



WOOTTON PARISH COUNCIL

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Minutes of the Meeting of the **Full Council** held on Wednesday 13th January 2016 at 7.30pm in The Memorial Hall, Bedford Road, Wootton.

Open Forum	Several representatives from developers of Fields Road South (FRS) and Bedford Borough Council (BBC) were in attendance to make a presentation – agenda item FC16/14. Resolved to bring the agenda item forward – it was heard after FC16/07. There was one member of the public present who wished to observe the discussions with regard to the above agenda item. No other members of the public or press were present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960, s1(1).		
Present	Cllrs Lloyd (in the chair), P. Bennett, Bygraves, Chalmers, Doggrell, Groves, Hall, Noakes, Price and Wallace. Cllr Wheeler (also the Borough Councillor for Wootton arrived at 7.40pm). In Attendance: Sue Playford (Clerk).			
Absent	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FC16/01	Apologies for absence. Cllrs C. Bennett, Brady and Quirk.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FC16/02	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FC16/03	To consider any dispensation requests received by the Clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FC16/04	Report from outside organisations – for information only. To include a report from BBCllr Wheeler. (Appendix 1). To receive crime figures for the period 30 th November 2015 – 1 st January 2016. (Appendix 1a).	BBCllr Wheeler’s report was circulated ahead of the meeting. No further comments received. No PCSO’s were in attendance. Cllr Bygraves noted the loss of PCSO Hales.	Clerk to keep on file.	N/A.

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FC16/05	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. (Appendix 2).	No further comments received.	Clerk to keep on file.	N/A.
FC16/06	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 9 th December 2015.	Minutes were received and adopted. Proposed: - Cllr Chalmers. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FC16/07	Matters arising from the minutes to include Issues log review – for information only. - n/a – Traffic Management issues. Double mini roundabout proposed for Church/Fields/Bedford Road has been programmed by Bedford Borough Council Highways department for installation – February 2016. - FC12/107 + FC14/173 + FC15/16 – Bus Route 53 and general. Issues on Church Road have been reported to all relevant stakeholders (Road Safety – Bedford Borough Council, Traffic Management – Bedfordshire Police and the upper school) and remain ongoing. Cllr Lloyd and BBCllr/Cllr Wheeler continue to chase for updates. - FC12/108 – s106 changes to Fields Road development. Clerk has chased for an update on the management entity bid. - FC14/62 + FC14/175 + FC15/19 – Replacement noticeboards project. Works completed – move to close. - FC14/117 + FC15/217 – Bedford Borough Council's Local Plan 2032. Response submitted ahead of the deadline. - FC14/192 + FC15/114 + FC15/132 – Submission of sites for consideration as Local Green Spaces. Information detailing all sites currently put forward as part of the call for sites (Local Plan 2032) remain as Local Green Spaces has been submitted to BBC. - FC15/17 + FC15/115 - Trial of alternative Dog Control Order signage. Please refer to agenda item FC16/19. - FC15/39 – Designation of the whole civil parish of Wootton as a Neighbourhood Area. Resolved on 11th February 2015 this be taken forward with Bedford Borough Council. - FC15/53 + FC15/94 – Local Council Award Scheme. The clerk has arranged training courses for several members. - FC15/54 – Newsletter distribution. Resolved on 11th March 2015 to trial	Cllr Noakes requested an update regarding the insurance claim for damaged railings outside the Memorial Hall. It was noted the claim had been settled and the clerk was awaiting confirmation of a works start date from S J Helliwell Fencing Ltd.	Clerk to keep on file.	N/A.

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	a 3 edition delivery with DOR-2-DOR (MK and Bedford). Three deliveries (Jun/Sep/Dec 2015) have been completed. Situation is to be reviewed. - FC15/157 – Approved list of contractors. The Clerk has requested information from Bedford Borough Council and Cllr P. Bennett is assisting also. An article calling for contractors will be placed in March 2016 edition of the Wootton newsletter. - FC15/158 + FC15/192 – RoSPA inspection reports. Resolved 14th October 2015 to leave the MUGA and skate park findings on file and monitor as necessary. The clerk is still chasing feedback from Miracle Design and Play Ltd. - FC15/237 – Damage to iron railings outside Memorial Hall. Resolved 9th December 2015 to make an insurance claim. Insurance payout has been received – the works are yet to be completed.			
FC16/08	Chairman's report – for information only.	Cllr Lloyd informed all present of an upcoming BBC library consultation (to feature at February's full council meeting). He detailed how users of a library at Stony Stratford had proved a point about their library being well used – by emptying all shelves of books.	Clerk to keep on file.	N/A.
FC16/09	To receive a report from the (Executive) Planning & Environment Committee – for information only. (Appendix 3).	No further comments received.	Clerk to keep on file.	N/A.
FC16/10	Schedule of receipts and payments – statement(s) 17 (Unity Trust Bank Ltd) as previously approved by the Finance & General Purposes committee – for information only. (Appendix 4).	No further comments received.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
FC16/11	To receive and verify the attached bank reconciliation(s) (to be signed by two members who are not authorised signatories).	Resolved to receive and verify – signed by Cllrs P. Bennett and Noakes. Proposed: Cllr Bygraves. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).

FC16/12	To receive and verify the Income & Expenditure report for all cost centres for 2015-16, to date.	No further comments received. Resolved to receive and verify. Proposed: Cllr Bygraves. Seconded: Cllr Noakes. Resolved by all present.	Clerk to keep on file.	Governance and Accountability for Local Councils (Practitioners' Guide (England) 2014).
FC16/13	To receive an update from all relevant councillors regarding ongoing projects for 2015-16.	In the absence of Cllr Quirk, no update was available regarding his allocated projects. Cllr Groves project was ongoing. Cllr Doggrell confirmed the works to Keeley End Pond were expected to be undertaken by the end of February 2016.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC16/14	To receive a presentation from Bidwells regarding the latest developments within Fields Road South (on behalf of Bellway, Taylor Wimpey and Bovis Homes), to include an update on the potential provision of a 4g synthetic pitch within Fields Road North.	Please see attached. (Appendix 5).	Clerk to take forward.	Town & Country Planning Act 1990 & subsequent.
FC16/15	To approve the precept figure for 2016-17 and to resolve to formally demand the same of Bedford Borough Council.	After discussion it was resolved to request a 2% increase on this year's Band D figure of £75.43 – making the Band D figure 2016/17 £79.94. The 2016/17 precept will be £137,354.51. Resolved by majority vote. Proposed: Cllr Bygraves. Seconded: Cllr Hall. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, Part 1, Ch IV, s41 (1) + s50 (1). Financial Regulations.
FC16/16	To consider a response to Bedford Borough Council in relation to their consultation on a Draft Homelessness Strategy 2015 – 2020 and to resolve a suitable course of action.	Resolved to accept without further comment. Proposed: Cllr Bygraves. Seconded: Cllr Hall. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.
FC16/17	To receive a report from Cllr Wallace regarding Bedford Borough Council's Local Green Space (LGS) consultation and to resolve a suitable course of action.	Cllr Wallace provided background to the consultation and recommended keeping the	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8. Stakeholder consultation.

		information on file until such time it could be taken forward as part of the Neighbourhood Plan.		
FC16/18	To receive a report from the Clerk regarding her Higher Level Certificate in Community Governance Study for 2016 and to resolve a suitable course of action.	Resolved to accept without further comment. Proposed: Cllr Noakes. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/19	To receive a verbal report from the Clerk regarding the introduction and enforcement of Dog Exclusion Orders within the village, following a recent press announcement made by Bedford Borough Council.	The clerk provided background to the press announcement made by BBC before Christmas. She confirmed paperwork which should have been received at the time of implementing the exclusion orders was never sent by BBC and that she was waiting to hear from them with their proposals to remedy the situation. Cllr John Wheeler (as Borough Councillor) confirmed he had lodged an official complaint, as had three other ward councillors.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FC16/20	To receive a report from the Clerk regarding a faulty CCTV camera at the recreation ground (overlooking the MUGA – Multi Use Games Area) and to resolve a suitable course of action.	After discussion it was resolved to hold the quotation on file and write to the police to ascertain whether any footage had yet been used to make a positive identification. Clerk to bring back to full council when a police response was received. Proposed: Cllr Doggrell. Seconded: Cllr Wallace. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FC16/21	To receive and adopt an Audio/Visual Recording and Photographing (at council meetings) Policy.	Resolved to accept without amendment.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

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		Proposed: Cllr Noakes. Seconded: Cllr P. Bennett. Resolved by all present.		
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Meeting closed at 9.25pm.

FC16/04

Borough Councillors report to Wootton Parish Council for meeting 13th January 2016.

Council Budget

The Mayor's Executive will set out its proposed 2016/17 budget for the Borough Council at its meeting on the 20th January. The plans will then be debated and voted on at a meeting of all councillors on the 3rd February. The budget will include consideration of an array of savings proposals totalling just under £1.3m which have been the subject of 2 public consultations. It may also include plans to vary Council Tax.

An initial consultation ended on the 14th December on efficiencies totalling £0.689m. The full details of the plans can still be seen at www.bedford.gov.uk under the 'Council and Democracy' and then 'Consultations' sections.

The Chancellor's Spending Review at the end of November confirmed a 'real terms' (i.e. including inflation) reduction in resources for local government over the course of this Parliament. Specific resource reductions for the Borough Council were confirmed via the Government's Local Government Finance Settlement in December and will come at a time of higher demand for services, particularly in relation to adult social care. As a result, the Council has set out additional savings proposals totalling £0.6m for 2016/17. These were put to consultation on the 7th December until the 8th January. The proposals can be seen under the 'Consultations' section of the Council's website as outlined above.

The fresh round of proposals include plans to reduce the budgets for street cleansing (i.e. litter collections, sweeping etc.) and grounds maintenance (i.e. maintenance of parks, amenity areas and sports pitches). In addition to these proposals there will be reductions in the Council's workforce which do not require public consultation.

Councils will also, from next year, have the choice to levy an extra 2% Council Tax payment which will be used for social care costs only. This can be in addition to the existing power to increase Council Tax by 1.99% (a rise of 2% or over is subject to a referendum), meaning that local authorities can now increase their precepts by up to 3.99%.

Council Library Strategy

The Mayor's Executive agreed at its meeting on the 16th December that the Council will undertake a review of how its library service will be provided in the future.

At the beginning of 2016, work will be carried out to understand how the library service is used in terms of service usage, demographics and geography. This part of the review will also consider the needs of key stakeholders such as staff, parish councils and any groups affiliated to the libraries and it will identify potential partners for the delivery of the service going forwards.

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An initial consultation will begin in the spring which will focus on identifying users' views and opportunities to change the service. The results will be considered in April and service options will be developed and subject to a further consultation between May and September. A strategy is scheduled to be drafted between September and October.

Parish and Community Special Constables

A proposal to strengthen community policing in Bedfordshire with 'Parish' or 'Community' Special Constables has been unanimously endorsed by Bedford Borough councillors.

In early 2015, Northamptonshire Police introduced 'Parish Special Constables' who are volunteer officers serving their specific communities only and do not get redeployed to deal with other pressures such as Northampton's night time economy.

My colleague, Harrold Ward Cllr Alison Foster has been monitoring the scheme and feels it should be introduced in Bedfordshire. At the Borough Council's meeting in December, she outlined how it would provide a low-cost, effective boost both to urban and rural areas where residents are concerned about a lack of police visibility. The proposal received cross-party support and the Council's Chief Executive was asked to write to Olly Martins, the Bedfordshire Police and Crime Commissioner, to request the implementation of Parish or Community Special Constables serving their specific parishes or local communities.

Cllr John Wheeler

FC16/04a
Crime report for Wootton - December 2015

There were 11 crimes recorded in Wootton in December 2015 which are detailed below (4 of which are domestic related or another offence so are not listed). This is compared to 14 in December 2014

Recorded Date	Committed Date	Committed Times	Offence	Street	Details
29/12/2015	28/12/2015	19:44	Burglary In A Dwelling	Potters Cross	Rear door of property has been forced. Messy search undertaken. Nothing has been removed.
01/12/2015	30/11/2015	11:07	Burglary In A Dwelling	Potters Cross	Access has been gained through front door of property. Sets of keys have been removed.
12/12/2015	12/12/2015	00:00	Interfering With A Motor Vehicle	Grovebury Court	Access has been gained to a van. Locks have been damaged, but nothing taken.
12/12/2015	11/12/2015	20:00 to 10:30	Theft From A Motor Vehicle	Stewart Court	Front driver's window has been smashed, satnav and power tools taken
12/12/2015	11/12/2015	16:30 to 13:00	Theft From A Motor Vehicle	The Willows	Access has been gained to a van. Locks have been damaged and power tools taken.
21/12/2015	17/09/2015	00:01 to 23:59	Other Theft Or Unauthorised Taking	Summerfield Drive	A victim's friend has taken jewellery from within her house.
02/12/2015	30/11/2015	10:30 to 09:00	Criminal Damage- To Dwellings	Bedford Road	Damage has been made to gates and the lock.

There were 0 detections in December 2015. This is compared to 2 in December 2014.

There were 5 calls regarding anti-social behaviour in Wootton in December 2015 which are detailed below. This is compared to 4 calls in December 2014.

Date	Time	Street	Final Class
01/12/15	19:10	Juffs Lane	Personal
02/12/15	14:49	St Marys Road	Nuisance
12/12/15	21:51	Farrell Road	Nuisance
19/12/15	07:03	Barnes Road	Nuisance
31/12/15	23:35	Bedford Road	Nuisance

FC16/05
Schedule of correspondence

Date received	Type	From	Brief details
3.12.15	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 23rd Nov 2015 - 27th Nov 2015
8.12.15	Email	Bedford Borough Council	Planning weekly list - Week 49
9.12.15	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 30th Nov 2015 - 4th Dec 2015
15.12.15	Email and attachments	Bedford Borough Council	Lorraine Road Green tree inspection report - please see additional attachment
16.12.15	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 7th Dec 2015 - 11th Dec 2015
18.12.15	Email	Bedford Borough Council	Planning weekly list - Week 50 and 51
22.12.15	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 14th Dec 2015 - 21st Dec 2015
22.12.15	Email and attachments	Bedford Borough Council	Neighbourhood Planning update - please see additional attachments
24.12.15	Email	Bedford Borough Council	Community Infrastructure Levy update in relation to the development at Hall End - please see additional attachment
31.12.15	Email	Bedford Borough Council	Planning weekly list - Week 52
4.1.16	Letter and enclosures	Bedford Borough Council	Full and Open Electoral Registers - published 1st December 2015
4.1.16	Email	Bedfordshire Association of Town & Parish Councils	Bedfordshire Bugle - January 2016
4.1.16	Email	Bedford Borough Council	Agenda for Standards Committee, Tuesday 12th January 2016
5.1.16	Email	Bedford Borough Council	Planning weekly list - Week 52
5.1.16	Email	Bedford Borough Council	Applications/Notices received by the Authority under the Licensing Act 2003 and Local Govt (Misc Provisions) Act and the Gambling Act 2005 - 21st Dec 2015 - 31st Dec 2015

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FC16/09
Planning & Environment Committee report

9th December 2015

Report from outside organisations.

Bedford Borough Council – Willington Parish Council. Bedford Borough Council has designated Willington Neighbourhood Area which is the whole civil parish. Further information and a copy of the Council's decision statements, including a map of the Neighbourhood Area can be viewed on the Council's website at: www.bedford.gov.uk/neighbourhoodplanning and at the Customer Service Centre, Horne Lane, Bedford.

Matters arising – for information only

- P11/47 + P15/40 - Overgrown alleyway Lorraine Road/Hoo Close. The Crown Estate attended a recent meeting with members of the parish council and will clear the brook again and have said they will undertake works to the ash tree. The Borough Council are due to replace the damaged fencing along the footpath.
- P13/40 + P15/64 – Roads and footpaths. Resolved 11th March 2015 (P15/64) to request remedial works to footpaths in the following areas: Thorpe/Foster/Neale/Emerton Way, Tithe Barn Road, from the Cause End Road junction (pharmacy side) and the entire length of Bedford Road (both sides) from the village boundary sign on Bedford Road to the village exit on Cranfield Road. Andy Prigmore (BBC Highways) has also confirmed patch work will be carried out along Fields Road and Hall End Road. The clerk was informed (25th November 2015) works to install an unmanned pedestrian crossing, widen the footpath at Hall End (near the upper school) and install a double mini roundabout at the Bedford/Church/Cranfield/Fields Road junction would take place in November, after Christmas and February 2016, respectively.
- P14/50 + P15/196 – Identification of Parish Council/Borough Council street lights. The parish council is still awaiting confirmation from the Borough Council regarding column ownership – especially in light of replacement columns erected by the Borough Council in September/October 2015 (involving some parish council columns). Resolved 10th December 2014 (FC14/196) to replace failing columns at Hall End (two) and Potters Cross (three) – columns are in situ with shields to follow. See in conjunction with * below.
- P14/84 + P14/152 + P15/10 – Parking problems/yellow lines proposals. Works were due for completion in September 2015 – now expected to be October 2015. Clerk continues to chase (in November).
- P14/248 + P15/11 + P15/39 – Replacement programme of trees within the parish. Resolved 11th February 2015 (P15/39) to accept the retiring tree warden's recommendations but leave the works on file until autumn (better planting conditions). Resolved 11th November (P15/251) to appoint Neil Gates to plant 2 fastigate hornbeams (Lorraine Road) and 3 crab apple trees (St. Mary's ext). Further resolved 25th November (P15/267) to plant two oak trees within the boundary at Lorraine Road cemetery extension.
- P14/250 + P15/124 + P15/138 + P15/151 + P15/210 + P15/225 – Tree works. Resolved (14th October 2015) to appoint Bartlett Tree Experts to undertake all necessary works. Works are underway and are expected to be completed before the end of December 2015.

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Appendix 3

- P15/75 + P15/136 + P15/137 + P15/152 – Regeneration of Keeley End Pond. Cllr Doggrell is waiting to hear from A R Worboys regarding rotivating and clearing the area. **
- P15/111 – Wood chippings to be added to Lorraine Road cemetery borders. Works have been carried out – the contractor will now do the same to the remaining borders.
- P15/134 – Replacement notice board at Hall End. Resolved 10th June 2015 (P15/134) the board be replaced at the existing location. Clerk has authorised Phil Lant to carry out the replacement.
- P15/139 – Ongoing and proposed capital projects for 2015-16. Resolved 10th June 2015 (P15/139) that:
 - Replacement columns at Hall End and Potters Cross remain ongoing (current columns are failing);
 - Replacement trees at St. Mary's cemetery extension remain ongoing;
 - Plans be drafted ahead of taking forward a proposed new tarmac pathway, turning circle and memorial wall(s) at Lorraine Road cemetery;
 - Wootton village (brick built) sign for Fields Road to be taken forward. Resolved 5th August 2015 (P15/185) that the sign be illuminated if possible and sited in front of the wooden gates on Fields Road;
 - Regeneration of Keeley End Pond. See ** above.
- P15/174 – Lack of accessible bus stops within the village. Resolved 29th July 2015 (P15/174) the Borough Council be asked to fund works starting with the bus stop opposite the health centre. Other parishes have had works undertaken without needing to use ward monies. BBCllr/Cllr Wheeler is investigating whether developer contributions can be used to fund the works.
- P15/222 – Road safety concerns – Fields Road. Resolved 14th October 2015 (P15/222) to challenge the Borough Council's findings following a parish council vote of no confidence.
- P15/252 + P15/268 – Road names for the Berryfields development. Resolved 11th November 2015 (P15/252) that Butland, Clews, Frossell, Hephher, Hill, Orchard, Rawlins, Stevenson, Waite and Winded be taken forward. Further resolved 25th November 2015 (P15/268) that Butland be amended to Joe Butland and Hephher to amended to Ann Hephher. The clerk received advice (30th November 2015) that the site layout for the next phase meant a number of houses continued on existing roads, so at the present time only the following were needed:
 - Winded (for a small close within the development);
 - Orchard Gardens, Stevenson Walk and Waite Meadows.
 - Remaining suggestions will be kept on an approved names list for future use.
- P15/266 – Works to foliage at St. Mary's cemetery extension. Resolved 25th November 2015 (P15/266) to undertake works to cut back undergrowth.
- P15/267 – Replacement oak trees at Lorraine Road cemetery. Resolved 25th November 2015 (P15/267) to plant two trees within the boundary at Lorraine Road cemetery extension.
- P15/269 – Replacement lighting columns – Squires Road. Resolved 25th November 2015 (P15/269) three columns be replaced following consultation with residents *.

Planning Applications

15/02663/ADV – Land South of Fields Road – erection of two marketing boards (one freestanding sign and one v-board sign, both non-illuminated).

Resolved **NO OBJECTIONS**.

15/02745/FUL – 27 Tithe Barn Road – first floor rear extension.

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Appendix 3
Resolved **NO OBJECTIONS.**

15/02762/TPO – The Keeley, 155 Bedford Road – horse chestnut – fell. Yew – 60% crown reduction.
Resolved **NO OBJECTIONS.**

15/02768/TPO – The Pyghtle, 64 Keeley Lane – field maple – remove.
Resolved **NO OBJECTIONS.**

Sue Playford
Clerk to the Council
4th January 2016

FC16/10

Unity Trust Bank Ltd - Receipts & Payments presented - 1st December 2015 - 1st January 2016			
Credit	Debit	To/From	Description
£ 80.00		Abbotts Funeral Undertakers	Interment income - cemetery
£ 30.00		WRFC u9's	MUGA hire
£ 20.00		WRFC u13's	MUGA hire
£ 40.00			Wootton news advertising income
£ 40.00			Wootton news advertising income
£ 40.00			Wootton news advertising income
	£ 161.81	E-on	Street lighting
	£ 259.57	E-on	Changing rooms electricity
£ 25.00			Wootton news advertising income
	£ 36.00	Campaign to Protect Rural England	Annual subscription
	£ 53.00	Bedford Borough Council	Cemetery rates
£ 30.00		WVFC Youth	MUGA hire
£ 25.00			Wootton news advertising income
£ 1,210.00		Aviva Insurance	Insurance claim re Memorial Hall railings damage
£ 40.00			Wootton news advertising income
	£ 9.23	Viking Direct	Stationery
	£ 60.00	Bedford Borough Council	Graffiti removal - skate park
	£ 3,972.87		Salaries December 2015
	£ 83.35	Viking Direct	Stationery
	£ 140.00	Neil Gates	Works to village hall and MUGA hedgerows
	£ 420.00	Dura-Sport (Leisure Care) Ltd	MUGA flooring inspection
	£ 480.00	Complete Underground Technology Services Ltd	Remedial works to tap and manhole cover - St. Mary's cemetery
	£ 835.00	CopyKatz Ltd	Newsletter printing December 2015
	£ 1,300.00	J Dennis Garden & Property	Cemeteries maintenance

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Appendix 4

		Services	
	£ 25.19	BT	Phone line
	£ 37.58	EE & T-Mobile	Clerk's mobile
	£ 31.80	BT	Broadband
	£ 32.66	Anglian Water	Allotments water rates
	£ 76.00	Anglian Water	Changing rooms water rates
	£ 175.00	Phil Lant Building Contractors	Installation of new noticeboard - Hall End
£ 25.00			Wootton news advertising income
£ 180.00		Spelman/Lovell	Paddock rent January - March 2016
£ 2.98		Unity Trust Bank Ltd	Credit interest December 2015

£1,787.98 £8,189.06

b/f	£ 10,393.83
Income	£ 1,787.98
Expenditure	£ 8,189.06
Balance c/f	£ 3,992.75

FC16/14
Discussions regarding Fields Road South (FRS)

Resolved to bring the agenda item forward, after matters arising (FC16/07).

Present, representing various organisations involved with the development above:

David Bainbridge (Bidwells), Jim Caffrey (Principal Planner, Bedford Borough Council (BBC)), Robert Page (Highways Development Control, BBC), Jonathan Warner (Senior Planner, BBC), Simon Fisher (Parks and Countryside, BBC), Dan Wisson (Bellway homes).

David opened discussions, stating it was not intended to be a formal presentation but an opportunity for Wootton Parish Council (WPC) to raise questions/queries with both housebuilders and BBC officers. He confirmed only minor changes had been made to previous plans – the principle and scale remained unchanged. Both planning applications (15/02060/MAF and 15/02122/MAF) were due to be discussed by BBC's planning committee on 18th January 2016, and recommendation was to accept both proposals. It was noted all objections raised to both proposals by WPC (previously documented within its Planning & Environment committee's minutes dated 14th October 2015 – P15/219) formed part of the report being presented to BBC on 18th January 2016.

Jim stated lessons were learnt from Fields Road North (FRN) – the intention was to secure a Section 278 agreement at the earliest opportunity for FRS. He confirmed conditions were in place to facilitate this.

Cllr Chalmers then queried the style of housing. WPC had in the past, expressed a wish to see a more traditional style than that currently seen within FRN, yet the recommendation being made was for the same as FRN. Cllr Price queried who determined why buildings had to 'be of their time' and why WPC's wishes were being ignored. The external finish would be people's focus. Concerns were raised over the use of cladding, which would require more maintenance than brick. Cllr Price stated WPC was consulted but not listened to and Cllr P. Bennett reiterated there were strong feelings over the chosen style of housing.

Cllr P. Bennett then asked if WPC's concerns over parking had been taken into account. It was noted standards were changed in 2014 and the new development would adhere to the latest standards. New standards did not permit triple tandem parking – 2/3 bedroom properties would be allocated two spaces and 4 bedroom and over, three spaces. It was noted BBC counted garages as parking spaces.

Cllr Bygraves queried the level of social housing which Jim confirmed would include the care facility. Social housing within FRN was situated in one area and narrow roads and parking/access were already causing issues. Jim confirmed BBC had no control over how (Bedfordshire Pilgrims Housing Association) bpha chose to allocate/position housing.

Cllr Lloyd queried why FRN was now being developed without green corridors into the older part of the village (as originally planned). Initially, footpaths were proposed via Monoux Road, Grovebury Court and Potters Cross. Jim confirmed Potters Cross was still being taken forward. Cllr Lloyd was concerned the same omissions/deletions would happen within FRS. It was noted, unless a further planning application was put forward, the footpaths as detailed within current plans would remain. The current proposals were then shown to all. The existing hedgerow along Cranfield Road would remain in part except where private driveways dissected. Jim confirmed although private, owners would have to allow access for maintenance. Cllr Groves queried how much of the new development would contain footpaths – 60-70% would.

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Cllr Noakes pointed out the need for such footpaths to be well-lit and not hidden – that would make them easy targets for criminals. Jim confirmed the police architectural liaison officer was happy with current plans, adding if they went against the advice of the liaison officer, he would withdraw any further help with the development.

Cllr Wallace then queried the replacement of existing woodland as extensive new planting within the development was not considered sufficient by the Forest of Marston Vale (FoMV). Jim confirmed the developers were liaising with FoMV and that when the employment area came forward, there would be additional woodland provisions. Cllr Wallace was concerned over the current (poor) management of Berry Wood and it was noted Simon would be working alongside FoMV on a woodland management consultation. Details were also provided within Heads of Terms.

Cllr Hall then expressed his frustration at the opaque language used within the BBC planning report. He was advised to speak to Paul Rowland (Assistant Director, BBC Planning) to address his concerns.

Cllr Wallace asked if the Environment Agency were now happy with drainage proposals. Jim stated BBC had used their own engineers who were satisfied no flooding issues would occur on or off-site, but added if flooding were to occur, development would stop until it was resolved. They, alongside the Internal Drainage Board, would be responsible for ongoing drainage maintenance. Jim added the footpath at the top of Fields road would be subject to reworks as the FRS development came forward.

Cllr Wallace stated discussions were still needed regarding the 4g synthetic pitch – be it within FRS or FRN. He sought assurances that if WPC wished it to be re-located, it could be done without them incurring a cost. Jim confirmed WPC would not be out of pocket for any subsidiary expenses, such as architect hire, planning permission or the installation of power/drainage.

It was noted the extra care facility owner would provide an assessment on parking facilities, however this wouldn't happen until after it was occupied. Concerns were then raised over where parking would happen, if full – the medical centre or Fields Road (which would impact the rest of the village). Similar formats had been looked at on sites elsewhere and it was noted there were low levels of car ownership. Cllr Noakes queried visitor and staff numbers – all of whom would use vehicles. It was noted normal parking standards applied – the facility was not subject to special arrangements.

Cllr Noakes then queried why the building was three storeys in part – again against WPC's wishes. Jim felt the vast bulk was not much higher than an average house build.

After further discussion it was resolved Borough Councillor Wheeler represent WPC at the BBC planning meeting on 18th January 2016 to raise the following issues:

Why WPC's and the developers wish for traditional housing was ignored;
To query the height of the extra-care facility (proposed as three-storey in part);
To raise concerns over lack of parking facilities within the extra-care facility;
Loss of existing woodland – not being replaced 'en-bloc'.

Proposed: Cllr Chalmers.

Seconded: Cllr Doggrell.

Resolved by all present.

All visitors present were thanked for attending the meeting and they left at 8.45pm.

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