



WOOTTON PARISH COUNCIL



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Minutes of the **Finance and General Purposes Committee** meeting held on Wednesday 29th May 2024 at 7.25pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title	Resolution	Action	Power
FG24/033	To elect a Chairman of the Finance and General Purposes Committee.	A nomination was received on the evening in favour of Cllr Lloyd. Resolved Cllr Lloyd be appointed Chairman for the ensuing municipal year. Proposed: Cllr Hensher. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to take forward.	Standing Orders.
FG24/034	To elect a Vice-Chairman of the Finance and General Purposes Committee.	A nomination was received on the evening in favour of Cllr Bygraves. Resolved Cllr Bygraves be appointed Chairman for the ensuing municipal year. Proposed: Cllr Tyerman. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Standing Orders.
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).

Present	Cllrs Lloyd (in the chair), Hensher, O'Dell and Tyerman. In attendance: Cllr Lincoln. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Kay.			
Agenda no	Agenda item title	Resolution	Action	Power
FG24/035	Apologies for absence. Cllrs Bygraves and Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, Part V, s85 (1) & Sch 12, Part VI, p40.
FG24/036	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG24/037	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG24/038	Report from outside organisations – for information only.	N/A.	N/A.	N/A.
FG24/039	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG24/040	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 24 th April 2024.	Resolved to receive and adopt. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG24/041	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG24/042	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2024-25, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2024.
FG24/043	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is an executive function of this committee). https://wootton-pc.gov.uk/parish-	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

	council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved by all present.		
FG24/044	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FG24/045	To receive confirmation from Cllr Lloyd and the Clerk in relation to the appointment of a caretaker for the recreation ground, Church Road and to make recommendation to Full Council.	Resolved to accept confirmation that a new caretaker, Katie Day, had been appointed initially on a probationary three month period via Placing People Bedford and to make the same recommendation to Full Council. Proposed: Cllr O'Dell. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG24/046	To receive and note the completed 2023/24 Appraisal for the Clerk.	Resolved to receive and note the completed appraisal without further comment. Proposed: Cllr Tyerman. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.

Meeting closed 7.27pm.