



WOOTTON PARISH COUNCIL



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Minutes of the **Finance and General Purposes Committee** meeting held on Wednesday 24th April 2024 at 7.32pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, Kay, O'Dell, Tyerman and Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG24/021	Apologies for absence. None.	N/A.	N/A.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG24/022	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG24/023	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

FG24/024	To appoint Cllr Kay as a member of the Finance and General Purposes Committee.	Resolved to appoint Cllr Kay as a member of the Finance and General Purposes Committee. Further resolved Cllr Kay would not be appointed an authorised signatory. Proposed: Cllr Tyerman. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to take forward.	Standing Orders.
FG24/025	Report from outside organisations – for information only.	N/A.	N/A.	N/A.
FG24/026	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG24/027	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 27 th March 2024.	Resolved to receive and adopt. Proposed: Cllr Tyerman. Seconded: Cllr Bygraves. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG24/028	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG24/029	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FG24/030	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is an executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Bygraves. Seconded: Cllr Hensher. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG24/031	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	There were no members of the public or press present.	N/A.	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FG24/032	To appoint an insurance provider for Wootton Parish Council (period to be determined) and to make recommendation to Full Council as necessary.	In the absence of fuller information it was agreed this agenda item would be taken directly to the next meeting of Full Council on 8 th May 2024.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.

Meeting closed 7.34pm.