



WOOTTON PARISH COUNCIL



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Minutes of the **Finance and General Purposes Committee** meeting held on Wednesday 28th May 2025 at 7.14pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
FG25/038	To elect a Chairman of the Finance and General Purposes Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Chairman for the ensuing municipal year. Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to take forward.	Standing Orders.
FG25/039	To elect a Vice-Chairman of the Finance and General Purposes Committee.	A nomination was received on the evening in favour of Cllr Bygraves. Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Lincoln. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to take forward.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Hensher, Lincoln, O'Dell and Wheeler. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			

Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG25/040	Apologies for absence. Cllr Bygraves.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FG25/041	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG25/042	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG25/043	Report from outside organisations – for information only.	N/A.	N/A.	N/A.
FG25/044	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG25/045	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 30 th April 2025.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Lincoln. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG25/046	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG25/047	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2025-26, to consider any budget heading virements – for information only.	To follow when the year-end accounts for 2024/25 had been closed down.	N/A.	Smaller Authorities Proper Practices Panel Practitioners' Guide 2025.
FG25/048	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is an executive function of this committee). https://wootton-pc.gov.uk/parish- council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Lincoln. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG25/049	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).

FG25/050	To receive and note completed 2024/25 Appraisals for the caretaker and litter picker.	Resolved to receive and note the completed appraisals without further comment. Proposed: Cllr Lincoln. Seconded: Cllr Wheeler. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
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Meeting closed 7.16pm.