



WOOTTON PARISH COUNCIL



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Minutes of the **Finance & General Purposes Committee** meeting held on Wednesday 26th October 2022 at 7.35pm at
Wootton Community Centre, Harris Way, Wootton, MK43 9FZ.

Agenda no	Agenda item title			Power
Open Forum	There were no members of the public or press present and so the meeting continued without adjournment.			Public Bodies (Admissions to Meetings) Act 1960, s1(1).
Present	Cllrs Lloyd (in the chair), Bygraves, Hensher, Mapesa and O’Dell. In attendance: Sue Edgar Playford (Clerk to the Council and Responsible Financial Officer).			
Absent (no apologies received)	None.			
Agenda no	Agenda item title	Resolution	Action	Power
FG22/086	Apologies for absence. Cllr Wheeler. Cllr Wheeler is also the Borough Councillor for Wootton.	Noted for the minutes.	Clerk to keep on file.	Local Government Act 1972, s85 (1) & Sch 12, Part VI, p40.
FG22/087	Disclosure of local and/or disclosable pecuniary interests. None.	N/A.	N/A.	Localism Act 2011, Ch 7, s31.
FG22/088	To consider any dispensation requests received by the clerk in relation to local and/or disclosable pecuniary interests, not previously recorded. None received.	N/A.	N/A.	Localism Act 2011, Ch 7, s33.
FG22/089	Report from outside organisations – for information only. None.	N/A.	N/A.	N/A.

FG22/090	List of correspondence received (copies of correspondence can be requested from the clerk). None.	N/A.	N/A.	N/A.
FG22/091	Minutes of the previous meeting. Members of the Finance & General Purposes Committee are asked to receive and adopt the minutes of the Finance & General Purposes Committee meeting held on the 28 th September 2022.	Resolved to receive and adopt. Proposed: Cllr O'Dell. Seconded: Cllr Hensher. Resolved by all present.	Clerk to keep on file.	Local Government Act 1972, Sch 12, Part VI, p41 (1).
FG22/092	Matters arising from the minutes – for information only. None.	N/A.	N/A.	N/A.
FG22/093	To receive the Income & Expenditure report for all Finance & General Purposes cost centres and Earmarked Reserves report for all cost centres for 2022-23, to date – for information only.	No further comments received.	Clerk to keep on file.	Joint Panel on Accountability and Governance for Smaller Authorities in England 2022.
FG22/094	To approve payments as per attached schedule(s), resolve a suitable course of action and present to next Full Council as Receipts and Payments, for information. (Please note this is the only executive function of this committee). https://wootton-pc.gov.uk/parish-council/finances/?eeFolder=Finance/ReceiptsPayments&eeFront=1	Resolved to approve and present to next Full Council as Receipts and Payments, for information. Proposed: Cllr O'Dell. Seconded: Cllr Mapesa. Resolved by all present.	Clerk to keep on file.	Localism Act 2011, Ch 1, s1-8.
FG22/095	To consider the need to employ an assistant to cover councillor tasks and to make recommendation to Full Council as necessary.	After detailed discussion it was resolved that members would work to provide a list of tasks and skills expected of an amenities assistant to the next meeting of this committee. Proposed: Cllr Mapesa. Seconded: Cllr Hensher. Resolved by all present.	All to take forward.	Localism Act 2011, Ch 1, s1-8.
FG22/096	To consider this committee's budget requirements (including annual expenditure, capital and revenue projects) for 2023-24, ahead of Full Council's agreement/finalisation of the precept demand in January 2023 and to resolve a suitable course of action.	Resolved to increase wages to £70k and Pensions to £19k. Proposed: Cllr Mapesa. Seconded: Cllr Lloyd. Resolved by all present.	Clerk to take forward.	Local Government Finance Act 1992, s41. Financial Regulations.

Meeting closed at 8.35pm.