



WOOTTON PARISH COUNCIL



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Minutes of the **Finance & General Purposes Committee** meeting held on Wednesday 30th November 2022 at 7.33pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Hensher and O'Dell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	Cllr Mapesa.			
Agenda no	Agenda item title	Resolution	Action	Power
FG22/097	Apologies for absence. Cllrs Bygraves and Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG22/098	Disclosure of local and/or disclosable pecuniary interests. Cllr Lloyd declared a pecuniary interest in agenda item FG22/105 (his expenses claim).	Noted for the minutes.	Clerk to keep on file.	Localism Act 2011, Ch 7, s31.
FG22/099	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.

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Chairman.....

Date 25th January 2023

Signed at Full Council.....

	None received.			
FG22/100	Report from outside organisations – for information only. - National Association of Local Councils. Notification of the 2022-23 National Salary Award. - Bedfordshire Pension Fund. Triennial Valuation and Employer Contribution Rate 1 April 2023 - 31 March 2026. - Triodos Bank UK Ltd. Notification of increase to interest rate.	No further comments received.	Clerk to keep on file.	N/A.
FG22/101	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG22/102	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 26 th October 2022.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG22/103	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG22/104	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2022-23, to consider any budget heading virements - for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FG22/105	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the <u>only</u> executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr Lloyd. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FG22/106	To consider the need to employ an assistant to cover councillor tasks and to make recommendation to Full Council as necessary.	Cllr O'Dell circulated a draft job description form for the position of Amenities Assistant. He wished to note BBCllr/Cllr Wheeler's hard working and caring role as ward councillor	All to take forward.	Localism Act 2011, Ch 1, s1-8.

		for Wootton, but stated the elections in May next year could result in ward councillor changes for both Wootton and Kempston Rural. After discussion it was agreed the draft job description form be circulated to all members of this committee prior to discussion at the next committee meeting. Resolved to note the above. Proposed: Cllr Lloyd. Seconded: Cllr O'Dell. Resolved by all present.		
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Meeting closed at 7.39pm.

