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Minutes of the Meeting of the **Full Council** held on Wednesday 8th January 2014 at 7.32pm in the Memorial Hall, Bedford Road, Wootton.

Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.	Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
Present	Cllrs Lloyd, Bygraves, Chalmers, Cruse, Dillistone, Groves, Hall, Price, Quirk, Wallace and Wheeler. In Attendance: Sue Playford (Clerk). Also in attendance were PCSOs Hales and Hurst. Andy Lord, Planning Manager, Persimmon Homes arrived at 8.25pm.	
Absent	None.	

Agenda no	Agenda item title	Resolution	Action	Power
FC14/01	Apologies for absence. Cllrs Bennett, Doggrell, Prescod and Willison.			Local Government Act 1972, Sch12 p40.
FC14/02	Disclosure of local and/or disclosable pecuniary interests. None.			Local Government Act 1972, s117.
FC14/03	Report from outside organisations. To include a report from BBCllr Prescod with regard to all outstanding issues (as detailed in the ongoing issues log). To receive crime figures for the period 31 st October 2013 – 1 st December 2013. (Figures for the period 31 st November 2013 to 1 st January 2014 were also presented by PCSO Hurst).	The report was read by the Clerk in BBCllr Prescod's absence. No further comments received. PCSO Hurst provided more details and questions followed. Cllr Hall queried the unusually high		

	numbers of vehicle damage and asked if anyone had been caught. PCSO stated there appeared to be no apparent pattern or reason behind it, and that the nature of the crime meant detection was difficult (no finger or foot prints). If it became a regular occurrence, police patrols would be increased. No further questions were received and PCSOs Hales and Hurst left the meeting. No further comments received. Andy Lord arrived at 8.25pm. He was unable to provide plans for the community hall as he was waiting for the full pack to be put together (which would include school plans also). He confirmed they would be emailed to the Clerk by the end of January 2014. Planning was through for 91 units in phase 2, with the balance of 219 programmed for phase 3. There were 81 occupations to date. Phase 2 would roll out in a similar vein to phase 1, albeit slightly looser and with a lower density. The school application was the next focus and he had attended a number of productive meetings with the LEA. He and Jim Caffrey (Principal Planner, Bedford Borough Council) were moving the design along.		
	To receive a briefing on VAT, received from Bedfordshire Association of Town & Parish Councils (information only at this stage). To receive a short presentation and update from Andy Lord (Persimmon Homes) regarding developments on Fields Road.		

		Cllr Dillistone asked if there were variations to the original plans and Andy confirmed reserved matters for phase 2 remained in line with the master plan. Newt fencing was in place and works were ongoing. There had been neighbour objections which were now resolved. Cllr Bygraves asked when fencing would be added at the end of Monoux Road. Andy confirmed temporary harris fencing was due to be installed this week, and that a permanent structure would follow when foundations were started in that area (likely summer 2014). It was anticipated occupations would number 80-90 for 2014 – this could spike depending on affordable housing numbers. Cllr Quirk queried the site in relation to the inclement weather. It was wet, but no flooding reports had been received. It was thought Persimmons average “children per household figure” would be higher within affordable housing, and Cllr Wheeler stated this would be raised at a school presentation due to be held on 6th February. He asked if the safe route access via Grovebury Court would be in situ by September 2015 and Andy confirmed this would be the case. Cllr Wheeler also sought confirmation that the trigger for retail units remained at 190 dwellings - Andy		
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		confirmed this still stood. Cllr Wallace queried why historic minor changes to the community hall interior (as requested by the parish council) had not been presented prior to plans being submitted, and could potential alterations still be requested. Andy confirmed members would have the opportunity to pass comment and stated minor amendments had already been made. It was then noted the playing fields were on the same trigger as the community hall and school. They needed time to settle and the target of 2015 was queried. Andy confirmed those works would start before summer 2014, but that plans would not necessarily come forward at the same time as the community hall and school. Cllr Wallace reiterated the parish council's position with regard to the Management Entity bid, stating that comments had been passed to the Borough Council. Feedback was expected. Timings were then sought with regard to the Fields Road/Cranfield Road/Church Road junction and safe routes to both schools. Cllr Wallace also queried a lack of dropped kerbs within the central area, which prevented the use of mobility scooters. Andy asked that the clerk email him to request that information.		
FC14/04	List of correspondence received (copies of correspondence can be requested	No further comments received.		

	from the Clerk).			
FC14/05	Schedule of receipts and payments – statements 115 – 117. (Statement 117 was received after publication of the agenda, and circulated ahead of the meeting).	No further comments received.		Local Government Act 1972, s150 (6).
FC14/06	Chairman’s announcements – for information only.	Cllr Lloyd wished everyone a Happy New Year and thanked everyone for their support during 2013. He asked that members focus on the Neighbourhood Plan/Community Forum and the Fun Day (5 th July).		
FC14/07	Minutes of the previous meeting. <i>Minutes are published on the Wootton Parish Council website: http://woottonpc.bedsparishes.gov.uk/.</i> Members of the Full Council are asked to receive and adopt the minutes of the Full Council meeting held on 27 th November 2013. Members of the Full Council are asked to receive and adopt the minutes of the (Advisory) Finance & General Purposes meeting held on the 30 th October 2013.	Proposed: - Cllr Quirk. Seconded: - Cllr Bygraves. Resolved by all present. Proposed: - Cllr Hall. Seconded: - Cllr Chalmers. Resolved by all present.		Local Government Act 1972, Sch 12 p 41.
FC14/08	Matters arising from the minutes to include Issues log review – for information only. • (Borough Council) – Neale Way – overgrown hedge. Clerk met with Amey and Bedford Borough Council on 11th September who agreed to consider works to the hedgerow. Ongoing. • FC11/70 – Lack of disabled children's facilities. Ensure provision is included in the new community facilities. BBCllr Prescod to oversee. • n/a – Traffic Management issues. Further meeting held 2.3.12 and Andy Prigmore (Highways) will take certain matters forward. Minutes circulated 7.3.12 – awaiting update from Andy Prigmore. Leave on file pending outcome of proposed works for Fields Road and the Cranfield/Bedford/Church/Fields Road junction. • (Borough Council) – Query with regard to weed control within the village. Clerk met with Amey and Bedford Borough Council on 11th September 2013 who agreed to consider works regarding weed control within the village. Ongoing. • n/a – Metal poles with no signage on. The clerk has informed Borough			

	that the "Wootton" village sign is no longer in place – road leading from Wood/Bourne End into the village. Highways have confirmed it will be replaced, but dates as yet are not known. • FC12/74 – Allotments. To be referred to L&A. • FC12/104 – Public Access Defibrillator. Defibrillator now installed and the litter picker/handy man is undertaking the weekly and monthly checks. Clerk is waiting to hear about an awareness session to be provided by the Beds Fire & Rescue service. • FC12/107 – Bus Route 53. Clerk has received confirmation from Highways department following their recent meeting that they are seeking to meet with the head of Stagecoach to push for this variation. Clerk has chased the Borough Council for a further update. Ongoing* • FC12/108 – s106 changes to Fields Road development. ME bid has been submitted but no further response received. Andy Lord to attend this meeting to provide an update (see under FC14/03). • FC13/04 – Community Speedwatch scheme. Cllrs Chalmers and Hall have put themselves forward for training and the Clerk has also forwarded details of two more volunteers to the co-ordinator, Bill Brady.		* Cllr Chalmers agreed to investigate the possibility of the Cranfield Uni bus taking on this route, and to chase the Borough Council again (mentioning the Stewartby development which could add weight to the request).	
FC14/09	To receive the Income & Expenditure report for all cost centres, for 2013-14, to date.	No further comments received.		Local Government Act 1972, s150 (6).
FC14/10	To resolve that all budget headings and figures for 2014-15 (and projections for 2015-16 and 2016-17) are agreed by members, as attached.	Resolved to increase the payroll figure to £445 and trade refuse (L&A) figure to £395. Proposed: Cllr Hall. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to action and retain on file until after year end.	Local Government Finance Act 1992 s41.
FC14/11	To resolve that all projects identified on page 3 of the above attachment (FC14/10) are agreed by members.	No further comments received. Proposed: Cllr Wheeler. Seconded: Cllr Bygraves. Resolved by all present.		Local Government Finance Act 1992 s41.
FC14/12	To resolve that the Clerk begin studies for the Higher Level Certificate in Community Governance in 2014.	Resolved that the Clerk commence her High Level Certificate studies. Proposed: Cllr Quirk. Seconded: Cllr Wallace. Resolved by all present. Resolved that no caveat be attached to the study programme.		Local Government Act 1972 s112.

		Proposed: Cllr Wallace. Seconded: Cllr Hall. Resolved by all present.		
FC14/13	To resolve that the precept for 2014-15 be agreed by members.	Resolved it be set at £113,185.00 Proposed: Cllr Hall. Seconded: Cllr Dillistone. Resolved by all present.	Clerk to action.	Local Government Finance Act 1992 s41.
FC14/14	To consider a response to Bedford Borough Council regarding the Bedford Borough Economy and Employment Land Study.	Resolved that there were no additional areas for consideration, nor existing areas for redevelopment. Proposed: Cllr Chalmers. Seconded: Cllr Price. Resolved by all present.	Clerk to action.	Town & Country Planning Act 1990 & subsequent.
FC14/15	To consider a response to Bedford Borough Council regarding the Standards Regime – Support to Town/Parish Councils.	Comment was made that it seemed at odds Borough Councillors could speak, yet Parish Councillors could not. It was recognised that the Borough Council were exceeding their statutory requirement in this respect and it was resolved to comment on that finding. Proposed: Cllr Hall. Seconded: Cllr Chalmers. Resolved by all present.	Clerk to action.	Localism Act 2011 s27.
FC14/16	To consider a response to the Bedfordshire Association of Town & Parish Councils regarding their Finance & General Purposes Committees strategic plan for 2014-20 and questionnaire on member services.	Resolved that any member wishing to complete the questionnaire, do so and return it to the Clerk by 17 th January, to allow her to collate/average and pass the findings to BATPC. Proposed: Cllr Wallace. Seconded: Cllr Price. Resolved by all present.	All to action. Clerk to collate and action.	Local Government Act 1972 s143.
FC14/17	To receive a recommendation from the Finance & General Purposes Committee that Full Council members resolve to accept a directive from the Bedfordshire Pension Fund.	Proposed: Cllr Hall. Seconded: Cllr Price. Resolved by all present.	Clerk to action.	Local Government Pension Scheme (Benefits, Membership and Contributions) Regulations 2007.
FC14/18	To receive a recommendation from the Finance & General Purposes Committee	Proposed: Cllr Wallace.	Clerk to action.	Local Government Act 1972

	that Full Council members resolve to accept a salary document in respect of the Clerk's salary.	Seconded: Cllr Hall. Resolved by all present.		s112.
FC14/19	To receive a recommendation from the Finance & General Purposes Committee that Full Council members resolve to accept the following grant request.	Proposed: Cllr Groves. Seconded: Cllr Dillistone. Resolved by all present.	Clerk to action.	Local Government Act 1972 s137.
FC14/20	To resolve that under the terms of the Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100 any members of the public or press present please leave, in order that the following item(s) may be discussed.			Public Bodies (Admissions to Meetings) Act 1960 s1(2) and Local Government Act 1972 s100.
FC14/21	To resolve to undertake remedial works to a tree on the recreation ground which overhangs the lower school playground.	Cllr Wheeler detailed the lower school's concerns with regard to an overhanging willow tree, whose dropped leaves were posing a significant health and safety issue to children playing outside. Resolved to undertake the necessary remedial works, subject to any Tree Preservation Order. (The Clerk was able to view TPO's online via Bedford Borough Council's website and established there was no TPO in place). Proposed: Cllr Wallace. Seconded: Cllr Chalmers. Resolved by all present.		Open Spaces Act 1906 s10.

Meeting Closed at 8.45pm

Chairman.....

Date.....