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Minutes of the Meeting of the **Full Council** held on Wednesday 13th April 2016 at 7.30pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	There was one member of the public present (Mr Goodyear) who wished to observe and discuss agenda item FC16/84. Resolved that agenda item be brought forward for discussion after agenda item FC16/71. After agenda item FC16/84 had been discussed, Mr Goodyear also asked the following questions: • He queried whether there were (Bedford Borough) council restrictions in place, preventing the chemist from opening on a Saturday. The response was it was the chemist's choice not to open and it was noted Bedford Borough Council's website listed others in the area that did open at weekends. • He asked whether the Cock Inn PH had been prevented historically from turning an area of grass land into an extension to their existing car park. The response was no, no such request had been made by Charles Wells (as owners of the land). Mr Goodyear then thanked members for their responses and left the meeting. No other members of the public or press were present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), C. Bennett, Bygraves, Chalmers, Groves, Hall, Noakes, Price, Quirk and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton. In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FC16/69	Apologies for absence. Cllrs Brady, Doggrell and Wallace.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC16/70	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC16/71	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

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FC16/72	Report from outside organisations – for information only. To include a report from BBCllr/Cllr Wheeler. (Appendix 1).	BBCllr/Cllr Wheeler's report was circulated ahead of the meeting. He reported a beacon to celebrate the Queen's 90th birthday would be lit at Castle Mount, Bedford on 21st April 2016. He asked members to provide him with areas in the village in need of pothole repairs, as Wootton was now listed for remedial works. Members were asked to submit their recommendations to him by 22nd April 2016. He then detailed correspondence received from a resident, who had raised concerns over restricted access to his driveway, parking on the pavement and congestion outside the One Stop shop on Cause End Road during shop deliveries. One Stop's head office had informed the resident it was a Bedford Borough Council issue – this was not the case, as there were no enforceable parking restrictions in the area, however the police could take action. BBCllr/Cllr Wheeler added Bedford Borough Council's Highways department intended to contact One Stop's head office to request their deliveries be better organised. Cllr C. Bennett asked when retail unit	Members/BBCllr/Cllr Wheeler to take forward.	N/A.
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	It was noted crime figures were no longer circulated by Bedfordshire Police for individual parishes although on this occasion the Clerk had received information from Street Watch members.	space at the Berryfields development would be ready – it was anticipated to be a further two years. It was noted crime figures had increased and that there had been an increased police presence in recent days.		
FC16/73	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2). A briefing note received from Bedford Borough Council Highways department regarding ongoing works at the Fields /Cranfield/Bedford Road junction was also noted.	No further comments received.	Clerk to keep on file.	N/A.
FC16/74	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 9 th March 2016. Members of Full Council are asked to receive and adopt the minutes of the (advisory with the exception of payment authorisation) Finance & General Purposes Committee meeting held on 24 th February 2016. Members of Full Council are asked to receive and adopt the minutes of the advisory Leisure & Amenities Committee meeting held on 24 th February 2016.	Minutes were received and adopted. Proposed: - Cllr Noakes. Seconded: Cllr Hall. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr Wheeler. Seconded: Cllr C. Bennett. Resolved by all present. Minutes were received and adopted. Proposed: - Cllr C. Bennett. Seconded: Cllr Groves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).

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	Members of Full Council are asked to receive and adopt the minutes of the advisory Neighbourhood Plan Steering Group Committee meeting held on 20 th January 2016.	Minutes were received and adopted. Proposed: - Cllr Wheeler. Seconded: Cllr Bygraves. Resolved by all present.		
FC16/75	Matters arising from the minutes to include Issues log review – for information only. - n/a – Traffic Management issues. Double mini roundabout proposed for Church/Fields/Bedford Road has been programmed by Bedford Borough Council Highways department for installation – July 2016 (date changed by Highways from February 2016). - FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. Issues on Church Road have been reported to all relevant stakeholders (Road Safety – Bedford Borough Council, Traffic Management – Bedfordshire Police and the upper school) and remain ongoing. Cllr Lloyd and BBCllr/Cllr Wheeler continue to chase for updates. - FC12/108 + FC16/87 – s106 changes to Fields Road development. Clerk has chased for an update on the management entity bid. Please refer to agenda item FC16/87. - FC14/117 + FC15/217 – Bedford Borough Council’s Local Plan 2032. Response submitted ahead of the deadline. - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. Information detailing all sites currently put forward as part of the call for sites (Local Plan 2032) remain as Local Green Spaces has been submitted to BBC. - FC15/17 + FC15/115 + FC16/19 – Trial of alternative Dog Control Order signage. Clerk detailed (FC16/19) that Bedford Borough Council had made an administrative error and is awaiting further advice from them on how they will seek to resolve the issue. - FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. Resolved on 11th February 2015 this be taken forward with Bedford Borough Council. Neighbourhood Plan Steering Group meetings are ongoing and the Clerk and Cllr Lloyd recently attended two training workshops, held by Bedford Borough Council.	* Cllr Hall asked if the Clerk had received a response from Bedford Borough Council regarding FC16/61. Nothing had been received to date.	Clerk to keep on file.	N/A.

	- FC15/53 + FC15/94 + FC16/42 – Local Council Award Scheme. Cllr Lloyd and the Clerk are working towards a submission for Quality status and have registered an interest. - FC15/157 – Approved list of contractors. The Clerk has requested information from Bedford Borough Council and Cllr P. Bennett is assisting also. An article calling for contractors has been placed in the March 2016 edition of the Wootton newsletter. - FC15/158 + FC15/192 – RoSPA inspection reports. Resolved 14th October 2015 to leave the MUGA and skate park findings on file and monitor as necessary. The clerk is still chasing feedback from Miracle Design and Play Ltd. - FC15/237 – Damage to iron railings outside Memorial Hall. Works have been completed. Move to close. - FC16/20 + FC16/38 – Replacement of faulty CCTV camera at the recreation ground. Works have been completed. Move to close. - FC16/59 – Petition calling for a footway into the Berryfields development via Monoux Road/Grovebury Court and/or Potters Cross. Resolved 9th March 2016 (FC16/59) to support a footway request via Monoux Road and Potters Cross. Further resolved to enquire why the wishes of Beds Police’s Architectural Liaison Officer (BPALO) were considered over those of the parish council with regard to footways, on what basis they were formed and how that process led to them being removed from later plans. Further resolved also to enquire why the Berryfields development now had a two metre gap between it and houses in Grovebury Court, despite plans indicating gardens would border one another (a wish also made by BPALO to reduce crime and antisocial behaviour. - FC16/61 – Bedford Borough Council’s decision-making processes for the Fields Road South development. Resolved 9th March 2016 to make enquiries why several wishes and concerns raised by the parish council were not considered/answered*.			
FC16/76	Chairman’s report – for information only.	Cllr Lloyd reported Cllr P. Bennett had resigned with immediate effect from the parish council, as he was looking to leave the village following	Clerk to take forward/keep on file.	N/A.

		Bedford Borough Council's decision to permit development at Hall End. He then informed members that Cllr Chalmers did not intend to stand as vice-chairman at the Annual Council Meeting (11th May 2016) – members were asked to consider a replacement. He then detailed a complaint received from a resident, which alleged the parish council and Bedford Borough Council had refused to take forward her concerns over development at Hall End and speeding in the area. Her latest email made personal references to Cllr Lloyd. It was noted her concerns had been taken forward by the parish council with the relevant authorities and that the police had taken no action regarding speeding due to the low numbers that had in fact, been caught. The resident was informed during April's councillor surgery but continued to make the same claim. BBCllr/Cllr Wheeler attended the surgery alongside Cllr Lloyd and expressed his frustration over the heated exchange. Cllr Quirk wished to minute his encounter with her and her partner, during which he was asked to use an adjacent footpath and leave the field next		
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		to his property, as they were exercising their dogs off the lead.		
FC16/77	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 3).	No further comments received.	Clerk to keep on file.	N/A.
FC16/78	Schedule of receipts and payments – statement(s) 20 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
FC16/79	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Resolved to receive and verify – signed by Cllrs Groves and Noakes. Proposed: Cllr Hall. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
FC16/80	To receive and verify the Income & Expenditure report for all cost centres for 2015-16, to date.	The Clerk confirmed she was working on the year-end accounts for 2015-16 – those figures would be presented to a future Full Council for formal approval alongside the Annual Governance Statement and Accounting Statements.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
FC16/81	To receive an update from all relevant councillors regarding ongoing projects for 2015-16.	The following updates were noted: • CCTV – Memorial Hall – ongoing; • Keeley End Pond regeneration – rotavating works were completed early April 2016 and Cllr Doggrell had begun planting some shrubs/plants; • Lorraine Road cemetery driveway ext – all works	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

		completed April 2016; • Lorraine Road cemetery new memorial walls – all works completed April 2016; • Replacement trees at Lorraine Road and St. Mary's (ext) cemeteries – completed; • Replacement street lights – likely to be undertaken by Bedford Borough Council (keep on file); • Wootton Village brick built sign – designs to be included in June 2016's Wootton Newsletter for feedback; • Community Hall opening party – keep on file; • Wootton in Bloom – the Clerk was obtaining quotations for planting at some sites.		
FC16/82	To receive a report from Cllr Lloyd regarding advertising in the Wootton Newsletter and to resolve a suitable course of action.	Cllr Lloyd detailed the new printers intended to print the entire newsletter in colour (previous printers had used black and white, alongside colour) and members needed to consider whether to still offer a choice of colour v black and white and/or a revised pricing structure for advertisements. Currently, a half page advertisement (colour) was £40 - £25 for black and white. Resolved future advertisements would be all colour at a cost of £30 for a half page, subject to	Cllr Lloyd/Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		review in 12 months. Proposed: Cllr Hall. Seconded: Cllr Groves. Resolved by all present.		
FC16/83	To receive a report from Cllr Brady regarding CPR training and to resolve a suitable course of action.	In the absence of Cllr Brady it was resolved to carry the agenda item over to the next meeting. Proposed: Cllr Quirk. Seconded: Cllr C. Bennett. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/84	To consider a request from a resident that Bedford Borough Council be lobbied to introduce smaller recycling trucks to avoid damage to kerbs and verges and to resolve a suitable course of action.	Mr Goodyear reported on a Daily Telegraph report, which detailed Rory Stewart MP (Environment Minister)'s wish for a single national recycling scheme. Whilst he made no criticism of Bedford Borough Council's system in general, nor the drivers, he was concerned the large trucks were causing damage to grass and verges on the Berryfields estate. His thoughts were, with one central system, government could work towards bringing in smaller size trucks which would be better manoeuvred. He believed three departments within the Borough Council needed to liaise to address the issue (and certainly when purchasing the trucks) – street cleansing, highways and planning and he hoped the three could dovetail in the future. It was noted the Berryfields estate contained a number of narrow	BBCllr/Cllr Wheeler/Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		and winding roads (also found elsewhere in the village) and Cllr Groves stated road layout needed to be a consideration during the planning stage for Fields Road South. BBCLlr/Cllr Wheeler stated he had already spoken with Bedford Borough Council's refuse department, who sub-contracted out refuse collection. Cllr Noakes added if refuse trucks were finding it difficult to manoeuvre then so would emergency services vehicles. After further discussion it was resolved: • The parish council lobby Bedford Borough Council's planning department on future planning applications to ensure a better road layout and design; • The parish council add its voice to the proposal for a single national recycling scheme; • BBCLlr/Cllr Wheeler take the proposal forward as a motion for discussion by Bedford Borough Council; • BBCLlr/Cllr Wheeler liaise with Persimmon Homes to establish whether kerbs could be cut to enable the trucks to move more freely (it was noted all roads within the Berryfields		
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		estate remained unadopted by Bedford Borough Council). Proposed: Cllr Groves. Seconded: Cllr Hall. Resolved by all present.		
FC16/85	To consider the formation of a new working group to look at the safety of roads and footpaths in the village.	BBCllr/Cllr Wheeler detailed he was looking into a safe route to school and suggestion had recently been made to create a new working group (parish council members and residents) to work towards how best to address the issue of road/footpath safety in the village. One resident (Mr Ireland) had already indicated his willingness to join the group. The aim was to take issues forward to Bedford Borough Council for resolution. Resolved that a new working group be formed. Cllrs Groves, Lloyd and Wheeler confirmed they would join and the Clerk agreed to draft Terms of Reference for approval by Full Council. Proposed: Cllr Groves. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/86	To receive a report from the Clerk and BBCllr/Cllr Wheeler regarding the frequency of bus services through the village and to resolve a suitable course of action.	Cllr Chalmers detailed the 53 bus route ran every 20 minutes through the village, doubling up with the C1 route on the hour. BBCllr/Cllr Wheeler had already made enquiries with Bedford	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Borough Council regarding frequencies and was informed they had no control over services, which were privately operated businesses. Whilst many buses carried few passengers through Wootton, they were full when leaving Bedford. Cllr Bygraves recommended a one-way system for Cause End Road to make the area safer and Cllr C. Bennett stated it was a speed issue rather than one of frequency. Resolved the suggestion of a one-way system be investigated by the newly-formed working group (agenda item FC16/85) but that the parish council (alongside Bedford Borough Council) had no jurisdiction over the bus companies. Proposed: Cllr Quirk. Seconded: Cllr C. Bennett. Resolved by all present.		
FC16/87	To receive a recommendation made by the Leisure & Amenities Committee to undertake remedial works to the MUGA (Multi Use Games Area) fencing and to resolve a suitable course of action.	Resolved to accept the recommendation without further comment. Proposed: Cllr Bennett. Seconded: Cllr Groves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/88	To receive a report from the Clerk regarding incidences of vandalism to a fenced area between Grovebury Court and the Berryfields development and to resolve a suitable course of action on how Persimmon Homes (as owners of the fence) might best address the issue.	Cllr Noakes detailed he had visited the area as part of the Street Watch scheme but it was difficult to target when damage might happen. The area was being used as access between	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Grovebury Court and the Berryfields estate – hence the damage. Cllr Lloyd detailed housing in both areas was meant to back up to each other – Cllr Quirk stated there was a sewer in the area, hence the need to have access. Resolved to acknowledge the issue over access but allow Persimmon Homes to take what action as they saw fit to resolve the situation at this stage. Proposed: Cllr Price. Seconded: Cllr C. Bennett. Resolved by all present.		
FC16/89	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	No members of the public or press were present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FC16/90	To revisit a recommendation made by the Leisure & Amenities Committee regarding the management and running of the community centre currently being developed at Berryfields and to resolve a suitable course of action.	Cllr Bygraves explained how the parish council found itself caught in a situation where the building was being erected and specifications were being sought, without confirmation the parish council had been appointed as the Management Entity. There had still been no response from Persimmon Homes and the recommendation from the Leisure & Amenities Committee was to express frustration that it was unable to recommend to Full Council the parish council be appointed the Management	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

		Entity, without formal acceptance of its Terms & Conditions. The Clerk detailed an email received from Richard Colson (Director, CC Town Planning) asking to meet with her and Cllrs Bygraves and Wallace. Cllr Bygraves confirmed he was happy to meet but representatives from Persimmon Homes would have to attend also. Cllr Price reiterated nothing could be agreed without formal confirmation – Cllr Quirk was in agreement and suggested a letter of intent, signed by all parties. Resolved to continue to seek formal acceptance and to agree to a meeting with Richard Colson, subject to representatives from Persimmon Homes attending also. Proposed: Cllr Price. Seconded: Cllr Hall. Resolved by all present.		
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Meeting closed at 8.48pm.

FC16/72

Report from Borough Councillor to Wootton Parish Council for 13th April 2016.

Things have quietened down a bit over the Easter Holidays, but I am sure normal service will be resumed!

- 1: As you will see from the report on the Agenda the Roundabouts on Bedford Road are nearly finished re phase one and phase two should be finished in July. I have had complaints re them but when they are finished I cannot see there being a problem, in fact I have received a lot more comments on how better it now is, the test will be this week when the Schools are back.
- 2: The motion I put to the Borough Full Council in March has been approved, this will mean Borough Officers now looking into a safe route to School via Potters Cross and looking into other routes together with improving safety on Fields road. I am talking with Gareth on this and this will be mention on item FC16/86 on the agenda.
- 3: I have been chasing Persimmon re the Community centre which will also be discussed later on the agenda. I have also asked Persimmon to fill in pot holes on the roads leading up to the new estate and fix lamps down Harris Way.
- 4: I am having a push on Pot holes in Wootton before Borough’s monies run out! Could you please let me have a list of bad pot holes you know of so I can put them on my list.
- 5: Yellow lines, as of writing this report I have still had no confirmation of a date re starting the yellow lines around Wootton. I am still chasing and hopefully should have an answer by the 13th April.

John Wheeler

Appendix 2

FC16/73 Schedule of correspondence			
Date received	Type	From	Brief details
2.3.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 22nd Feb 2016 - 26th Feb 2016
5.3.16	Letter and newsletter	Bedford & Milton Keynes Waterway Trust	Spring 2016 issue
7.3.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 29th Feb 2016 - 4th Mar 2016
9.3.16	Letter and enclosure	Bedford Borough Council	Monthly electoral register update - March 2016
15.3.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 7th Mar 2016 - 11th Mar 2016
16.3.16	Email	Bedford Borough Council	Planning weekly list - Week 10
22.3.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 14th Mar 2016 - 18th Mar 2016
23.3.16	Email	Bedford Borough Council	Planning weekly list - Week 11
30.3.16	Letter	Bedfordshire Pension Fund	Employer contributions 2016-17 - certified rate 20.8%
30.3.16	Letter and attachments	CPRE	AGM papers - Saturday 23rd April 2016
31.3.16	Email	Bedford Borough Council	Planning weekly list - Week 12

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FC16/77

Planning & Environment Committee report

9th March 2016

List of correspondence received

Bedford Borough Council - application for the designation of a Neighbourhood Area – Carlton and Chellington Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 14th March 2016 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.

Bedford Borough Council - application for the designation of a Neighbourhood Area – Brickhill Parish Council. The proposed area is the whole civil parish. Further information and a copy of the application, including a map of the proposed Neighbourhood Area, can be viewed during office hours at the Customer Service Centre, Horne Lane, Bedford and on the Council's web site at www.bedford.gov.uk/neighbourhoodplanning. Anyone wishing to comment on the Neighbourhood Area application must do so before 5.00pm on Monday 29th March 2016 by sending comments in an email to planningpolicy@bedford.gov.uk or writing to Paul Rowland, Assistant Director (Planning), Bedford Borough Council, Cauldwell Street, Bedford, MK42 9AP. All comments received will be publicly available and attributed to source.

Matters arising – for information only

See 30th March 2016.

Planning Applications – for resolution

16/00226/FUL – Oak Cottage, 6 Church Road – erection of front boundary wall.
Resolved **NO OBJECTIONS**.

Planning Approvals – for information only

15/02759/FUL – 26 Tithe Barn Road – two storey side and rear extension in lieu of detached garage.
This council previously recorded **NO OBJECTIONS**.

Planning (other) – for information only

16/00405/LDP – 30 Grovebury Court – single storey rear extension. (Certificate issues).

Resolutions

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P16/68 – Resolved to permit the request to include the surname ‘Burraway’ as a potential street name within the Berryfields development.

P16/69 – Resolved to accept the quotation from Bedford Borough Council to provide a power supply to the new Wootton village sign on Fields Road. Further resolved members submit design idea(s) for the wall for discussion at a further meeting.

P16/70 – Resolved BBCllr/Cllr Wheeler continue to chase Bedford Borough Council as to why footpaths have not been programmed for any repairs.

P16/71 – Resolved the Clerk establish what other parishes have done with regard to incidences of parking on footways.

30th March 2016

Matters arising – for information only

- P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath. Clerk chased both on 10th February 2016 and the Crown Estate have confirmed contractors have been appointed.
- P13/40 + P15/64 + P16/70 – Roads and footpaths. Resolved 9th March 2016 (P16/70) that BBC/Cllr Wheeler chase BBCllr Royden (Portfolio Holder for Environment and Transport) on a regular basis to get repairs done throughout the village.
- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – clerk chased 10th February 2016.
- P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Rotavating/clearance works to be completed by the end of March 2016**.
- P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that:
 - Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing);
 - Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery (see *** below);
 - Wootton village (brick built) sign for Fields Road to be taken forward. Resolved 9th March 2016 (P16/69) to accept Bedford Borough Council’s quotation to provide a power supply. Members were asked to submit design requests for consideration at a further meeting. Please see agenda item P16/84.
 - Regeneration of Keeley End Pond. See ** above.
- P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. BBCllr/Cllr Wheeler has been informed developer contributions will not be available to use for some months and has been asked to inform the resident. Move to close.
- P15/222 – Road safety concerns – Fields Road. Resolved 14th October 2015 (P15/222) to challenge the Borough Council’s findings following a parish council vote of no confidence. BBCllr/Cllr Wheeler called a meeting to discuss this issue – 1st March 2016. Further discussions were held at Full Council 9th March 2016 (FC16/59). Move to close and Full Council.

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Appendix 3

- P16/13 + P16/56 – Access improvement works to Lorraine Road cemetery footpath/two new Memorial Walls. All works due for completion before Easter 2016***.
- P16/28 – Continuing delays to replacement lighting columns – Potters Cross and Hall End. Resolved 27th January 2016 (P16/28) to inform the contractor of member's wishes to have the works completed by an alternative contractor. Contractor wishes to complete the works and is chasing UK Power Networks for a date for completion.
- P16/54 – Health and Safety concerns at the Hall End development site. Resolved 24th February 2016 the Clerk to write to Bovis Homes to seek assurances a permanent resolution will be implemented in respect of the sheer drop and also low-loader parking on the corner near the upper school. The Clerk has been informed a hedgerow verge and bank were removed in error leading to the drop and has been assured this will be replaced, bringing a permanent solution to the issue. The parking situation will also be monitored as necessary. Move to close.
- P16/71 – Footway vehicle parking. Resolved 9th March 2016 (P16/71) that the Clerk seek advice from the Bedfordshire Association of Town & Parish Councils and Society of Local Council Clerks to establish how other parishes have addressed this issue.

Planning applications – for resolution

16/00521/FUL – 17 St. Mary's Road – single storey rear and two-storey side extension.

Resolved **TO OBJECT** using the following material considerations:

It was considered an overdevelopment of the site;

Additional bedrooms require additional parking and parking was considered an issue as St. Mary's Road was already known to have congested parking.

Resolutions

P16/83 – Resolved to respond to Bedford Borough Council stating Footpaths 7 and 10 featured on historical Ordnance Survey maps (1898, 1910 and 1927) – both sides of the hedgerow and also featured on the latest OS maps. Both were used by several members. One of whom walked them with the local scout group. The above was evidence that a public right of way existed in both cases and it was hoped neither would be deleted as they remained in use.

P16/84 – Resolved to include the three designs received to date in the June edition of the Wootton Newsletter and ask residents for votes/comments by 1st August 2016. Results would be published in September 2016's edition.

Sue Playford

Clerk to the Council

2nd April 2016

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FC16/78

Unity Trust Bank Ltd - Receipts & Payments presented - 1st March 2016 - 1st April 2016			
Credit	Debit	To/From	Description
£ 25.00		The Look	Wootton news advertising income
£ 40.00		WRFC u9's	MUGA hire
£ 1,345.05		HMRC	VAT refund Q3 2015/16
£ 240.00		Woodland	Plot reservation - Lorraine Road cemetery
£ 80.00		Neville Funerals	Memorial income
£ 25.00		Odell & Son	Wootton news advertising income
£ 10.00		WRFC u9 girls	MUGA hire
	156.41	E-on	Street lighting
	215.63	E-on	Changing room electricity
£ 45.00		WRFC u9 girls	MUGA hire
	£ 53.00	Bedford Borough Council	Cemetery rates
£ 20.00		WRFC u9 girls	MUGA hire
£ 40.00		Platinum Plumbing	Wootton news advertising income
£ 25.00		P Brooks Builders	Wootton news advertising income
	£ 25.19	BT	Phone line
	£ 36.98	EE & T-Mobile	Clerk's mobile
	£ 31.80	BT	Broadband
	£ 85.00	Anglian Water	Changing rooms water rates
	£ 480.00	SLCC (Society of Local Council Clerks)	Clerk's training - Higher Level Community Governance
	£ 10.00	WRFC u9's	MUGA hire refund
	£ 15.00	WRFC u9 girls	MUGA hire refund
	£ 60.00	NALC (National Association of Local Councils)	Local Council Award Scheme registration fee

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Chairman.....

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Appendix 4

	£ 142.09		Expenses March 2016
	£ 1,008.00	S J Helliwell Fencing Contractors Ltd	Remedial works - Keeley End Pond fencing
	£ 1,752.00	S J Helliwell Fencing Contractors Ltd	Replacement railings - Memorial Hall
£ 183.00		Spelman/Lovell	Paddock rent Q1 2016/17
£ 3.27		Unity Trust Bank Ltd	Credit interest
	£ 90.00	A J Bookkeeping Services	Payroll services Q4 2015/16
	£ 150.00	Artistic Layout	Wootton news graphic design Mar 2016
	£ 288.00	Highlights Floodlights Ltd	Remedial works - MUGA (Multi Use Games Area) lighting
	£ 438.00	Bespoke Media	Wootton news delivery Mar 2016
	£ 875.00	CopyKatz Ltd	Wootton news printing Mar 2016
	£ 950.00	J Dennis Garden & Property Services	Cemeteries maintenance
	£ 3,919.95		Salaries March 2016
£ 2,081.32	£ 10,782.05		
b/f	£ 17,853.58		
Income	£ 2,081.32		
Expenditure	£ 10,782.05		
Balance c/f	£ 9,152.85		