk to keep on file.	N/A.

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		amenities for the area. These included a coffee shop, café, hotel and pub/restaurant. He added a gym, running track and bug trail were already proposed. Four different styles were on the table at this stage. It was noted the parish council had not been consulted on the proposals but BBCllr/Cllr Wheeler stressed his wish that members put forward any suggestions/ideas. Cllr Noakes felt the proposals were adequate and a good mix for a village of this size, but sought assurances the area would not sit empty, as other industrial sites were. BBCllr/Cllr Wheeler confirmed companies were already lined up. 12 units were allotted for starter business (which would create new employment), a nursery and Borough Council offices. He added no warehouses were planned. Cllr Wallace stressed the importance of a nursery – BBCllr/Cllr Wheeler confirmed that would be the first build. Cllr Wallace asked if plans were in place to transfer open spaces/play areas and similar to the parish council – that was undecided at this stage. Members agreed if companies could see the benefit and were willing to invest in the village,		
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	It was noted crime figures were no longer circulated by Bedfordshire Police for individual parishes. The information attached was received as part of Wootton's street watch project. (Appendix 1a).	the parish council should lend its support also and encourage the provision of additional community facilities. BBCLlr/Cllr Wheeler also confirmed the proposed canal would still go ahead and that cycle route 51 would run alongside. No further comments received.		
FC16/95	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2). Additional correspondence (listed below) was also noted: Bedford Rural Community Policing Team; Bedfordshire Police (Supt Jim Lunn and Supt Jim Sharn Basra); Bedfordshire Police (Chief Inspector Nick Lyall); Bedford Borough Council - Local Plan 2035.	No further comments received.	Clerk to keep on file.	N/A.
FC16/96	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 13th April 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 30th March 2016.	Minutes were received and adopted. Proposed: - Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Bygraves.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

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	Members of Full Council are asked to receive and adopt the minutes of the advisory Leisure & Amenities Committee meeting held on 30 th March 2016.	Seconded: Cllr Groves. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Bygraves. Seconded: Cllr Wallace. Resolved by all present.		
FC16/97	Matters arising from the minutes to include Issues log review – for information only. - n/a – Traffic Management issues. Double mini roundabout proposed for Church/Fields/Bedford Road is now under construction – the final elements including it being raised will be completed by Bedford Borough Council in July 2016. - FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. Issues on Church Road have been reported to all relevant stakeholders (Road Safety – Bedford Borough Council, Traffic Management – Bedfordshire Police and the upper school) and remain ongoing. Cllr Lloyd and BBCllr/Cllr Wheeler continue to chase for updates. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. - FC12/108 + FC16/87 – s106 changes to Fields Road development. Clerk has chased for an update on the management entity bid. Please refer to agenda item FC16/118. - FC14/117 + FC15/217 – Bedford Borough Council's Local Plan 2032. Response submitted ahead of the deadline. Please refer to agenda item FC16/95. - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. Information detailing all sites currently put forward as part of the call for sites (Local Plan 2032) remain as Local Green Spaces has been submitted to BBC. - FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. Clerk detailed (FC16/19) that Bedford Borough Council had made an administrative error and is awaiting further advice from them on how they will seek to resolve the issue. Please refer to agenda item FC16/110.	No further comments received.	Clerk to keep on file.	N/A.

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	• FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. Resolved on 11th February 2015 this be taken forward with Bedford Borough Council. Neighbourhood Plan Steering Group meetings are ongoing and the Clerk and Cllr Lloyd recently attended two training workshops, held by Bedford Borough Council. • FC15/53 + FC15/94 +FC16/42 – Local Council Award Scheme. Cllr Lloyd and the Clerk are working towards a submission for Quality status and have registered an interest. • FC15/157 – Approved list of contractors. An article calling for contractors was been placed in the March 2016 edition of the Wootton newsletter. • FC15/158 + FC15/192 – RoSPA inspection reports. Resolved 14th October 2015 to leave the MUGA and skate park findings on file and monitor as necessary. Miracle Design and Play Ltd undertook all remedial works on 28th April 2016. Clerk to inspect then move to close. • FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. Resolved 9th March 2016 (FC16/59) to support a footway request via Monoux Road and Potters Cross. Further resolved to enquire why the wishes of Beds Police’s Architectural Liaison Officer (BPALO) were considered over those of the parish council with regard to footways, on what basis they were formed and how that process led to them being removed from later plans. Further resolved also to enquire why the Berryfields development now had a two metre gap between it and houses in Grovebury Court, despite plans indicating gardens would border one another (a wish also made by BPALO to reduce crime and antisocial behaviour. It is anticipated this will now be taken forward by a newly-formed Roads and Footpaths committee – first meeting due 20th July 2016. • FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. Resolved 9th March 2016 (FC16/61) to make enquiries why several wishes and concerns raised by the parish council were not considered/answered. • FC16/84 – Recycling trucks. Resolved 13th April 2016 (FC16/84) the parish council lobby Bedford Borough Council’s planning department on future planning applications to ensure a better road layout and design,			
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	the parish council add its voice to the proposal for a single national recycling scheme, BBCllr/Cllr Wheeler take the proposal forward as a motion for discussion by Bedford Borough Council, BBCllr/Cllr Wheeler liaise with Persimmon Homes to establish whether kerbs could be cut to enable the trucks to move more freely (all roads within the Berryfields estate remained unadopted by Bedford Borough Council). • F16/85 – Roads and Footpaths Committee. Resolved 13th April 2016 (FC16/85) to create this new committee to identify road and footpath safety issues to be taken forward to Bedford Borough Council. • FC16/86 – Bus services/frequency. Resolved 13th April 2016 (FC16/86) neither the parish council nor Bedford Borough Council had any jurisdiction over privately owned companies. Possible changes including the introduction of a one-way system to be taken forward by the newly-formed Roads and Footpaths Committee. • FC16/90 – Community Centre at Berryfields. Resolved 13th April 2016 (FC16/90) to continue to seek formal acceptance that the parish council be appointed the management entity and to arrange a meeting with Richard Colson and a representative from Persimmon Homes.			
FC16/98	Chairman's report – for information only.	Due to the Annual Council Meeting having just taken place earlier, no report was available.	N/A.	N/A.
FC16/99	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 3).	No further comments received.	Clerk to keep on file.	N/A.
FC16/100	Schedule of receipts and payments – statement(s) 21 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/101	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Resolved to receive and verify – signed by Cllrs Groves and Wallace. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.

FC16/102	To receive and verify the Income & Expenditure report for all cost centres for 2015-16, to date.	It was noted the figures now related to the new financial year 2016-17. Resolved to receive and verify the report without amendment. Proposed: Cllr Bygraves. Seconded: Cllr Brady. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/103	To receive an update from all relevant councillors regarding ongoing projects for 2016-17.	The following updates were noted: • CCTV – Memorial Hall: Bizzy Bees pre-school were also obtaining information/quotations; • Keeley End Pond regeneration: Stage one planting was complete. The area between the footpath and the pond was awaiting top soil ahead of planting. Additional planting pond side was also planned to encourage more wildlife, followed by woodwork for birds and ducks; • Replacement street lights – likely to be undertaken by Bedford Borough Council (keep on file); • Wootton Village brick built sign – designs to be included in June 2016's Wootton Newsletter for feedback; • Community Hall opening party – keep on file; • Wootton in Bloom – the Clerk	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

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		was obtaining quotations for planting at some sites.		
FC16/104	To receive and accept the Internal Best Practice Review (Risk Assessment and Management (Financial)) report and recommendations for Q3+4.	Resolved to accept without further comment. Proposed: Cllr Noakes. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/105	To receive and accept the Internal Audit report as completed for year end 2015-16.	Resolved to accept without further comment. Proposed: Cllr Wallace. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/106	To review the effectiveness of the Internal Audit as completed for year end 2015-16.	Resolved to accept the review without further comment. Proposed: Cllr Wallace. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/107	To approve the Annual Governance statement 2015/16 (Section 1 – Annual Return for the year ended 31st March 2016 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England).	Resolved to approve without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/108	To approve the Accounting Statements 2015/16 (Section 2 – Annual Return for the year ended 31st March 2016 – Local Councils, Internal Drainage Boards and other Smaller Authorities in England).	Resolved to approve without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Groves. Resolved by all present.	Clerk to take forward.	Governance and Accountability for Smaller Authorities in England 2016.
FC16/109	To consider a request from St. Mary's Wootton regarding celebrations to mark the Queen's 90th birthday and to resolve a suitable course of action.	Resolved to donate £250 towards the cost of a floral display (to be undertaken by St. Mary's flower arrangers) with a caveat that all monies must be used for that purpose solely or returned to the parish council if not. Proposed: Cllr Bygraves. Seconded: Cllr Groves.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

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		Resolved by majority vote.		
FC16/110	To consider a response to Bedford Borough Council in relation to its consultation on the possible introduction of a Public Spaces Protection Order (PSPO) for dog control and to resolve a suitable course of action.	Resolved to support the proposal consultation and respond accordingly. Proposed: Cllr Brady. Seconded: Cllr Noakes. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.
FC16/111	To consider a response to Bedford Borough Council in relation to its consultation on its Growth Plan 2016-2020 and to resolve a suitable course of action.	Resolved to receive and note the consultation without response. Proposed: Cllr Brady. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.
FC16/112	To consider a response to Bedford Borough Council in relation to its consultation on proposed changes to transport for statutory school age pupils without an Education, Health and Care Plan for the start of the 2017/18 academic year (as part of its 'Statutory School Age' and 'Post Statutory School Age' Transport Policy) and to resolve a suitable course of action.	Concerns were raised over increased traffic and difficulties posed to those without vehicles – but it was recognised central government funding cuts had led to the proposal. Resolved to receive and note the consultation without response. Proposed: Cllr Bygraves. Seconded: Cllr Doggrell. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.
FC16/113	To consider a response to Atkins Global in relation to its consultation on the A421 Bedford to M1 Junction 13 Post Opening Project Evaluation and to resolve a suitable course of action.	It was noted figures were quoted from 2012 and that noise, flooding and accidents were a concern. Resolved to make comment only regarding a poorly placed street light on the A421, which due to bad design had never been illuminated as there was potential to dazzle drivers using the overbridge into Wootton. Proposed: Cllr Quirk. Seconded: Cllr Doggrell.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.

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		Resolved by all present.		
FC16/114	To receive a recommendation from the Finance & General Purposes Committee to accept the insurance renewal from Came & Co for 2016-17 without amendment and to resolve a suitable course of action.	Resolved to accept without further comment. Proposed: Cllr Brady. Seconded: Cllr Hall. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/115	To receive a recommendation from the Finance & General Purposes Committee to permit a new standing order payment system to A R Worboys Ltd (grass cutting contractors) and to resolve a suitable course of action.	Resolved to accept without further comment. Proposed: Cllr Wheeler. Seconded: Cllr Groves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/116	To receive a recommendation from the Leisure & Amenities Committee that the Royal British Legion (as organisers of the Remembrance Sunday parade) be invited to use the recreation ground car park as the parade starting point and to resolve a suitable course of action.	It was noted marshalls would be required to assist those leaving the car park area onto Church Road and it was suggested Street Watch members be used for that purpose. Resolved to accept without further comment. Proposed: Cllr Hall. Seconded: Cllr Brady. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/117	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	No members of the public or press were present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/118	To receive a report from Cllrs Bygraves and Wallace regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	Redacted.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed at 9.04pm.

FC16/94

Borough Councillors report to Wootton Parish Council for 11th May 2016.

I have had a lot of complaints recently regarding Lorries going to and from the Bovis site; from damage to verges, dropping rocks on the roads, speeding, going up Keeley Lane/ Hall End Road end and recently a lorry going into the ditch opposite the site. David Bennett from Borough is looking into the latest incident and has warned the site manager about using Keeley Lane, however this is being ignored and he is going there again to give them an official warning. I will keep you updated.

The Police have been out last month and have stopped and fined motorists for speeding in the village, these speed checks will continue around the village.

Highways have confirmed they will be doing repairs to some of the badly damaged verges on St. Mary's Road in the summer and have been filling in some of the pot holes around the village. The yellow line programme should be completed soon. The new roundabouts at the end of Fields road have been finished (barring the resurfacing which is due to commence end of June/early July). There will be road closures and diversions put in place Monday to Friday 9am to 3pm, signs will be put up to this effect. I am still chasing remedial work to footpaths around the village and fencing behind Lorraine road (Crown Estates have removed the ash tree).

I have been asked by the Mayor to sit on the selection panel for the new industrial park at the end of Fields Road, meetings have been arranged for 11th and 12th of this month, I will keep you updated and will be trying to get the best for Wootton.

I had a meeting on 5th May with BRCC at Ridgmont Station and one of the topics raised was Kempston Hardwick station's upgrade - new car park and cctv, and the possibility of a footpath to Wootton, using Marsh Lees s106 monies which could be linked to the new route 51 cycle track.

I have been appointed to the Award Panel of the Forest of Marston Value Trust and have decided to come off the Wixhams committee but stay on the other committees for 2016/2017.

I am hoping to give you an update re the Lower School at the next meeting as by then I will have a clearer idea what is happening re new extension etc.

John Wheeler

Crime List

Crime No	Recorded Date	Committed Date	Committed Times	Offence	Street	Area
JH/15504/2016	17/04/2016	17/04/2016	13:00 to 15:15	Theft From A Motor Vehicle	Hoo Close	Wootton
JH/16996/2016	28/04/2016	26/04/2016	19:00	Assault With Injury	Ashpole Avenue	Wootton
JH/14599/2016	11/04/2016	11/04/2016	14:00 to 16:30	Harassment	Potters Cross	Wootton
JH/15165/2016	15/04/2016	15/04/2016	18:50 to 19:00	Shoplifting	Cause End Road	Wootton
JH/14874/2016	13/04/2016	12/04/2016	02:00 to 02:33	Arson Endangering Life	Potters Cross	Wootton
JH/13906/2016	06/04/2016	05/04/2016	19:45 to 08:50	Criminal Damage - To Vehicles	Sherwood Close	Wootton
JH/14280/2016	09/04/2016	09/04/2016	01:25 to 01:35	Other Offence Against The State Or Public Order	Sherwood Close	Wootton

Incident List

URN	Date	Time	Street	Town	Beat	Final Class	Grade
05/04/16*187	05/04/16	14:49	Bedford Road	Wootton	766	Nuisance male at location	Fast
07/04/16*360	07/04/16	22:26	Cause End Road	Wootton	766	Nuisance drunk male	No Response
27/04/16*364	27/04/16	21:19	Ashpole Avenue	Wootton	766	Nuisance youths emptying bins	No Response
27/04/16*109	27/04/16	11:42	Folkes Road	Wootton	766	Nuisance phone call	No Response

Kind Regards

Juliet

JULIET WRIGHT
WATCH SCHEME DEVELOPMENT COORDINATOR
FLITWICK COMMUNITY POLICING HUB
THE HAWTHORNS
FLITWICK, MK45 1FL 01234 842613 or 07931 293908

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Appendix 2

FC16/95 Schedule of correspondence			
Date received	Type	From	Brief details
4.4.16	Letter and magazine	Came & Company	Spring Council Matters 2016
5.4.16	Email	Bedford Borough Council	Planning weekly list - Week 13
5.4.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 21st Mar 2016 - 1st Apr 2016
6.4.16	Magazine	Campaign to Protect Rural England	Magazine Spring 2016 plus Field Work Spring 2016
11.4.15	Letter and enclosure	Bedford Borough Council	Monthly electoral register update - April 2016
12.4.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 4th Apr 2016 - 8th Apr 2016
12.4.16	Email	Bedford Borough Council	Planning weekly list - Week 14
14.4.16	Letter and enclosure	Bedford Borough Council	First Interim Election Notice of Alteration to the Full Electoral Register
18.4.16	Letter and enclosure	Age UK Bedfordshire	VOICE Spring/Summer 2016
19.4.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 11th Apr 2016 - 15th Apr 2016
20.4.16	Email	Bedford Borough Council	Planning weekly list - Week 15
25.4.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 18th Apr 2016 - 22nd Apr 2016
26.4.16	Notice of Extraordinary General Meeting	SLCC	Friday 10th June 2016 - 1.30pm
28.4.16	Letter and enclosure	Bedford Borough Council	Second Interim Election Notice of Alteration to the Full Electoral Register
28.4.16	Accounts	Wootton Village Hall	Accounts (Income & Expenditure) for year 2015-16
30.4.16	Letter and enclosure	Bedford Borough Council	Final Election Notice of Alteration to the Full Electoral Register

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FC16/99

Planning & Environment Committee report

13th April 2016

Report from outside organisations – for information only.

Bedford Borough Council – Carlton and Chellington Parish Council. Bedford Borough Council has designated Carlton and Chellington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council's decision statements, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford.

Matters arising – for information only

See 27th April 2016.

Planning Applications – for resolution

16/00524/FUL – 33 Keeley Lane – erection of a timber double garage at rear.
Resolved **NO OBJECTIONS.**

16/00771/FUL – 84 Keeley Lane – two storey side and rear extensions with single storey addition and porch to front.
Resolved **NO OBJECTIONS.**

27th April 2016

Matters arising – for information only

- P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. Clerk chased both on 10th February 2016 and the Crown Estate have confirmed contractors have been appointed.
- P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/CLlr Wheeler chase BBC/CLlr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.
- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk and BBC/CLlr Wheeler continue to chase.
- P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works have now been completed and the first round of planting has been undertaken.
- P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that:
 - Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing);

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Appendix 3

- Wootton village (brick built) sign for Fields Road be taken forward*.

▪ P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Phil Peacock has been in touch with the Clerk to say the columns are now erected at Potters Cross. However, he is still experiencing issues with Hall End and UK Power Networks.

▪ P16/71 – Footway vehicle parking. Resolved 9th March 2016 (P16/71) that the Clerk seek advice from the Bedfordshire Association of Town & Parish Councils and Society of Local Council Clerks to establish how other parishes have addressed this issue. Please see agenda item P16/107.

▪ P16/84 – Illuminated Wootton village sign – Fields Road entrance. Resolved 30th March 2016 (P16/84) to include designs to date in June 2016's edition of the Wootton Newsletter and to ask for residents votes/comments by 1st August 2016. Results to be published in September 2016's edition.

Planning applications – for resolution

16/00783/FUL – 35 Bedford Road – demolition of existing single garage, construction of single storey front and side extension.

Resolved **NO OBJECTIONS** by majority vote – Cllr Quirk requested his objection be recorded.

16/00925/FUL – 43 Elmsdale Road – single storey front extension.

Resolved **NO OBJECTIONS**.

Resolutions

P16/107 – Resolved the Clerk liaise with Bedfordshire police to produce a leaflet (police to approve wording) which could be placed on the windscreen of offending vehicles. It was hoped backing would be given by Bedford Borough Council. The leaflet would be produced by the parish council, but placed by Street Watch members.

P16/108 – Resolved to accept all revisions – with a proviso that plot reservations used within 12 months of reservation would not incur a further interment fee.

P16/109 – Resolved not to permit use of the new Memorial Walls until the existing walls were at 95% capacity and that the new walls be named HR, HS and HT in keeping with current records.

Sue Playford

Clerk to the Council

3rd May 2016

FC16/100

Unity Trust Bank Ltd - Receipts & Payments presented - 1st April 2016 - 1st May 2016			
	£ 142.09		Expenses March 2016
£ 80.00		Abbotts undertakers	Interment fee re Payne
	£ 167.21	E-on	Street lighting
£ 68,677.26		Bedford Borough Council	Precept 2016/17 - first tranche
	£ 58.30	Bedford Borough Council	Cemetery rates
	£ 177.60	E-on	Changing room electricity
	£ 37.46	EE & T-Mobile	Clerk's mobile
	£ 25.19	BT	Phone line
£ 60.00		Wrighton & Barker memorials	Memorial fee re Bavington
	£ 31.80	BT	Broadband
£ 120.00		Dignity Funerals	Interment fee re Angus
£ 160.00		Abbey Memorials	Memorial fee re Robertson x 2
	£ 85.00	Anglian Water	Changing rooms water rates
£ 3,038.36		HMRC	VAT refund Q4 2015/16
	£ 98.52	BT	Broadband
	£ 120.00	Wootton Memorial Hall	Hall hire Q4 2015/16
	£ 162.06		Expenses April 2016
	£ 3,954.92		Salaries April 2016
	£ 600.00	Wootton Church & Poors Land charity	Allotment and paddock rent Q1+2 2016/17
	£ 950.00	J Dennis Garden & Property Services	Cemeteries maintenance
	£ 1,823.52	A R Worboys Ltd	Grass cutting and works to Keeley End Pond
	£ 5,185.00	Phil Lant Building Contractors	Remedial works to Lorraine Road cemetery footpath
	£ 2,571.00	Phil Lant Building Contractors	Construction of two new memorial walls at Lorraine Road cemetery

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Appendix 4

£72,135.62	£16,047.58		
b/f	£ 9,152.85		
Income	£ 72,135.62		
Expenditure	£ 16,047.58		
Balance c/f	£ 65,240.89		