



WOOTTON PARISH COUNCIL



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Minutes of the **Finance & General Purposes Committee** meeting held on Wednesday 29th November 2023 at 7.30pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, O'Dell and Tyerman. In attendance: Cllrs Kay and Wallace. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG23/101	Apologies for absence. Cllr Wheeler. Cllr Wheeler is also Borough Councillor for Wootton and Kempston Rural.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG23/102	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.

FG23/103	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG23/104	Report from outside organisations – for information only.	N/A.	N/A.	N/A.
FG23/105	List of correspondence received (copies of correspondence can be requested from the clerk). National Association of Local Councils. Local Government Services Pay Agreement 2023.	No further comments received.	Clerk to keep on file.	N/A.
FG23/106	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 25 th October 2023.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG23/107	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG23/108	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2023-24, to consider any budget heading virements – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2023.
FG23/109	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is an executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Bygraves. Seconded: Cllr Tyerman. Resolved by all present.	Clerk to take forward.	Localism Act 2011, Ch 1, s1-8.
FG23/110	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2024-25, ahead of Full Council's agreement/finalisation of the precept demand in January 2024 and to resolve a suitable course of action.	Resolved to take a recommendation to Full Council that the precept be increased by 5% for the financial year 2024-25. Proposed: Cllr Bygraves. Seconded: Cllr O'Dell. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

Meeting closed 7.35pm.