



WOOTTON PARISH COUNCIL



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You are invited to attend a Finance & General Purposes Committee meeting on Wednesday 31st January 2024 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ for the purpose of transacting the following business:

Agenda no	Agenda item title	Power
Open Forum	<i>(Members of the public are welcome to present any matter relevant to the wellbeing of Wootton Parish and each parishioner will receive the attention of the council for a period not exceeding 3 minutes, with a maximum of 15 minutes in total. Please contact the clerk no later than the morning of the meeting if you wish to do so). Recording, including filming, audio recording, taking photographs, blogging, tweeting and the use of other social media websites is permitted at council meetings which are open to the public. Anyone wishing to do so MUST speak to the chairman prior to the meeting as the parish council has an Audio-Visual Recording, Filming and Photographing of Meetings/Committee Meetings Policy, which must be adhered to.</i>	Public Bodies (Admissions to Meetings) Act 1960, s1(1).
FG24/001	Apologies for absence.	Local Government Act 1972, Part V, s85 (1+2) & Sch 12, Part VI, p40.
FG24/002	Disclosure of local and/or disclosable pecuniary interests.	Localism Act 2011, Ch 7, s31.
FG24/003	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	Localism Act 2011, Ch 7, s33.
FG24/004	Report from outside organisations – for information only. None.	N/A.
FG24/005	List of correspondence received (copies of correspondence can be requested from the Clerk) – for information only. None.	N/A.
FG24/006	Minutes of the previous meeting. Minutes are published on the Wootton Parish Council website: https://wootton-pc.gov.uk/parish-council/minutes/ . Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 29 th November 2023.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG24/007	Matters arising from the minutes – for information only. Please inform the Clerk by Tuesday 30 th January 2024 if you have information or a query on any item below.	N/A.

	None.	
FG24/008	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements - for information only.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FG24/009	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information.	Localism Act 2011, Ch 1, s1-8.
FG24/010	To resolve under the terms of the Public Bodies (Admissions to Meetings) Act 1960, s1(2) that any members of the public or press present please leave, in order to discuss the following item(s).	Public Bodies (Admissions to Meetings) Act 1960, s1(2).
FG24/011	To receive the resignation of the recreation ground caretaker and consider next steps in relation to their replacement (including changes to the Contract of Employment and Job Description Form) and to make recommendation to Full Council as necessary.	Localism Act 2011, Ch 1, s1-8.

Sue Edgar Playford

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Sue Edgar Playford BA (Hons) PSLCC AICCM,

Clerk to the Council and Responsible Financial Officer,

24th January 2024.